

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD
Interview Schedule for the post of “Public Relations Officer”
(List of candidates called for Personal Interview)

The post of “Public Relations Officer” (01-OPEN) was published vide advertisement No.10/2016 in the Month of December, 2016. In pursuance of recruitment process, On-Line (Written) Test was conducted on 16.01.2017.

2. Taking into consideration the performance reflected in the On-line (Written) Test and after deciding the preliminary eligibility as per criteria prescribed in the advertisement on the basis of information furnished in Application Form and documents submitted, the following candidates have been short-listed for Personal Interviews for the post of “Public Relations Officer” subject to verification of documents at the time of personal interview.

“ALFA ORDER LIST”

PUBLIC RELATIONS OFFICER

Sr. No.	Roll No.	Name of the candidates (S/Shri)
1	1101070002	Awatade Milind Chandrasen
2	1101070006	Dhumal Sunil Balaso
3	1101070008	Hatkar Arvind Baburao
4	1101070009	Jadhav Abhijit Vilasrao
5	1101070013	Marathe Pooja Sadanand
6	1101070017	Raut Anjali Sukhdeo

3. VENUE, DATE & TIME:

Venue	Date	Reporting Time	Interview Time
OFFICE OF THE MSETCL, PRAKASHGANGA BUILDING, 8 th FLOOR, CONFERENCE HALL, PLOT NO, C-19, E-BLOCK, BANDRA-KURLA COMPLEX, BANDRA (EAST), MUMBAI - 400051.	23.03.2017	10.00 AM	11.00 AM

GENERAL INSTRUCTIONS:-

1. All the above candidates are requested to remain present at venue well in advance.
2. Before appearing for the Personal Interview, candidates are advised to ensure that they are eligible according to the criteria stipulated in the Advertisement. If it is observed that, they do not meet any of the criteria; candidature of such candidates will be cancelled at any stage of the recruitment process.

3. Candidates have to appear for personal interview at their own cost. No reimbursement towards travelling or any other expenses shall be paid.
4. In case of change in date, time and / or venue of interview, it will be informed accordingly by telephonic message and/or e-mail.
5. Any request for change of time, date and/or venue of the Personal Interview will not be entertained under any circumstances.
6. The candidates should bring their call letter along with **two recent passport size photographs** and all **ORIGINAL** Certificates along with one set of attested copies of :
 - 1) S.S.C. board Certificate or School Leaving Certificate for Date of Birth.
 - 2) Degree Certificate and Mark-sheets from Recognized University or Institute.
 - 3) Post-Graduation Degree / Diploma Certificate in Journalism/ Mass Communication from a recognized University or Institute of repute.
 - 4) Experience Certificate specifically indicating (Experience in the field of in public relations, journalism, newspapers, news agency, electronic media or a publicity organization of repute)
 - a) Post held, b) Job Responsibilities, c) Date of Joining & Relive
 - 5) Certificate of Computer Literacy
 - 6) Change of Name certificate (If applicable)
 - 7) Certificate of Marathi Knowledge. (As prescribed in Advertisement)
 - 8) Salary Slip or Salary Certificate (If any)
7. It is the responsibility of the candidate to produce all required documents In case of non-production of said documents, candidature of such candidates may be cancelled. The decision of the Company in this regard shall be final.
8. If the Interview process is not completed on the aforesaid date, the same will be continued / held on the next day or any other day. Therefore, above candidates are requested to come duly prepared for the same at their own cost.
9. The shortlisting for personal interview does not confer any automatic right of possible employment with the Company. The admission to all the stages of the recruitment process is purely provisional.
10. If the candidate knowingly or willfully furnishes incorrect or false particulars or certificates/documents or suppresses material information, he/she will be disqualified at any stage of recruitment process and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
11. Employees working in Government/Semi Government Undertaking will have to produce No Objection Certificate at the time of interview.
12. Any canvassing by or on behalf of the candidate or to bring political or other outside influence with regard to his/her selection/recruitment for the above post shall be considered as DISQUALIFIED

Date:-07.03.2017

**Sd/-
Chief General Manager (HR)**
