



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD
Employment Advertisement No. 5/2010

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD. the State Transmission utility of Maharashtra and one of the largest transmission utilities in the State operating about 37133 CKT KM transmission lines 520 EHV Sub-Stations and having transformation capacity of 73791.5 MVA invites applications from dynamic, talented and professional persons for the following posts.

1. No of Vacancies

Sr. No.	Post Code	Position	No. of vacancies			
			SC	ST	Open	Total
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	01	Chief Engineer (Trans.)	1	-	2	3
2	02	Superintending Engineer (Trans.)	-	1	1	2
3	03	Superintending Engineer (Civil)	-	1	1	2

The number of vacancies and reservation for Backward Classes indicated as above is provisional and likely to change. Such change will not be notified either in Newspaper, on website or intimated to the candidate.

2. Pay Scales

Sr. No.	Position	Scale of Pay
1	Chief Engineer (Trans.)	Rs. 36720-1560-71040
2	Superintending Engineer (Trans.)	Rs. 28700-1235-34875-1365-63540
3	Superintending Engineer (Civil)	Rs. 28700-1235-34875-1365-63540

2.1 The selected candidates are entitled to DA, HRA, Medical benefit, Leave Encashment, CPF and Gratuity etc. as per Company's rules.

3. Pre-requisites as on 15.01.2011:

Sr. No.	Post Code	Position	Educational Qualification	Experience
1	01	C.E. (Trans.)	<ol style="list-style-type: none"> 1. Bachelor's Degree in Electrical Engineering / Technology or its equivalent from a recognized Indian University / Institution of Technology, MIE of Institution of engineers India/equivalent Degree from a recognized Foreign Institute. 2. Preference will be given to the candidates possessing additional Qualification of Post Graduation in Engineering / Management. 	<p style="text-align: center;"><u>For Degree Holder</u></p> <ol style="list-style-type: none"> 1. Must possess post qualification experience in Power Sector of not less than 15 years, out of which, 5 years should be in the field of Transmission. 2. At the time of application he / she should hold the position not below the rank of Executive Engineer or equivalent for minimum 3 years or he / she should hold the position of Superintending Engineer or equivalent for minimum 2 years. <hr/> <p style="text-align: center;"><u>For Post Graduation</u></p> <ol style="list-style-type: none"> 1. The requirement of total experience in case of Post Graduation in Engineering / Management shall be 13 years out of which 5 years should be in the field of transmission. 2. At the time of application he / she should hold the position not below the rank of Executive Engineer or equivalent for minimum 3 years or he / she should hold the position of Superintending Engineer or equivalent for minimum 2 years.
2	02	S.E. (Trans.)	<ol style="list-style-type: none"> 1. Bachelor's Degree in Electrical Engineering / Technology or its equivalent from a recognized Indian University/Institution of Technology, MIE of Institution of engineers India / equivalent Degree from a recognized Foreign Institute. 	<p style="text-align: center;"><u>For Degree Holder</u></p> <ol style="list-style-type: none"> 1. Must possess post qualification experience in Power Sector of not less than 12 years, out of which, 5 years should be in the field of Transmission. 2. At the time of application he / she should hold the position not below the rank of Dy Executive Engineer or equivalent for minimum 3 years or he / she should hold the position of Executive Engineer or equivalent for minimum 2 years.

			2. Preference will be given to the candidates possessing additional qualification of Post Graduation in Engineering / Management	<p align="center"><u>For Post Graduation</u></p> 1. In case of post graduation in Engineering / Management, requirement of total experience would be 10 years out of which 5 years should be in the filed of transmission 2. At the time of application he / she should hold the position not below the rank of Dy Executive Engineer or equivalent for minimum 3 years or he / she should hold the position of Executive Engineer or equivalent for minimum 2 years.
3	03	S.E. (Civil)	1. Bachelor's Degree in Civil Engineering / Technology or its equivalent from a recognized Indian University/Institution of Technology, MIE of Institution of Engineers India / equivalent Degree from a recognized Foreign Institute. 2. Preference may be given to the candidates possessing additional Qualification of Post Graduation in Civil Engineering/ Management.	<p align="center"><u>For Degree Holder</u></p> 1. Must possess post qualification experience in Civil Engineering of not less than 12 years, out of which 5 years should be in the area of planning, design and construction of Civil Engineering work of transmission lines and Sub-Stns. 2. At the time of application he/she should hold the position not below the rank of Dy. Executive Engineer (Civil) or equivalent for minimum 3 years or he/she should hold the position of Executive Engineer (Civil) or equivalent for minimum 2 years. <p align="center"><u>For Post Graduation</u></p> 1. In case of Post graduation in Civil Engineering / Management, requirement of total experience would be 10 years out of which 5 years should be in the area of planning, design & construction of Civil Engineering work of transmission lines and S/Stn. 2. At the time of application he/she should hold the position not below the rank of Dy. Executive Engineer (Civil) or equivalent for minimum 3 years or he/she should hold the position of Executive Engineer (Civil) or equivalent for minimum 2 years.

3.1 Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for Selection process. The candidates will be short-listed commensurate with the number of vacancies.

4. **Age Limit as on 15.01.2011: 45 years.**

- 4.1 Upper age limit is relaxable by 5 years for the candidates belonging to backward classes for whom the post is reserved and who are applying against that reserved post.
- 4.2 Upper age limit is not applicable to the departmental candidate working in the company (MSETCL only).
- 4.3 Date of birth as per Secondary School Certificate (SSC) / School leaving certificate and age as on 15.01.2011 should be mentioned in the application.

5. **Reservation**

- 5.1 One post of Chief Engineer (Trans) is reserved for SC and one post each of S. E. (Trans) & S. E. (Civil) is reserved for ST. As per Govt. Circular **BCC-2009/PK-291/09/16-B dated 05.11.2009**, the candidates claiming the benefit of reservation under SC & ST categories, should produce a caste certificate alongwith **caste validity certificate** issued by Competent Caste Scrutiny Committee **prior to issue of appointment order if selected**.
- 5.2 Further it is compulsory for claiming the benefit of caste reservation, candidates should attach attested copy of **Certificate of Domicile of Govt. of Maharashtra** issued by the appropriate Authority of Govt. of Maharashtra alongwith application.
- 5.3 BC candidates, other than SC & ST category, who compete with the Open category candidates will be treated as Open category candidate for all purposes of recruitment/selection process like age, DD amount, etc.
- 5.4 The standards of selection for the reserved category will be relaxed as per the Company's rules, if the required numbers of candidates are not available in any of the categories while short listing the candidates for personal interview and preparing the select list.
- 5.5 Once the caste is notified in application form, it cannot be changed at any stage later on.
- 5.6 The Backward Class candidates who apply against Open category will not be permitted to change the option once exercised at any stage later on.
- 5.7 The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.

6. Methodology of Selection:

- 6.1 The candidates will be shortlisted for selection process taking into consideration the qualification, experience, etc,
 - 6.2 Normally selection process will comprise of In-Basket Exercises, Group Discussion Exercises, Committee Exercises, Personal interview etc. However which selection procedure is to be adopted will be at the absolute discretion of the company and the decision of the company in this regard shall be final.
 - 6.3 The candidates will be shortlisted for personal interview taking into consideration their performance in the In-Basket Exercises, Group Discussion Exercises, & Committee Exercises etc.
 - 6.4 The lists of candidates whose applications have been rejected and the candidates shortlisted for selection process will be made available on the website of the Company. Similarly the list of finally selected candidates will also be displayed on the website.
 - 6.5 The recruitment in MSETCL is done strictly as per merit in a systematic way giving appropriate weightage to various selection tools.
 - 6.6 Canvassing in any form will disqualify a candidate.
 - 6.7 If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered.
 - 6.8 If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
 - 6.9 The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
 - 6.10 The selection of Departmental candidate will be subject to verification of disciplinary actions and vigilance enquiries in process/contemplated and other service records. The decision of the Company in this regard shall be final and no individual representation will be entertained.
- 7. The last date of receiving application by ordinary post is 15.01.2011.** Applications received after due date will not be entertained. The Company is not responsible for postal delay or non-receipt of application within stipulated time. **The applications should be sent by ordinary post only** and not by Regd. Post Acknowledgement due or Speed post or by Courier.

8. Application Fee:

- 8.1 Candidates belonging to **Open category** shall furnish **Demand Draft/Pay Order** towards application fee of the value of Rs. **600/-** and candidates from Backward Class categories i.e. SC & ST shall furnish **Demand Draft/Pay Order of Rs. 300/-** payable to the “**Maharashtra State Electricity Transmission Company Ltd., Mumbai**” (MSETCL) drawn on any **Nationalized Bank payable at Mumbai. The demand draft/pay order should have 6 months validity period.** The candidates not submitting the caste certificate / caste validity certificate issued by the appropriate Competent Authority of Maharashtra State alongwith an application will have to submit Demand draft of Rs. 600/- and they will be treated as Open category candidates for all purposes. **Where there is no BC reservation for any specific category / community, in such case, BC candidates shall have to submit demand draft of Rs. 600/- and they will also be treated as open category candidates for all purposes.** The candidate should write his full name, caste, post code No. on the backside of Demand Draft/Pay Order. **Fees in the form of Cheque/Postal Order/Money order/Cash or any other form other than DD /Pay Order will not be accepted.**
- 8.2 In case selection process could not be conducted for any reason, the fees paid will not be refunded.

9. Procedure to apply:

- 9.1 Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this Advertisement. The Company will take up verification of eligibility conditions with reference to documents submitted by the candidate only after the candidate has qualified for interview.
- 9.2 This advertisement is published subject to the provisions of Maharashtra Civil Services (declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.
- 9.3 Knowledge of “Marathi” is desirable. However, if selected, the candidates not possessing the knowledge of Marathi will have to pass Departmental Marathi Language Examination within stipulated period of three years from the date of joining the Company.
- 9.4 Employees working in Govt./Semi.Govt. Undertaking will have to produce No Objection Certificate at the time of interview.
- 9.5 The application must be submitted in the Proforma given in this advertisement/website in the same order preferably typewritten on fullsize paper. All items of the application must be filled in according to instructions given for filling the application form.
- 9.6 The departmental employees of the Company applying against this Advertisement should submit their applications well in advance directly to the **Post Box No. 27664 Malad (East), Mumbai – 400097** by ordinary post. (They need not submit it through proper channel).

- 9.7 Applications duly filled in with attested copies of certificates in support of age, qualifications, experience, caste etc. should be sent/submitted **well in advance** to the **Post Box No. 27664, Malad(East), Mumbai – 400097 only by ordinary post** so as to reach **on or before 15.01.2011** Post applied for must be written on the envelope clearly. **Applications received after due date (for whatsoever reason) shall not be entertained. The Company is not responsible for postal delay or non receipt of application within stipulated time. No correspondence in this regard will be entertained.**
- 9.8 Separate application in a separate envelope is required to be submitted for each post applied. Incomplete applications, application without signature and those not supported by attested copies of certificates are liable to be summarily rejected. Copies of certificates should be duly attested by Govt. Gazetted Officer / Principal of Colleges / Post Master.
- 9.9 **While applying for the post, the candidates must attach a separate sheet showing the detailed experience such as name of Organization / Company, designation/post held, nature of work, various places of working indicating specific period therein etc.**
- 9.10 Any request for change of address and enclosing supporting documents later on will not be entertained.
- 9.11 **The Caste certificate and caste validity certificate issued by appropriate Competent Authority of Maharashtra State only will be considered as valid for availing the benefit of reservation including application fees.**
10. **How to apply:**
- (i) Application must be submitted in the Proforma given in the advertisement and on company's web site i.e. www.mahatransco.in in same order preferably typewritten on fullscape paper. All items of the application should be filled properly.
- (ii) Instruction for filling up application form:-
Item No. 4 of application form:

Category	Category Code
SC	1
ST	2
Open (including BC candidates other than SC & ST)	9

6a. Date of birth:

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DD MM YY
(as per SSC /School Leaving certificate)

6b. Age as on :

Year	Month	Days

(**15.01.2011**)

7. Demand Draft /Pay Order details (drawn on Nationalised Bank payable at Mumbai in favour of “**Maharashtra State Electricity Transmission Co. Ltd.**” (MSETCL).

Name of Issuing Bank & Branch, City	Date of Issue	D.D./Pay Order No. (6 digit)	MICR No. (9 digit)	Amount Rs.

8. Educational Qualifications: (Attach attested certificates):

Exam. Passed (Degree and onwards)	Name of Institute/University	Year of passing	% of Marks	Division/Grade

9. **Present Designation :**

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10. **Full address of present Office / Department:**

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11. **Present Scale of Pay:**

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12. Present Gross Emoluments (Specify Basic Pay, D.A., Other Allowances etc. excluding perquisites):

Basic Pay	DA	Details of other allowances		Total (1+2+4)
		Allowance	Amount	
(1)	(2)	(3)	(4)	(5)

13. a) Experience: Details of posts held from time to time:

Sr. No.	Name of the Organization with No. of employees & Annual Turnover	Position Held	Scale of Pay & Gross Emoluments (Excluding perquisites)	Period		Total Experience		Nature of Job (Responsibilities handled) *
				From	To	Years	Months	
				Total Exp.				

* Attach separate sheet if required.

b) Details of affiliation with Professional Bodies/Institution/Society :

Name of the Body	Membership No.	Since When

14. List of Publications / academic honours received: _____

DECLARATION

I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.

I declare that I have _____ Number of living children as on today, out of which no. of children born after **28.03.2005** is _____. I am aware that if any total numbers of living children are more than two due to the children born after **28.03.2006**, I am liable to be disqualified for the post applied.

I declare that I am ready to serve any where in the Company.

I undertake to abide by all the conditions & General conditions mentioned in the advertisement given by the Company.

Place: _____

Date: _____

Signature
Full Name _____

15. **Check List :**

- (i) Whether attested copies of following documents are attached:
- | | | |
|-----|---|-----|
| (a) | S. S. C. / School leaving certificate for Date of Birth. | Y/N |
| (b) | Mark sheet of Degree/Post Graduate Exam. etc. | Y/N |
| (c) | Degree/Provisional Degree Certificate in support of educational Qualifications. | Y/N |
| (d) | Caste certificate issued by Competent Authority | Y/N |
| (e) | Caste validity certificate issued by Competent Authority | Y/N |
| (f) | Domicile certificate issued by Competent Authority of Govt. of Maharashtra | Y/N |
| (g) | Experience certificates | Y/N |
- (ii) D.D./Pay Order in favour of “**Maharashtra State Electricity Transmission Co. Ltd.**” (MSETCL) payable at Mumbai on any Nationalised Bank for appropriate amount and valid for six months is attached. Y/N
- (iii) Full Name, Caste and name of the post applied at the backside of Demand Draft/Pay order is written. Y/N
- (iv) Post Code and Post applied for is written on the envelope. Y/N
- (v) Signed the undertaking. Y/N
- (vi) Pasted recent photograph at appropriate place. Y/N
- (vii) Inserted application for only one post with D.D./Pay Order in the envelope. Y/N
- (viii) Whether a sheet showing details of experience is attached Y/N

Signature
Full Name: _____