

ADVT. NO. 6/2011

[Re-Advertisement for the post of Executive Director (Trans) – For ST Category]

THE MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD., is a State Transmission utility of Maharashtra and one of the largest transmission utilities in the State. The Company operates about 38068 CKT KM transmission lines, 536 EHV Sub-Stations and has transformation capacity of 82619 MVA & ambitious plan of network expansion with workforce of more than 16,000 regular employees.

The Company has invited applications for the post of Executive Director (Trans) vide **Advt. No. 5/2011**. However, due to inadequate response, it has been decided to **re-advertise** the vacancy of Executive Director (Trans). Therefore, Applications are invited from experienced, talented power sector professionals with impeccable credentials and observable leadership traits for the post of **Executive Director (Trans) on Contract basis for a period of 3 years. The post is reserved for Scheduled Tribe (ST) category.**

As the last date of submission of application is **02.11.2011**, candidates possessing the following pre-requisite **as on 02.11.2011** are eligible to apply:

Prerequisite as on 02.11.2011:

Sr. No.	Pre-requisite	
1	Qualification	<ul style="list-style-type: none"> Bachelor's Degree in Electrical Engineering / Technology or its equivalent from a recognized Indian University / Institution of Technology, MIE of Institution of Engineering India / equivalent Degree from a recognized Indian or Foreign Institute. Other thing being equal preference will be given to the candidates possessing additional qualification of Post Graduation in Engineering / Management or CA / ICWA or Degree in Law <p>Note: Departmental candidates possessing Degree in Electronics/ Electronics & Telecommunication shall also be considered.</p>
2	Experience	<ul style="list-style-type: none"> Must possess post qualification experience in Power sector of not less than 20 years, out of which 5 years should have been in a high responsibility post not below the rank of Executive Engineer & above category in the field of Transmission. At the time of application he / she should hold the position not below the rank of Chief Engineer (Transmission / Distribution) or equivalent for minimum two years.
3	Age Limit	<ul style="list-style-type: none"> Upper Age Limit – 55 years (including for backward class candidates) Upper Age limit is not applicable for the employees of MSETCL
4	<ul style="list-style-type: none"> The tenure of appointment shall be on contract basis for a period of 3 years or upto the age of 58 years whichever is earlier. The contract is renewable every year on the basis of performance appraisal. 	

1. Compensation:

The selected candidate will be drawing salary in the pay scale of Rs. 39110-1720-75230 or Cost to Company. In addition to this, he would be entitled to Dearness Allowance as applicable to the basic pay and revised from time to time and other allowances/perquisites applicable to the post. The gross emoluments shall be approximately Rs. 79,000/- per month.

In addition, the AC car, Mobile Phone, Landline Telephone and Laptop will be provided for official use.

2. Residential accommodation:

Residential accommodation can be provided. In case accommodation is not provided, HRA at the rate applicable to the Company employees shall be paid.

The selected candidates are entitled to DA, HRA, Medical benefit, Leave Encashment, CPF and Gratuity etc. as per Company's rules.

3. Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for Selection process.

4. Date of birth as per Secondary School Certificate (SSC) / School leaving certificate and age **as on 02.11.2011** should be mentioned in the application.

5. Reservation:

5.1 The post is reserved for **ST category candidates only**.

5.2 The candidates belonging to ST category, without Caste validity certificate, if selected, will be appointed only after submission of caste validity certificate issued by appropriate authorities as per G.R.No.STC-12099/F No.14/K-10 dated 16/8/2000 and as per letter No.ESTT-2007/P.K.21/NRG-2 dated 16/8/2007 of Energy Department of Govt. of Maharashtra.

5.3 For claiming the benefit of caste reservation, candidates should submit attested copy of caste certificate, caste validity certificate and Certificate of Domicile of Govt. of Maharashtra issued by the appropriate Authority of Govt. of Maharashtra. The caste certificate / caste validity certificate issued by appropriate Competent Authority / Competent Committee of Maharashtra State only will be considered as valid for availing the benefit of reservation

6. **Methodology of Selection:**

- 6.1 The candidates will be shortlisted for selection process taking into consideration the qualification, experience, etc.
- 6.2 Normally selection process will comprise of In-Basket Exercises, Group Discussion Exercises, Committee Exercises, Personal interview etc. However which shortlist / selection procedure is to be adopted will be at the absolute discretion of the company and the decision of the company in this regard shall be final.
- 6.3 The list of candidates shortlisted for selection process will be made available on the website of the Company. Similarly the name of finally selected candidate will also be displayed on the website.
- 6.4 The recruitment in MSETCL is done strictly as per merit in a systematic way giving appropriate weightage to various selection tools.
- 6.5 Canvassing in any form will disqualify a candidate.
- 6.6 If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered.
- 6.7 If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 6.8 The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
- 6.9 The selection of Departmental candidate will be subject to verification of disciplinary actions and vigilance enquiries in process/contemplated and other service records. The decision of the Company in this regard shall be final and no individual representation will be entertained.

7. **The last date of receiving application is 02.11.2011.** Applications received after due date will not be entertained. The Company is not responsible for postal delay or non-receipt of application within stipulated time.

8. **Application Fee: Rs. 300/-**

- 8.1 Candidates shall furnish **Demand Draft/Pay Order** towards application fee of the value of Rs. **300/-** payable to the "**Maharashtra State Electricity Transmission Company Ltd., Mumbai**" (MSETCL) drawn on any **Nationalized Bank payable at Mumbai. The demand**

draft/pay order should have 6 months validity period. The candidate should write his full name on the backside of Demand Draft/Pay Order. **Fees in the form of Cheque/Postal Order/Money order/Cash or any other form other than DD /Pay Order will not be accepted.**

8.2 In case selection process could not be conducted for any reason, the fees paid will not be refunded.

9. Procedure to apply:

9.1 Candidates applying for the post advertised should ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this Advertisement. The Company will take up verification of eligibility conditions with reference to documents submitted by the candidate.

9.2 This advertisement is published subject to the provisions of Maharashtra Civil Services (declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.

9.3 Knowledge of "Marathi" is desirable. However, if selected, the candidates not possessing the knowledge of Marathi will have to pass Departmental Marathi Language Examination within stipulated period of three years from the date of joining the Company.

9.4 Employees working in Govt./Semi. Govt. Undertaking will have to produce No Objection Certificate at the time of interview.

9.5 The application must be submitted in the Proforma given in this advertisement/website in the same order preferably typewritten on fullscape paper. All items of the application must be filled in according to instructions given for filling the application form.

9.6 The departmental employees of the Company applying against this Advertisement should submit their applications alongwith attested copies of certificates in support of age, qualifications, experience, caste etc. well in advance directly to the **Dy. General Manager (HR-I), Plot No, C-19, Prakashganga, 7th floor, Bandra-Kurla Complex, Bandra (E), Mumbai-400051.** (They need not submit it through proper channel). The last date for receiving an application is **02.11.2011.**

9.7 Application duly filled in with attested copies of certificates in support of age, qualifications, experience, caste etc. should be sent/submitted **well in advance** to the **Dy. General Manager (HR-I), Plot No, C-19, Prakashganga, 7th floor, Bandra-Kurla Complex, Bandra (E), Mumbai-400051** so as to reach **on or before 02.11.2011.** **Applications received after due date (for whatsoever reason) shall not be entertained.**

The Company is not responsible for postal delay or non receipt of application within stipulated time. No correspondence in this regard will be entertained.

- 9.8 Incomplete application, application without signature and those not supported by attested copies of certificates are liable to be summarily rejected. Copies of certificates should be duly attested by Govt. Gazetted Officer / Principal of Colleges / Post Master.
- 9.9 Any request for change of address and enclosing supporting documents later on will not be entertained.
- 10 The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
11. **How to apply:**
- (i) Application must be submitted in the Proforma given below in same order preferably typewritten on fullscape paper. All items of the application should be filled properly.
- (ii) The envelope containing application and attested copies of testimonials / certificates should be superscribed as "**Application for the post of Executive Director (Trans) – Advt. No. 6/2011**"

Note: Candidates, who have earlier applied against Advt. No. 5/2011 for this post, need not apply again, as application of eligible candidates will be considered alongwith response of this advertisement.

Place: Mumbai

Date: .10.2011

7. Demand Draft /Pay Order details (drawn on Nationalised Bank **payable at Mumbai** in favour of **“Maharashtra State Electricity Transmission Co. Ltd.” (MSETCL)**).

Name of Issuing Bank & Branch, City	Date of Issue	D.D./Pay Order No. (6 digit)	MICR No. (9 digit)	Amount Rs.

8. Educational Qualifications: (Attach attested certificates):

Exam. Passed (Degree and onwards)	Name of Institute/University	Year of passing	% of Marks	Division/Grade

9. Present Designation :

10. Full address of present Office / Department:

11. Present Scale of Pay:

12. Present Gross Emoluments (Specify Basic Pay, D.A., Other Allowances etc. excluding perquisites):

Basic Pay	DA	Details of other allowances		Total (1+2+4)
		Allowance	Amount	
(1)	(2)	(3)	(4)	(5)

13. a) Experience: Details of posts held from time to time:

(Attach separate sheet, if required)

Sr. No.	Name of the Organization with Total No. of employees & Annual Turnover of the organization.	Designation / Position Held	Scale of Pay & Gross Emoluments (Excluding perquisites)	Period		Total Experience		Nature of Job (Responsibilities handled)
				From	To	Years	Months	
				Total Exp.				

b) Details of affiliation with Professional Bodies/Institution/Society :

Name of the Body	Membership No.	Since When

14. List of Publications / academic honours received:

DECLARATION

I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.

I declare that I have _____ Number of living children as on today, out of which no. of children born after **28.03.2005** is _____. I am aware that if any total numbers of living children are more than two due to the children born after **28.03.2006**, I am liable to be disqualified for the post applied.

I declare that I am ready to serve anywhere in the Company.

I undertake to abide by all the conditions & General conditions mentioned in the advertisement given by the Company.

Place: _____

Signature _____

Date: _____

Full Name _____

15. Check List :

- (i) Whether attested copies of following documents are attached:
- | | | |
|-----|---|-----|
| (a) | S. S. C. / School leaving certificate for Date of Birth. | Y/N |
| (b) | Mark sheet of Degree/Post Graduate Exam. etc. | Y/N |
| (c) | Degree/Provisional Degree Certificate in support of educational Qualifications. | Y/N |
| (d) | Experience certificates | Y/N |
| (e) | Caste Certificate | Y/N |
| (f) | Caste Validity Certificate | Y/N |
| (g) | Domicile Certificate | Y/N |
- (ii) D.D./Pay Order in favour of **“Maharashtra State Electricity Transmission Co. Ltd.” (MSETCL)** payable at Mumbai on any Nationalised Bank for appropriate amount and valid for six months is attached. Y/N
- (iii) Full Name at the backside of Demand Draft/Pay order is written Y/N
- (iv) Signed the undertaking. Y/N
- (v) Pasted recent photograph at appropriate place. Y/N
- (vi) Whether a sheet showing details of experience is attached (if required) Y/N
- (vii) Whether envelop is superscribed as **“Application for the post of Executive Director (Trans) – Advt. No. 6/2011”** Y/N

Signature _____

Full Name:_____