

Employment Advertisement No. 07/2011

THE MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD., State Transmission utility of Maharashtra and one of the largest transmission utilities in the State operating about 38068 CKT KM transmission lines, 536 EHV Sub-Stations and having transformation capacity of 82619 MVA invites applications from dynamic, talented and professional persons for the following posts:

Sr. No.	Post Code	Post Name	Category-wise Vacancy									Total Vacancy		
			SC	ST	VJ-A	NT-B	NT-C	NT-D	SBC	OBC	Open			
1	01	Team Leader	-	01	01	-	-	-	-	-	02	02	06	
2	02	System Analyst	-	-	-	-	-	-	-	-	-	01	01	
3	03	Jr. Engineer (Trans) - Trainee	17 (5 WR) (1SP)	24 (8 WR) (1 SP)	04 (1 WR)	01	04 (1WR)	02	02	02	30 (10 WR) (2 SP)	262 (87 WR) (13 SP)	346	10 - (OA/OL), 05 - OL, 30 - HH
4	04	Jr. Engineer (Civil) - Trainee	21 (7 WR) (1SP)	09 (3 WR)	03 (1 WR)	02	05 (1 WR)	01	02	02	38 (12 WR) (2 SP)	34 (11 WR) (2 SP)	115	

SPECIAL RECRUITMENT DRIVE FOR PHYSICALLY HANDICAPPED PERSONS

Sr. No.	Post Code	Post Name	Total Vacancy	Post reserved for		
				Visually Handicap	Hearing Handicap	Orthopedic Handicap
1	05	Dy. Executive Engineer (Trans)	04	-	02	02 (OL)
2	06	Steno Typist (English)	01	01- PS / Blind	-	-

- Persons suffering from not less than 40% of relevant disability shall alone be eligible for the benefit of reservation for physically handicapped person.
- **WR- Woman Reservation, SP- Sports Person, OA- One Arm, OL – One Leg, HH- Hearing Handicap, PS – Partially Sighted.**

Note: The number of vacancies and reservation for Backward Classes indicated for different categories is provisional and likely to change. Such change will not be notified either in Newspaper, on website or intimated to the candidate.

PAY SCALES:

Sr. No.	Post Code	Post	Pay Scale
1	01	Team Leader	Rs.21365-845-25590-900-48090
2	02	System Analyst	Rs.19205-780-23105-845-43385
3	03	Jr. Engineer (Trans) - Trainee	Rs. 15285-670-18635-705-36965
4	04	Jr. Engineer (Civil) - Trainee	
5	05	Dy. Executive Engineer (Trans)	Rs. 21365-845-25590-900-48090
6	06	Steno Typist (English)	Rs. 9570-325-11195-360-14795-390-27275

NOTE: In addition to basic pay, the selected candidates are entitled to DA, HRA, Medical Benefit, Leave Encashment, CPF and Gratuity etc. as per Company's rules.

PRE-REQUISITES AS ON: 29.11.2011

Sr. No.	Post Code	Post Name	Educational Qualification	Experience
1	01	Team Leader	B.E.(Computer Engineering) / B. Tech. (Computer/IT) / B.E. (Information Technology).	Minimum 5 years experience in computer programming, developing software, application and database administration with Oracle, MS-SQL server and development tools, window programme and RDBMS is essential.
2	02	System Analyst	B.E. (Computer Engineering)/ B.Tech. (Computer/IT)/ B.E.(Information Technology).	Minimum 3 years experience in ERP enabled office environment.
3	03	Jr. Engineer (Trans) - Trainee	Degree in Electrical / Electrical & Power Engineering / Technology of a University or Institute in India established or incorporated by or under a Central Act or a State Act or any other qualification recognized as equivalent thereto.	No experience is necessary.
4	04	Jr. Engineer (Civil) - Trainee	Degree in Civil Engineering / Technology of a University or Institute in India established or incorporated by or under a Central Act or a State Act or any other qualification recognized as equivalent thereto.	No experience is necessary.

Sr. No.	Post Code	Post Name	Educational Qualification	Experience
5	05	Dy. Executive Engineer (Trans)	<p>1) Degree in Electrical Engineering / Technology of a recognized University / Institute.</p> <p>2) Preferable: Two years full time or three years Part Time Post Graduate Degree in Engineering / Management / Administration with specialization in Finance or Marketing or Human Resources Development or Material Management or Operational Research or I.T. of a recognized University or Institute.</p> <p>Note: The departmental candidates possessing Degree in Engineering / Technology in any other discipline and who fulfill the condition of required experience on Transmission side shall be considered under direct recruitment provided that they will have to appear for the Written Test consisting of syllabus of Electrical Engineering and to compete alongwith other candidates.</p>	<ul style="list-style-type: none"> • Must possess post qualification relevant experience in Power sector of not less than 5 years, out of which 3 years should be in the field of Transmission side. • In case of Post graduation in Engineering / Management, requirement of total experience shall be 3 years, out of which 2 years should be in the field of Transmission side.
6	06	Steno Typist (English)	S.S.C or its equivalent. Graduate preferred. A minimum speed of 80 w.p.m. in Shorthand and 40 w.p.m. in Typing	No experience is necessary for those possessing Govt. Commercial Certificates. Minimum 2 years experience for other possessing certificates from other recognized Institutions.

1. Age Limit:

Age limit as on 29.11.2011	Minimum	Maximum
For Post Code No. 01	20 yrs	40 yrs
For Post Code No. 02, 03 & 04	20 yrs	35 yrs
For Post Code No. 05	20 yrs	Upper age limit for persons with disabilities (PWD) shall be relaxed upto 45 years for all categories as per G. R. No. SRV-1098/PK/39/98/16-A dt. 16.06.2001
For Post Code No. 06	18 yrs	

Note:

- (i) Upper age limit is relaxable by 5 years for the candidate belonging to backward classes wherever the post is reserved for that category.
- (ii) Upper age limit for persons with disabilities (PWD) shall be relaxed **upto 45 years for all categories** as per G. R. No. SRV-1098/PK/39/98/16-A dtd 16.06.2001.
- (iii) Upper age limit is relaxable by 5 years for the candidates applying against Sports Quota in pursuance of [G.R No. Rajya Krida Dhoran-2002/No. 68/KRI.U.SE-2 dated 30.04.2005](#) issued by Department of School Education and Sports, Govt. of Maharashtra, subject to production of certificate showing that they do not belong to “Creamy Layer” category issued by the appropriate Competent Authority.
- (iv) Upper age limit is not applicable to the departmental employees working in the Company (only in MSETCL).
- (v) Date of birth as per SSC/School leaving certificate and age as on 29.11.2011 should be mentioned.

2. Reservation :

- 2.1 There shall be 30% horizontal reservation for women as per the provision of Govt. of Maharashtra Resolution No. 82/2001/MSA-2000/PK 415/K-2 dt. 25.05.2001. The women candidates who desire to avail benefit of women reservation including Open category (except SC/ST) should submit certificate from the appropriate Competent Authority of Govt. of Maharashtra showing that they do not belong to “Creamy Layer” category, alongwith application.
- 2.2 There shall be 5% horizontal reservation for Sports Persons as per the provision of Govt. of Maharashtra Resolution No. Rajya Krida Dhoran-2002/No. 68/KRI.U.SE-2 dated 30.04.2005 issued by Department of School Education and Sports, Govt. of Maharashtra. The candidates who desire to avail benefit of reservation for sports person should submit relevant sports certificate issued by Competent Authority as stipulated in the Govt. Resolution mentioned above. Further, as per the prevailing directives of Govt. of Maharashtra, all such candidates should submit certificate showing that they do not belong to “Creamy Layer” category issued by the appropriate Competent Authority of Govt. of Maharashtra alongwith application.
- 2.3 The reservation policy for persons with Disability shall apply as per State Government directives. Persons suffering from not less than 40% of disability shall only be eligible for the benefit of reservation for Persons with Disability. The candidate should submit copy of Medical certificate issued by the appropriate Medical Board in terms of Govt. of India, Office Memorandum No. 36035/3/2004- Estt (Res.) dated 29.12.2005, alongwith application.

- 2.4 The reservation for Persons with Disabilities, Sports person and Women is against current reservation. The reservation for these categories i.e. PWD, SP and Women is Horizontal reservation and candidates selected against the quota for PWD, SP and Women will be placed in appropriate category viz. SC, ST, VJ (A), NT (B), NT (C), NT (D), SBC, OBC & Open categories depending upon the category to which they belong in the roster meant for reservation of the Backward classes.
- 2.5 Maharashtra State Public Services (Reservation for Schedule Castes, Schedule Tribes, Denotified Tribes (Vimukta Jatis), Nomadic Tribes, Special Backward Class and Other Backward Classes) Act.2001 has been enforced by the Govt. of Maharashtra from 29th, January, 2004. As per the provisions under Sub-section 2 (ii) of Section-4 of this Act, the principle of Creamy-Layer has been made applicable to all categories except Schedule Castes and Scheduled Tribes i.e. VJ(A), NT (B), NT(C), NT(D), SBC & OBC category. The candidates should produce **current years Non-Creamy Layer Certificate** in the prescribed form issued by appropriate authority as per Govt. of Maharashtra Circular No. CBC-10/2006/PK15/BCR-5 dated 5/6/2006, alongwith application.
- 2.6 The candidates belonging to ST category, who are applying against the posts reserved for ST category without Caste validity certificate, if selected, will be appointed only after submission of caste validity certificate issued by appropriate authorities as per G.R.No.STC-12099/F No.14/K-10 dated 16/8/2000 and as per letter No.ESTT-2007/P.K.21/NRG-2 dated 16/8/2007 of Energy Department of Govt. of Maharashtra.
- 2.7 As per Govt. Circular No. **BCC-2009/PK-291/09/16-B dated 05.11.2009**, the candidates claiming the benefit of reservation under SC, VJ-A, NT(B), NT(C), NT(D), Spl. BC & OBC categories, should produce a caste certificate along with **caste validity certificate** issued by appropriate Caste Scrutiny Committee **prior to issue of appointment order if selected.**
- 2.8 For claiming the benefit of caste/sports reservation, candidates should submit attested copy of caste/sports certificate, caste validity certificate and certificate of Domicile of Govt. of Maharashtra issued by the appropriate Authority of Govt. of Maharashtra, along with application.
- 2.9 Those reserved category candidates who have applied as Open category & compete with the Open category candidates will be treated as Open category candidate for the purpose of recruitment/selection process. However, if any such departmental reserved category candidate who have entered in MSEB / MSETCL by taking the benefit of reservation earlier, he will have to submit the caste certificate & caste validity certificate from Competent Authority before appointment, if selected.
- 2.10 The caste certificate issued by appropriate Competent Authority of Maharashtra State only will be considered as valid for availing the benefit of reservation including application fees.

- 2.11 The standards for the reserved category will be relaxed as per the Company's rules, if the required numbers of candidates are not available in any of the categories while short listing the candidates for personal interview and preparing the select list.
- 2.12 If sufficient number of persons with disabilities are not available on the basis of the general standard to fill all the vacancies reserved for them, candidates belonging to this category may be selected on relaxed standard to fill up the remaining vacancies reserved for them provided they are not found unfit for the post.
- 2.13 Backward class candidates should be domicile of Maharashtra State and should be of the categories notified by the Maharashtra State viz (a) Scheduled castes (including SC category person who has adopted Buddha Religion) (b) Scheduled Tribes (c) VJ-A, NT-B, NT-C, NT-D (d) Special Backward Class and (e) Other Backward Class.
- 2.14 Once the caste is notified in application form, it cannot be changed at any stage later on.
- 2.15 The Backward Class candidates who apply against Open category will not be permitted to change the option once exercised at any stage later on.
3. The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
4. **Application Fee:** Go to the nearest branch of State Bank of India with the Fee Payment Challan duly filled in and pay in cash the appropriate Application fee in **Account No. 31698939603** with any branch of SBI in favour of **"Maharashtra State Electricity Transmission Company Ltd., Mumbai"**. Copy of Fee payment Challan is given at end of this document. The amount of fees to be paid is indicated below:

Sr. No.	Post Code	Post	Application Fee for different categories is as below:			
			SC & ST	BC candidate other than SC & ST coming under concept of NCL.	Open	Physically Handicap Person
1	01	Team Leader	*Rs. 250/-	*Rs. 250/-	*Rs. 500/-	Examination Fee not applicable to the particular category of PH person for whom the post is reserved.
2	02	System Analyst				
3	03	Jr. Engineer (Trans) - Trainee				
4	04	Jr. Engineer (Civil) - Trainee				
5	05	Dy. Executive Engineer (Trans)	Examination Fee not applicable to the particular category of PH person for whom the post is reserved.			
6	06	Steno Typist (English)				

* Apart from above-mentioned fees, candidates will have to pay Rs. 50/- as service charges to SBI. However Service Charges of Rs. 50/- are not applicable to particular category of PH person for whom the post is reserved.

- 4.1 The candidates belonging to VJ (A), NT (B), NT(C), NT (D), SBC and OBC categories and belonging to Creamy Layer or those backward class candidates who are not possessing the caste certificate & Domicile Certificate issued by the appropriate Competent Authority of Maharashtra State will be treated as Open category candidates for all purposes & they shall pay the application fees applicable to Open category candidates.
- 4.2 Where there is no reservation for any specific category / community of backward classes, in such case BC candidates of that category/community shall be treated as open category candidates for all purposes & they will have to pay the application fees as applicable to Open category candidates.
- 4.3 In case selection process could not be conducted for any reason, the fees paid will not be refunded.

5 **How to Apply:**

- i. **Candidates are required to apply Online through website www.mahatransco.in. No other means/mode of application will be accepted.**
- ii. **Candidates are required to have a valid personal email ID.** It should be kept active during the currency of this recruitment. The company may send call letters for written test, interview etc. through the registered email ID. **Under no circumstances, he/she should share/ mention email ID to/ or of any other person.**
- iii. In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying Online.
- iv. Take a print of the entire Recruitment Notification, including the 'FEES PAYMENT CHALLAN'.
- v. Fill in the Fee Payment Challan in a clear and legible handwriting in BLOCK LETTERS.
- vi. Go to the nearest Branch of State Bank of India with the Fee Payment Challan duly filled in and pay in Cash the appropriate Application Fee in **Account No 31698939603 with any Branch of SBI in favour of Maharashtra State Electricity Transmission Company, Ltd. Mumbai**" The amount of fee to be paid is indicated below :

Sr. No.	Post Code	Post	Application Fee for different categories is as below:			
			SC & ST	BC candidate other than SC & ST coming under concept of NCL.	Open	Physically Handicap Person
1	01	Team Leader	*Rs. 250/-	*Rs. 250/-	*Rs. 500/-	Examination Fee not applicable to the particular category of PH person for whom the post is reserved.
2	02	System Analyst				
3	03	Jr. Engineer (Trans) - Trainee				
4	04	Jr. Engineer (Civil) - Trainee				
5	05	Dy. Executive Engineer (Trans)	Examination Fee not applicable to the particular category of PH person for whom the post is reserved.			
6	06	Steno Typist (English)				

*** Apart from above-mentioned fees, candidates will have to pay Rs. 50/- as service charges to SBI. However Service Charges of Rs. 50/- are not applicable to particular category of PH person for whom the post is reserved.**

- vii. Obtain the counterfoil (Applicant's Copy) of the Fee Payment Challan duly received by the Bank with **(a) Branch Name & Code Number (b) Transaction ID/Journal No (c) Date of Deposit & Amount** filled by the Branch Official.
- viii. Candidates are now ready to apply Online by clicking on below given link:

[**CLICK HERE TO APPLY ONLINE**](#)

- ix. Carefully fill in the necessary details from the Fee Payment Challan in the Online Application Form at the appropriate places and submit the same Online.
- x. **Original counterfoil (MSETCL's copy) of the fee payment challan and print out of on-line application alongwith the attested copies of certificates in support of Age, Qualification, Experience, Caste, Caste Validity, Non Creamy Layer, Domicile, Sports and Medical Certificate, etc. whichever is applicable** should be sent to **Post Box No. 9728, Borivali (East), Mumbai 400066** by an ordinary post **so as to reach on or before 10.12.2011.**
- xi. Incomplete applications, application without signature and those not supported by attested copies of certificates (duly attested by Govt. Gazetted Officer / Principal of Colleges / Post Master) are liable to be summarily rejected.
- xii. **The name of the candidate or his / her father / husband name etc should be spelt correctly in the application as it appears in the certificates/ mark sheets. Any change / alteration found may disqualify the candidature.**
- xiii. Candidates are required to download the call letters for written examination/ interview from company's website by entering their registration number & password which are generated by the system on submitting the online application & are intimated to the candidates by e-mail/SMS. Candidates are advised to preserve these details for future use. **Call letters will not be dispatched by post or courier etc.**

Important Dates:

Website Link Open	From 08.11.2011 To 29.11.2011
Tentative Date of Written Test	01.01.2012
Payment of fees at SBI Branches	From 08.11.2011 To 29.11.2011

GENERAL CONDITIONS

- 1) Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents only after the candidate has qualified for interview.
- 2) All candidates who have registered online and have paid the requisite Application Fees will be allowed to download on-line call letters for written test. No detail scrutiny of application will be carried out at the time of issuing call letters on-line. The call letters can be downloaded from the Company's website www.mahatransco.in.
- 3) Normally selection process comprises of Written Test & Personal Interview. However which short-list / selection process is to be adopted will be at the absolute discretion of the company and the decision of the company in this regard shall be final. The candidates will have to appear for Written Test either at Mumbai & Nagpur or at other centre/place as decided by the Company.
- 4) The candidates selected for the post of Junior Engineer (Trans) / (Civil) – Trainee will be appointed as Junior Engineer (Trans) / (Civil) – Trainee. They will have to undergo the training for six months. During the training period the stipend will be paid at the rate of emoluments payable to the Jr. Engineer at the minimum of scale of pay of Rs. 15285-670-18635-705-36965. On satisfactory completion of training the candidates will be appointed in the aforesaid pay scale.
- 5) The candidates will be short listed for Personal Interviews on the basis of performance in the written test. Taking into consideration the performance in the written test and Personal Interview the select list will be prepared.
- 6) The list of candidates called for written test, personal interview and selected for the posts advertised will be published on the Company's website- www.mahatransco.in from time to time.
- 7) Prescribed qualifications are minimum and mere possession of the same does not entitle the candidate to be called for Interview. The candidates will be short-listed for interview commensurate with the number of vacancies.
- 8) The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience, caste etc. and particulars furnished in the application form are correct in all respect
- 9) If any false / incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered.
- 10) If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be

liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.

- 11) The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
- 12) The departmental employees of the Company applying against this Advertisement should submit their applications online well in time.
- 13) The recruitment in MSETCL is done strictly as per merit in a systematic way giving appropriate weightage to written test & interview. Canvassing in any form will disqualify a candidate.
- 14) Any request for change of address and enclosing supporting documents later on will not be entertained.
- 15) The unemployed reserved category candidates such SC, ST, VJ(A), NT(B), NT(C), NT(D) & Spl. BC will be given reimbursement of traveling expenses equal to the ordinary second class rail fare (without reservation charges) or ordinary S.T. bus fare from the place of their residence to nearest centre of Written Test and back (limited to journey performed within the State of Maharashtra) on production of original/Photo copy of the Rail/S.T. bus fare tickets & Caste Certificate/Caste Validity Certificate /Non-Creamy Layer Certificate as per Govt. rules as amended from time to time.
- 16) This advertisement is published subject to the provisions of Maharashtra Civil Services (declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.
- 17) Knowledge of Marathi is desirable. However, the candidates selected and not possessing the knowledge of Marathi will have to pass Departmental Marathi Language Examination within period of three years from the date of joining the Company.
- 18) Employees working in Govt. / Semi. Govt. Undertaking will have to produce No Objection Certificate at the time of interview.
- 19) The medium of the Written Test will be **English**.

[TO APPLY ONLINE CLICK HERE](#)

Date: 07.11.2011

Chief General Manager (HR)

CHALLAN FOR APPLICATION FEE FOR
THE POST OF _____

Bank's Copy	
Transaction ID/Journal No. (to be entered by SBI branch)	
MSETCL Fee Challan for the post of _____	
Name of Banker:	State Bank of India
Amount may be deposited in any branch of SBI	
A/c. No. 31698939603	Branch Code:
Date of Receipt (To be filled in by the Bank):	
Applicant's Name*: (To be filled in capital letters)	
Application Fee (Tick whichever is applicable)	
<input type="checkbox"/> SC/ ST & VJ(A), NT(B), NT(C), NT(D), SBC, OBC coming under the concept of " Non Creamy layer"	Application Fee Rs. ____ + Rs. 50/- as service charges to SBI
<input type="checkbox"/> Open category	Application Fee Rs. ____ + Rs. 50/- as service charges to SBI
<input type="checkbox"/> Persons with Disability (PWD)	Examination Fee not applicable to the particular category of PH person for whom the post is reserved.
Amount in Figures:	
(in words) Rupees	
Signature of Bank's Official with seal	Signature of Candidate/Depositor

CHALLAN FOR APPLICATION FEE FOR
THE POST OF _____

#MSETCL'S Copy	
Transaction ID/Journal No. (to be entered by SBI branch)	
MSETCL Fee collection for the post of _____	
Name of Banker:	State Bank of India
Amount may be deposited in any branch of SBI	
A/c. No. 31698939603	Branch Code:
Date of Receipt (To be filled in by the Bank):	
Applicant's Name*: (To be filled in capital letters)	
Application Fee (Tick whichever is applicable)	
<input type="checkbox"/> SC/ ST & VJ(A), NT(B), NT(C), NT(D), SBC, OBC coming under the concept of " Non Creamy layer"	Application Fee Rs. ____ + Rs. 50/- as service charges to SBI
<input type="checkbox"/> Open category	Application Fee Rs. ____ + Rs. 50/- as service charges to SBI
<input type="checkbox"/> Persons with Disability (PWD)	Examination Fee not applicable to the particular category of PH person for whom the post is reserved.
Amount in Figures:	
(in words) Rupees	
Signature of Bank's Official with seal	Signature of Candidate/Depositor

CHALLAN FOR APPLICATION FEE FOR
THE POST OF _____

Candidate's Copy	
Transaction ID/Journal No. (to be entered by SBI branch)	
MSETCL Fee collection for the post of _____	
Name of Banker:	State Bank of India
Amount may be deposited in any branch of SBI	
A/c. No. 31698939603	Branch Code:
Date of Receipt (To be filled in by the Bank):	
Applicant's Name*: (To be filled in capital letters)	
Application Fee (Tick whichever is applicable)	
<input type="checkbox"/> SC/ ST & VJ(A), NT(B), NT(C), NT(D), SBC, OBC coming under the concept of " Non Creamy layer"	Application Fee Rs. ____ + Rs. 50/- as service charges to SBI
<input type="checkbox"/> Open category	Application Fee Rs. ____ + Rs. 50/- as service charges to SBI
<input type="checkbox"/> Persons with Disability (PWD)	Examination Fee not applicable to the particular category of PH person for whom the post is reserved.
Amount in Figures:	
(in words) Rupees	
Signature of Bank's Official with seal	Signature of Candidate/Depositor

* Name should be indicated in the following manner and it should be entered in the same manner in the On-Line application.

_____ (Surname) _____ (First Name) _____ (Middle Name)

To be submitted with an application to the post box number given in the advertisement.

