

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
CIN NO-U40109MH2005SGC153646

Executive Engineer, MSETCL, EHV O&M Dn., Sangli
Office building, Vishrambag, Tal- Miraj Dist. Sangli- 416415
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EE/EHV O&M/DN/SGL/T/No.

1040

Dated 31/08/2023

Subject:- Enquiry for the Supply of Office Furniture for various S/Stns & Office under EHV O&M Division, Sangli.

Estimated Amount limited up to Rs. 2,35,823/- Including of all Taxes

1. Detail

1.Enquiry No.	E-Enquiry
2. Name of the Work	Supply of Office Furniture for various S/Stns & Office under EHV O&M Division, Sangli.
3.Date for submission of Documents	From 01/09/2023 to 07/09/2023
4. Date for submission of Documents	On or before 07/09/2023 up to 4:30PM
5. Date & Time (Hrs.) for opening of Enquiry Documents.	a)Technical Bid Opening:- 08/09/2023 at 11:00 AM onwards; if possible b)Commercial Bid Opening:- 08/09/2023 at 14:30 PM Hrs onward if possible
6.Enquiry Amount	Rs. 2,35,823/- Including of GST

TQR. **Following documents should be attached with the quotation

- 1) GST Registration, if applicable,
- 2) PAN CARD document.

2. SCOPE OF WORK:- Supply of Office Furniture for various S/Stns & Office under EHV O&M Division, Sangli. Enquiry for by the Contractor and accepted by the competent Authority, duly authorized in that behalf by the company at rates and delivers to the place at or within the time specified and without any extra charges or expenses to the company whatsoever other than those mentioned in the accepted tender. Work should be done as per scope of work in Schedule "A". The material procured should be as per MSETCL Standards.

3. COMPLETION PERIOD :- Work should be completed within 60 days.

4. VALIDITY OF OFFER :- The offer should be valid for our acceptance for a period of 90 days from the due date of opening.

5. OPERATING AUTHORITY :- The Executive Engineer EHV O&M Division Sangli.

6. CONSIGNEE :- Dy. Manager HR, EHV O&M Division, Sangli

Please offer your reasonable rates for the subjected work as per Schedule 'A' given below. The scope of work is also mentioned therein.

SCHEDULE 'A'

Sr. No.	Description	Unit	Qty	Rate/unit Excl. Taxes	% GST
1	Office Chair with Arm Model- Degree, Color- Brown	No.	18	725.00	
2	Office Table Made by M. S. Square Pipe 1" x1" & CRC Sheet, One Side Three Drawer & One side Cupboard, Powder coated, double shed color- Dark & Light gray , Top:- 18mm Plywood, Size :- 5'x 3', With two keys.	No.	2	9700.00	
3	Revolving Office Executive Chair (Heigh Back) Model: Tycon H.B,	No.	1	14500.00	
4	Revolving Office Chair (Heigh Back) Model: Belly	No.	3	8500.00	
5	Office Cupboard Without Locker Large Color T.A. Gray, Size: 6.5' x 3' x 1.5', Powder coated, MS sheet of guage 12 (2.6mm), with 2 keys, with adjustable compartment	No.	11	8500.00	
6	Office Cupboard With Locker for Minimum 12 Employee MS sheet of guage 12 (2.6mm)	No.	1	24000.00	
7	Visitors Chair Specially cushion designed	No.	2	4950.00	

Note:-Rates shall be quoted including all Taxes & should be delivered at EHV O&M division Sangli/Concerned Office.

***All Provided Material should be genuine & ISI Mark, No any To-and-Fro Charges will paid**

Encl. 1) Annexure "S"

Yours faithfully,

Sd/-
**Executive Engineer,
M.S.E.T.C.Ltd,
EHV O&M Dn, Sangli**

ANNEXURE (S)

GENERAL TERMS AND CONDITIONS

1. ADDITIONS / ALTERATIONS PROHIBITED:

Enquirers/Tenderers shall not make any additions, alterations/changes in the tender form & the conditions of tender and supply including the description, specifications of material mentioned.

2. ACCEPTANCE OF QUOTATION:

The Company does not bind itself to accept the lowest of any Quotation nor will any reasons be assigned for the rejection of any Quotation on part of Enquiry. It is also not binding on the Company to disclose any analysis report on tender/samples. The Owner/Enquirer/Tenderer on his part binds himself to supply any item or items selected from his offer in part or whole at the option of the Company. The Company reserves the right to order out/procure any quantity in excess, to the extent of 50% or the ordered quantity.

3. SCOPE :

- i) This specification covers the technical details for the mention material requirement raised by this office. .
- ii) The offered material shall be complete with all components necessary for their effective and trouble free operation. Such components shall be deemed to be within scope of the Enquirer's supply irrespective of whether those are specifically brought out in this specification and/or commercial order or not.

4. SECURITY DEPOSIT:

The contractor should pay security deposit at the rate of 10 % of the value of the order within 7 days from the date of receipt of order. Security Deposit is payable by (a) Cash (b) D.D. from a nationalized/scheduled Bank. The S.D. will be refunded after satisfactory completion of the work/guarantee period if asked for. * **FDR against Security Deposit should not be allowed**

4 (A). SPECIFIC CONDITIONS:-

- i) Bidder shall specify the Make with ISI-Mark of the material quoted by the Bidder while supplying of material
 - ii) Transportation, Installation, Repair/Replacement against Manufacturers defect at your cost.
5. The material shall be provided with details indelibly marked with the following information:
- a) Manufacturer's name or trade mark and identification with contact details of the supplied Material
 - b) Make / Model No./quantity details
 - d) Sample should be approved before delivery after Technical Bid opened.
 - e) Material supplied should not be manufactured before 6 months from the date of order (ie old material with Mfg not accepted)

6. DELIVERY PERIOD:

The time being essence of the contract, the supplier should strictly adhere to the delivery period. The delivery will be deemed to have been completed on the date of R.R. / on the date of receipt of material at stores in case of door delivery. A postal transit period of 7 days will be allowed from the date of issue of this order. The delivery period is 15 Days from the date of the order.

7. DISPATCH INSTRUCTIONS:

The material shall be dispatched and consigned to the Executive Engineer, EHV O&M Division, Sangli. Material Received should be in good condition, Party should have to transport all the material at their own Risk.

8. BILLS:

Bidder/Enquirer/Tenderer will have to submit the Tax invoice bills in triplicate indicating PAN No., GST No., accompanied by the test certificated, if any and advance stamp receipt in the office of the Executive Engineer, EHV O&M Division, Sangli after completion of supply, giving the full details of RR No., Delivery Challan, Order No., Insurance Cover No., GST registration No. etc for passing& payment of the bill. The payment will be made to the Supplier within reasonable time after receipt of material by the consignee in good condition.

9. PAYMENT:

Payment will be made after satisfactory delivery of material at EHV O&M Division, Sangli/ Concern S/Stn.

10. PENALTY :

In case the material not delivered in time, the supplier shall be liable for penalty @ ½ % of the price (Order value) per week delayed, subject to maximum of 10% reckoned on the contract value of such complete portion or section of the plant, equipment or material including the portion supplied which could not be brought in to commission due to any part thereof not being delivered in time. The penalty will be levied subject to force majeure conditions, for which documentary evidence will have to be produced to the satisfaction of the competent authority of the Board.

11. WARRANTEE:

The material to be supplied is guaranteed against the defective manufacturing workmanship for a period as mentioned in the respective annexure from the date of supply to MSETCL. If supplied material found to be faulty within guarantee period, same should be replaced free of cost by the Tenderer. The Warrantee certificates shall be submitted by the bidder at the time of supply of material.

12. INSURANCE:

In all cases the insurance will be effected by you with Government Insurance Fund for the total value of the order plus 10% to cover freight, Tax and other incidental charges.

13. All royalties and all local and other Taxes/duties etc., shall be paid by the Tenderer at his cost.

14. APPLICABILITY OF GENERAL CONDITIONS OF CONTRACT:

Notwithstanding anything stated here, the Board's General Terms & Conditions of Contract shall be applicable to the contract as far as they are applicable to your contract.

15. TERMINATION OF CONTRACT:

The undersigned reserves the right to cancel the contract, after giving due notice to you, in the event of the breach of contract in any respect or undue delay in execution of works /starting of the works.

16. In case of any dispute arising out of your contract, it will be in the jurisdiction of Sangli, District Court Only.

Sd/-
**Executive Engineer,
M.S.E.T.C.Ltd.
EHV O&M Dn,Sangli**