

From: Executive Engineer
Name of Office: Protection, Automation, Communication Division Dhule
Office address: 132KV Substation Colony, Mumbai- Agra Road, Dhule-424311
Contact No: 7768000452
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Ref:-EE/PAC/Dn./DHL/Tech/No. **No - 0138**

Date: **F-1 SEP 2023**

"E-ENQUIRY2023-24"

To,
All Vendors

Sub:-E-Enquiry for providing hired diesel Jeep/TATA SUMO/Trax/Equivalent Vehicle with driver for Automation Unit Dhule under the jurisdiction of PAC Division Dhule

Dear Sir,

With reference to the above, please offer your lowest rates for the work of **"Hiring of the Jeep/TATA SUMO/Trax/Equivalent Vehicle Diesel along with driver for Additional Executive Engineer, Automation Unit Dhule"** to the terms and conditions mentioned as under.

1. The Quotations giving full particulars should reach this office between period **01.09.2023 to 08.09.2023 upto 13.00Hrs. positively.**
2. The vehicle is to be engaged at Automation Unit Dhule under PAC Division Dhule. The vehicle will be utilized by Additional Ex. Engineer / Representative for attending various day to day office works, attending various work at EHV Sub-stations and offices spread over in Jalgaon, Dhule & Nandurbar districts or elsewhere as the case may be. There may be also visit at Nashik, Bhusawal, Aurangabad, Mumbai etc. For official works.
3. **Rates are accepted on firm quotation basis including driver's expenses, oil (Lubricant) day to day maintenance & repairs & other Govt -Non Govt charges on account of vehicle at your cost. Nothing shall be paid extra. The rates are valid for twelve month from date of engaging of vehicle or Order value whichever is later.**
4. **Security Deposit:- The successful bidder will have to pay an amount equivalent to 5% of contract value towards SD at PAC Division Office, Dhule.**
5. Monthly bill payment will be paid to you by account payee cheque in reasonable time & as per the availability of funds after satisfactory completion of work by ADEE, Automation Unit Dhule. And as per terms and conditions of contract.
6. The quotations without the documents as enlisted in Annexure "A" are likely to be rejected.
7. The quotations should be properly sealed and super scribed with the Envelopes

driver for Additional Executive Engineer, Automation Unit Dhule"

8. **Quotations not complying to the requirements and certificates enlisted in Annexure "A" may not be considered. Right to accept/reject any oral quotations or part the reifies reserved by the undersigned.**
9. Only Fuel(i.e. Diesel)will be supplied by MSETCL.
10. **The vehicle should give an average fuel consumption not less than minimum average run of 11 km./ Ltr. If in case, it is observed that vehicle is not giving average run to be the satisfaction proportionate amount of diesel will be recovered from your monthly bill.**
11. The rates should be quoted for hiring charges on per day basis.
12. The Company's general condition and contract are also applicable and will be binding on you. Please acknowledge the receipt of this order.
13. Preference will be given for the latest manufactured; the registration year of vehicle should not be earlier than Five year from date of enquiry. If vehicle older than five year then vehicle will checked by this office before submitting quotation and allow as per condition of vehicle by this office. As per response of vendor, this condition may be change by undersigned and overall condition of vehicle by inspecting the vehicle.
14. While submitting the offer, Vehicle documents (Xerox copies)enlisted in Annexure "A" must be attested.
15. **Rates quoted should be exclusive of GST. Mention GST separately.**
16. The vehicle will be hired for **one year** only or till exhausted of the order value, whichever is later as per decision of undersigned. The period of hiring of vehicle will be normally from the date of actually engaging the vehicle.
17. **All the expenses regarding vehicle repair/maintenance/ driver payment (including OT if any)/ RTO Liabilities shall be borne by you. MSETCL shall not bear any responsibility on its account.**
18. It is mandatory that, the vehicle should be available. In case of breakdown or non availability of regular hired vehicle you shall provide alternative suitable vehicle immediately.
19. If any accident occurs during the contract period, the complete responsibility of the accident will be to the account of Contractor. MSETCL shall not pay any type of compensation for any type of accident.
20. **The vehicle is to be driven by the driver tobe provided by the agency who must have valid licence for driving tourist permit vehicle.**The driver has to run the vehicle as per the instructions of the Executive Engineer, EHV PAC Division, Dhule. The driver must be polite, punctual in attendance & free from illicit habits throughout the contract period.
21. In case of difference opinion, about interpretation of terms & conditions between Owner /Agency & MSETCL, the decision of order placing authority will be final & binding on the Owner /Agency.
22. **Bidder should not submit "Conditional Quotation". Such conditional offer shall be liable for rejection. If there is no sign of Vehicle owner (Vendor) on copy on Quotation particular at page on which rates are quoted then such**


Quotation will be rejected.

23. An agreement of appropriate value (not less than Rs.500/-) of stamp paper shall have to be executed with MSETCL before actually hiring of vehicle. The stamp fees will be borne by Agency.
24. The income tax TDS & GST TDS or any statutory tax as per Govt. rule if applicable will be deducted from your bills.

25. If any overwriting or whitener use found in Quotation particularly at rate portion then Quotation will be rejected without intimation to concern.

26. Tentative monthly run will be @ 3000 km approx (Less or more) or as actual The head quarter of the vehicle will be Automation Unit Dhule.
27. The normal duty hours will be from 08=00 to 18=00 hrs. But if in case of an emergency or whenever required by unit, the vehicle will required before / beyond normal working hours, you will have to provide the same. Normally vehicle will be utilized on working days. The day on which vehicle will be utilized that day will be treated as working day. Normally on holidays vehicle will not be utilized, but in case of emergency vehicle may be utilized on holidays & that day treated as a working day. The days on which vehicle is not Utilized will be treated as non-working days and nothing shall be paid for non- working days. You will have to carry out maintenance work of vehicle on non-working days.
28. The limit of monthly expenditures of hire vehicle shall be Rs.50, 000=00 per month including of hiring charges & fuel cost etc. The expenditure per month over Rs.50, 000=00 (hiring + fuel charges) will not be paid to you by M.S.E.T. Co. Ltd.
29. You will have to produce original valid registration / certificates / FASTtag etc. documents of hired vehicles required as per M.V. Act. For verification whenever demanded by M.S.E.T. Co. Ltd's authorities & R.T.O.
30. All the responsibilities as per motor vehicle act will be responsibility of you including R.T.O. formalities. All required registrations & certificates shall be obtained at specific intervals by you as required as per Motor Vehicle Act well before expiry of due date of documents.

Enclosure: Annexure "A"


Executive Engineer,
PAC Division,
MSETCL, Dhule.

Copys.w.rs.to:-

- The Chief Engineer, EHVPC(O&M)Zone, MSETCL Nashik
- The Superintending Engineer, EHV(O&M)Circle, MSETCL, Bhusawal.

Copyto:

- The Dy. Manager(F& A), 400KV RS Dvn, Dhule.
- Notice Board/ MF

PAC DIVISION, DHULE

ANNEXURE "A"


Along with offer , following documents of the vehicle should be attached (self attested Xerox copies). All documents are compulsory.

1. **GST Registration Certificate. If not applicable then undertaking regarding that.**
2. Vehicle fitness Certificate.
3. PAN Card
4. Valid Insurance of the vehicle for current year. Vehicle shall be **fully insured.**
5. R.C.T.C. book duly filled with last tax paid details.
6. Driving license of the Driver.(T)
7. P.U.C. certificate for the current year. & FAS Tag on vehicle
8. **Tourist Permit. (Tourist-permit is must without that quotation will not be accepted)**
9. Certificate of taxation.
10. Self declaration regarding vehicle is not belongs to MSETCL employee or his / her nearest relatives & not belonging to MSETCL employee who have not completed two years after retirement

S r N	Particularsofwork	Qty	Ex-works Per day rate in Rs.	Taxes GST @18 %	Unit Rate	Remark
			1	2	2+3	
1	"Hiring of the TATA SUMO/Trax/Equivalent Vehicle Diesel along with driver for Additional Executive Engineer, Automation Unit Dhule" (All the expenses regarding vehicle repair /maintenance/ driver payment (including OT if any)/ RTO Liabilities shall be borne by agency only). SAC Code: 996601	1no				LimitedtoR s.3,72,210= 00 including all taxes & charges.

Please Note 1. "Rate squoted should be exclusive of GST. Mention GST separately."

2. Taxes must be mention separately as given in above format

Sd/- 
Executive Engineer,
PAC Division,
MSETCL,Dhule.