



MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
EHV (O&M) DIVISION, JALGAON.
(CIN No. U40109MH2005SGC153646)

Office of the:-

Executive Engineer, EHV O&M Division
Plot No.32, M-Sector
Near Godavari Engineering College
New MIDC Jalgaon. Contact No. :- 0257-2212769(O)
Email Id :- ce5210@mahatransco.in

No. EE/ EHV/ O&M/ Dn./JLG/ Tech/No.

NO 00980

Date:-

5 SEP 2023

E-Enquiry - 10/2023-24.

Sub: - E-Enquiry for inviting the Quotation for the Work of Providing Cleaning & Sweeping Services at various 220kV & 132kV EHV substations under EHV (O&M) Division, Jalgaon, EHV O&M Division office, Jalgaon, SMSD, Jalgaon, LMSD, Jalgaon, LMSD, Bhusaval, LMSD, Amalner, Testing Sdn Jalgaon & Hot line unit office, Jalgaon. ...

Dear Sir,

With ref to the above, please quote your lowest rates for the following work subject to the terms & conditions mentioned as under. The sealed subscribed Quotations with valid relevant document should reach to this office on or before 12.09.2023 up to 16.00 Hrs. The same quotations will be opened on the same date at 16.30 Hrs, if possible.

Sr. No.	Description	SAP Code	Qty (Locations)	Rate per Month (Rs)	Rates per Month Including 18% GST	No of Months
1	Work of Providing Cleaning & Sweeping Services at various 220kV & 132kV EHV substations under EHV (O&M) Division. Jalgaon, EHV O&M Division office, Jalgaon, SMSD, Jalgaon, LMSD, Jalgaon, LMSD, Bhusaval, LMSD, Amalner. Testing Sdn Jalgaon & Hot line unit office, Jalgaon. Details as under:					
	Housekeeping: - Daily sweeping of entire control room (main & GIS), battery room, store room, rest room, incharge room, internal roads, watchman's cabin etc. Cleaning of toilet and W.C. twice in a day by phenol, daily mopping of control room, weekly cleaning of all window and door glass panels, cleaning of water cooler and all other related work as per instructions of the sub-stn Incharge. All material required to be provided by agency. (All above activities should be completed within 4 hrs daily as per schedule decided by Incharge)	50002392	29			06

TERMS AND CONDITIONS

- Scope of Works:** The detail scope of work mentioned is as above required to be executed at locations/sub-stations mentioned in as per Annexure "A".
- Quoted Rates:** You are requested to quote your unit rates for the items mentioned in the schedule on firm (percentage) basis. (Please quote ex-works price in ex-works field & applicable GST in GST field)
- Payment:** On completion of the job, the RA bill (in triplicate) should be submitted to the concerned Engineer in charge. The concerned Engineer In Charge will verify and process the bill and submit to division office along with his certificate & SES as applicable. The payment will be effected by this office within a reasonable time as per actual work done.
- Documents required to be attached along with offer:-** Following are the list of qualifying documents required please attached for qualifying in the e-enquiry.
 - Valid GST Registration Certificate.
 - Work order along with Work completion certificate of Similar/related type of works as a Proof of Experience in MSETCL/Govt./Semi Govt./Govt. Added or Pvt. Sector..
 - Bombay Shop Act registration certificate / NOC from Grampanchayat.
 - PAN Card & Income Tax Returns for last 3 F.Y.

5. **Rates & Taxes:** - The Rates quoted should be valid at least for 03 months and should be including of all Labour charges & incidental charges including labour cess but excluding GST as per applicable rate & relevant act. Please quote your GST registration No on quotation.
6. **Work completion:** - The work should be completed as per the schedule given by concerned Sub-Station/ SDO Incharge or as directed. The total contract period for completion of entire work is Six months. The work to be carried out on monthly basis. To complete work within time limit agency has to arrange resources and semi-skill man-powers. Materials used should be standard and good in quality. You will have to take all the safety precautions for these works. And also you should take care to employ sufficient semi-skilled manpower along with sufficient safety precautions for completion and the work well within stipulated time period.
7. **Penalty:** - The work of housekeeping is to be carried out on all days of the week. Non execution of cleaning, sweeping and housekeeping etc work by the agency on any day will result in to recovery of penalty @ Rs. 300 per day, as well as if the agency fails to supply the materials required for the cleaning and sweeping works the penalty @ Rs. 400 per month will be recovered from the monthly bills.
8. **Delivery:** - You will have to arrange for transportation of materials to S/Stns required for completion of work at your cost.
9. **T&P:** - All the T&P, required for above work will be arranged by the Contractor.
10. **Safety:** - The contractor shall ensure the safety of all the workmen, materials and equipment either belonging to him or to other working at site. The contractor shall be responsible for providing of all safety notices and safety equipment required. If any accident occurs during the work, the complete responsibility of the accident will be of Contractors. The M.S.E.T.Co.Ltd. shall not pay any type of compensation for any type of accident.
11. **TDS under Income tax Act and TDS under GST Act :** -TDS under Income tax Act and TDS under GST Act at source as per prevailing rate & applicable as per Govt. rules – amended from time to time will be deducted from your bill.
12. **Insurance:** It is responsibility of contractor to takeout all necessary insurance of his labour for execution of work for his liabilities direct/indirect and same must be attached with invoice other wise 1% amount on work order value will be deducted from bill.
13. **Labour Cess:** Labour cess @1% under the Building other Construction Workers Welfare Cess Act, 1996 and rate made their under shall be deducted on total contract value.
14. **Quality:-**The agency will be fully responsible for quality of the material used and the workmanship for the subjected works.
15. **Security Deposit:** - The Bidder will have to pay security deposit within seven days from the date of receipt of the LOI, amounting to 05% of the value of the contract in the form D.D./F.D. of any Nationalized / scheduled Bank in the name of Executive Engineer EHV O&M Division, Jalgaon, payable at Jalgaon at EHV O&M Division, Jalgaon office or in the form of Bank Guarantee in favour of Executive Engineer EHV O&M Division, Jalgaon valid for one year at this office. The same will be refunded only after satisfactory completion of guarantee period.
16. **Accommodation:-** No living accommodation at site will be provided by M.S.E.T.C.L.
17. **Agreement:-** You will have to execute agreement as per provision of Mumbai MudrankAdhiniyam 1958, Clause No.34 with requisite stamp duty (Rs. 500/-) before issuing of final work order.
18. **General:** - MSETCL general Terms and Conditions for works are applicable to this contract. The undersigned reserves the rights to accept or reject any or all the Quotation without assigning any reason thereof.
19. The undersigned have the reserve right for relaxation of any condition mention above & also reserves the rights for cancellation of any or all quotations/enquiry without assigning any reason.
20. Acceptance of work order shall be treated as acceptance of these conditions of the e-enquiry by contractor.

Thanking you,

Enclosed: - Annexure "A".

Yours Faithfully,



(V. R. Lokhande)
Executive Engineer

EHV (O&M) Division, Jalgaon.

Copy s.w.r. to:-

The Superintending Engineer, EHV O&M Circle, Bhusawal. (By email)

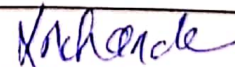
Copy to:-

1. The Dy. Manager [F&A], EHV O&M Division, Jalgaon. (By email)
2. The Web Master, MSETCL.(By email)
3. Notice Board.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
EHV O&M Division, Jalgaon.

Name of the locations/Sub-stations

1	EHV O&M Division, Jalgaon & SMSD, Jalgaon office.
2	LMSD, Jalgaon office
3	220KV Bhadli
4	220kV Bambhori
5	220KV Amalner SS & LMSD, Amalner office.
6	220kV Viroda
7	220kV Kekatnimbhora
8	132KV Amalner
9	132kV(N)MIDC Jalgaon & HOT line unit office Jalgaon.
10	132kV(O)MIDC Jalgaon & Testing Sdn office Jalgaon.
11	132KV Pachora
12	132KV Dharangaon
13	132KV Parola
14	132KV Pahur
15	132KV Bodwad
16	132KV Muktainagar
17	132KV Varangaon
18	132KV GCR Deepnagar
19	132KV ECR Deepnagar
20	132KV Savda
21	132KV Nimbhora SS
22	132KV Raver
23	132kV Karki SS
24	132kV Kothali SS
25	132KV Yawal
26	132KV Chopda
27	132kV Khedi & LMSD, Bhusaval
28	132kV Erandol
29	132kV Deepanagr testing unit Bhusaval.



(V. R. Lokhande)
Executive Engineer
EHV (O&M) Division, Jalgaon.