

From:  
Office of the Executive Engineer  
EHV O&M Division, MSETCL, Mirjole Road,  
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Ref. No.: EE/EHV O&M DN/RTN/T/ No. 01556

Date: 13.10.2023

### Enquiry Extension

**Sub:** Enquiry Extension for Supply of Steel lockers & Office table for various EHV Substations & Subdivision, under EHV O&M Division, Ratnagiri.

Dear Sir,

Please offer your reasonable rates in % percentage only for Enquiry for Supply of Steel lockers & Office table for various EHV Substations & Subdivision, under EHV O&M Dn. Ratnagiri.

### Terms and Conditions:

- 1) DUE DATE: Sealed & Super scribed quotations complete in all respect are invited, so as to reach this office on or before dt. **20.10.2023** upto **18:00 Hrs**. The envelope should be superscribed as “Quotation for Supply of Steel lockers & Office table, under EHV O&M Division, Ratnagiri on following terms & conditions and as per schedule ‘A’ mentioned below.

The bidders are requested to go through the following instruction in case of any doubt, get them clarified in writing or in person from the office of the Executive Engineer, EHV O&M Division, Ratnagiri in advance before three days.

**Quotations should be submitted in sealed cover subscribed with following particulars:**

### Consisting of two separate envelopes with

- i) Technical qualifying documents
- ii) Price bid documents

### Envelope 1:

This envelope should contain qualifying documents mentioned in Terms & Conditions Sr. No. 2.

### Envelope 2:

This envelope should contain only price bid in % percentage for given schedule ‘A’.

**Above both “Envelope 1 & Envelope 2” shall be enclosed in one envelope in sealed & superscribed.**

After verifying the all documents in Envelope 1, if it is found that, the bidder fulfills the desired pre-requisites & qualifies then Envelope 2 will be opened. If the same is not found meeting the pre-requisite, Envelope 2 will not be opened.

Quotations with incomplete details or submitted without sealing or superscribing or not submitted in prescribed form etc. are liable to reject. **Offer on fax or Email will not be accepted.** **This office will not be responsible in delay in postal transit.**

- 2) QUALIFYING CONDITIONS:
  - a) Proof of firm being registered as shop establishment/firm/Company as applicable.
  - b) Valid GST registration certificate.
  - c) Copy of PAN/TAN.
  - d) Experience certificate of execution of similar type of work from authority not below the rank of Executive Engineer OR Equivalent in Govt./Semi Govt. Utility.
- 3) SCOPE OF WORK: The scope of work consists of "Supply of Steel lockers & Office table for various EHV S/s, Subdivision, under EHV O&M Division, Ratnagiri" as indicated in schedule 'A' attached.
- 4) VALUE OF WORK: The overall contract value of the work entrusted to you, is limited upto **Rs.1,42,956/-** (Rs. One Lakh Forty-Two Thousand Nine Hundred Fifty-Six only), including all taxes, duties and incidental charges.
- 5) RATES: Rates in Schedule 'A' are inclusive of GST. No extra amount against any taxes, transport will be given at any cost.
- 6) PENALTY: The material shall be supplied within 30 days from the date of receipt of work order otherwise you will be liable to pay penalty at rate @ ½% per week subject to max.10% of the total value of work order amount.
- 7) MATERIAL: It is mandatory to supply branded & quality material strictly confirming to our specifications & type as stated in schedule. If any defect observed in the material supplied by you, the same should be replaced by you free of cost & without delay.
- 8) PAYMENT: You will have to submit the first and final bill to the EHV O&M Division, Ratnagiri office, after satisfactory completion of work, for the works executed. After receipt of technically scrutinized bill in triplicate (Indicating PAN No., GST Reg. No.) with Guarantee certificate to this office, 100% payment will be made in reasonable time subject to availability of funds. No advance/ part payment will be made.
- 9) CONSIGNEE: The ordered material as per schedule 'A' should be delivered to EHV O&M Division, Ratnagiri within 30 days from the date of dispatch of work order.
- 10) COMPENSATION: If any accident occurs to any of your worker/your Supervisor/or outsiders during execution of the work will be on your account. The MSETCL Company will not be responsible for such accident/ compensation payment etc.
- 11) DISQUALIFICATION: Bid shall be disqualified for following case:
  - a) Disclosing untrue and/or false information or withholding information or part of information.
  - b) Record of poor performance such as unsatisfactory work or abandoning the work or delay in work etc.
  - c) Insufficient experience.
  - d) Non Payment of requisite EMD.
  - e) Non submission of document as per above list.
- 12) SAMPLE: The Sample of each item should be got approved from the undersigned, before delivery. Undersigned has the power to reject any item if not confirms to our specification, type & branded quality at any stage.
- 13) GUARANTEE for Quality of Material: Material supplied by you should be guaranteed for a period of 12 months from date of supply. If any defect is notified within Guarantee period, the same will have to be got rectified by you at your cost & risk within 15 days from date of intimation by concern officer. The guarantee certificate should be submitted with the bill. If defect not rectified by you, then security deposit will be forfeited without further notice.
- 14) Other standard terms and conditions of MSETCL for supply orders will be applicable in this case also.

- 15) TAXES: GST as applicable is included in the work order value. Taxes will be recovered as per prevailing rates from your bill. You should mention PAN No. & GST No. on your bills.
- 16) DISPUTE: In case of any dispute, arising out of or in connection with this contract, shall be to the jurisdiction of Ratnagiri Court only.
- 17) CANCELLATION OF ORDER: MSETCL reserves the right to cancel the order fully or any portion thereof without assigning any reasons at any stage.
- 18) SECURITY DEPOSIT: Security deposit i.e. 10% of order value to be paid within 7 days in terms of cash/DD/Bank Guarantee of Nationalized bank/scheduled bank in favour of the Superintending Engineer, EHV O&M Circle Kolhapur from the date of issue of order. The same will be refunded in the normal course, after satisfactory completion of work subject to deductions, if any.
- 19) RISK & COST: If you fail to supply the materials in stipulated time the balance materials will be procured at your risk and cost or Security deposit will be forfeited in addition to above.
- 20) Bidders have to submit an undertaking in the attached Proforma 'ANNEXURE-G' declaring that their Firm is not Debarred/Blacklisted by Govt./Semi Govt./Other Power Utilities, anywhere.
- 21) Bidders have to submit an undertaking in attached proforma "Annexure H".
- 22) Undersigned reserve the right to cancel order in part or full at any time without giving the notice.
- 23) The MSETCL's general terms & conditions of work contract are applicable to this order.

Thanking You.

Encl: Schedule 'A', Annexure-G & Annex-H

Yours faithfully

Sd/-  
Executive Engineer  
EHV O&M Dn., Ratnagiri

Copy s.w.r. to: The Superintending Engineer, EHV O&M Circle, Kolhapur.

Copy to: Dy. Manager (F&A) EHV O&M Division, Ratnagiri / Notice Board.

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**EHV O&M DIVISION, RATNAGIRI**

Name of work: Supply of Steel lockers & Office table for various EHV Substations & Subdivision, under EHV O&M Division Ratnagiri.

**SCHEDULE 'A'**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Qty.</b>	<b>Unit</b>	<b>Unit Rate Incl. Taxes</b>	<b>Rate in % (Above/ Below)</b>
1	1981x914x483 mm 8 no. Shelve Steel Locker	8	EA	15646.80	
2	1200x600x728 mm Office Table of standard make viz. Godrej etc.	1	EA	17781.53	

**Note:**

- 1) Taxes if any should be quoted separately otherwise it will be presumed that the rates are inclusive of all taxes.
- 2) Above rates are inclusive of all taxes (LC @1%, F&I @2% & GST @18%).
- 3) Schedule is enclosed for reference only.

The total value of order is Limited upto **Rs. 1,42,956/-** (Rs. One Lakh Forty-Two Thousand Nine Hundred Fifty-Six only) including of all taxes.

Sd/-  
Executive Engineer  
EHV O&M Dn., Ratnagiri

**Sub: Bidders Debarred/ Blacklisted by Government/ Semi-Government/Other Power Utilities --- Prohibiting participation of such Firms in MSETCL Tenders**

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**ANNEXURE-G**

**Undertaking to be submitted by the Bidder declaring that Bidder is not Debarred/ Blacklisted by Government/ Semi-Government/Other Power Utilities**

I/We hereby declare that I/We is/are participating in MSETCL's Enquiry Extension.

As on date of submission of this Tender, I/We hereby declare that My Firm/We is/are not Debarred/ Blacklisted by Any Government/ Semi-Government/ Other Power Utilities, anywhere.

The above declaration is true to the best of My/Our knowledge and belief.

I/We hereby agree that in case My Firm/We are Debarred/ Blacklisted by Any Government/ Semi- Government/Other Power Utilities, anywhere, My/Our Offer is liable for rejection at any stage of Tendering process as per TenderConditions.

Further, I/We hereby understand and agree that in case My Firm/We are Debarred/ Blacklisted by Any Government/ Semi-Government/Other Power Utilities, anywhere, My/Our order is liable for termination at any stage of Order execution process and My Firm/We shall be solely responsible for the consequences arising out of it.

Signature & seal of the Tenderer

## Annexure “H”

Non-judicial Stamp of appropriate amount  
(Presently Rs.500/-)

### UNDERTAKING

I/We, \_\_\_\_\_ authorized signatory of M/s \_\_\_\_\_ solemnly declare that:

- 1) I/We am/are submitting the bid against the tender no. \_\_\_\_\_ & I/We offer to execute the work in accordance with all the terms, conditions & provision of the bid.
- 2) I/We hereby confirm that all the documents submitted by us in hard as well as soft form (self-documents & third party documents) are genuine, authentic, true & valid.
- 3) I/We am/are obliged to present the original documents/certificates for verification, wherever called for, by any authority of MSETCL.
- 4) Further, all information furnished by us in respect of fulfilling of eligibility criteria & qualification information of this tender is complete, correct & true to the best of our knowledge and belief and nothing has been concealed therein.
- 5) If any information or document submitted is found to be false/incorrect/misleading/misrepresenting any time, MSETCL may reject my bid & take action as deemed fit may be taken against us including termination of the contract, forfeiture of all dues including Earnest Money/ Security Deposit & debarring/ blacklisting of our firm.

Yours faithfully,

(Authorized Signatory)

Name, Signature & Seal/Stamp of the bidder

Place:

Date: