



Ref: EE/400KV/RS/O&M/DN/DHL/000531

DATE:13.10.2023.

**E-ENQUIRY**

To,

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**Subject:** E-Enquiry for Providing of **Air Conditioned** Diesel swift desire/ Tata Indica/indigo car or Equivalent car on hiring basis with driver at 400 KV R.S. (O&M) Division, Dhule.

Dear Sir,

Sealed and super scribed quotations are invited for the above work as per enclosed schedule 'A'. You are requested to quote your lowest rate for the above work. The terms and conditions are as follows.

**TERMS AND CONDITIONS:**

1. Per day rates quoted should include provision of driver, his salaries & allowances, vehicle maintenance, taxes and all other charges etc. excluding GST Tax. No extra charges will be paid. The rates shall be quoted in words and in figure.
2. Bidders should strictly follow norms & safety measures prescribed by RTO.
3. Your quotation should reach this office **on or before date 20.10.2023 by 17.30 Hrs.** and the same shall be open on next working day, if possible.
4. The order is limited to the period of one year or exhaust of work order amount (including all taxes) from the date of engaging the vehicle.
5. **Only Diesel will be provided by M.S.E.T.C. Ltd at the assured minimum average of 15 kms / ltr.** If average goes below than that the vehicle owner should bear the additional expenses on his account and the same charges will be deducted from the monthly bill.
6. The work contract tax if applicable will be deducted from your bill as per rule.
7. The working hours will be normally from 07.00 Hrs to 19.00 Hrs or as and when required as per directives of undersigned.
8. Any kind of vehicle breakdown should be attended by vehicle providing agency. No charges will be paid by Company during breakdown. Vehicle Agency/owner will have to provide alternate vehicle during breakdown at the same rate.
9. According to Financial Act, Income Tax will be deducted from your bill & certificate to that effect will be issued to you.
10. The rate quoted should be firm & price variation will not be acceptable. Rate should be inclusive of all taxes & other incidental charges.
11. Driver should be managed by vehicle providing agency. He should have valid license to drive such type of vehicle and has the experience for driving such type of vehicle. Driver should not have any criminal record & NO FIR should be registered against him. Driver should not found under influence of any type of alcoholic drugs during working hours. Driver shall be paid by the Agency according to the Minimum Wages Act, is the whole responsibility of the Agency. MSETCL will not entertain claim/dispute arises for same.
12. All the rules regarding registrations of vehicle, Sales Tax, GST Tax & other Govt. Taxes etc should be borne by vehicle providing agency.
13. All payments such as penalty of RTO, wrong parking penalty should be borne by Agency.
14. If it is found that vehicle is not giving satisfactory service, the contract is liable for cancellation after giving 24 Hrs notice.
15. **Security Deposit:** You have to pay a security deposit @ 5% of the order value for this work to MSETCL in the form of FDR/D.D./BG of any Nationalized/scheduled Bank in the name of 'M.S.E.T.C.L., Dhule', payable at Dhule valid for one year. The security Deposit shall have to be submitted before starting of work. The security deposit will be refunded only after satisfactory completion of contract.



16. The validity of your work order will be for one complete year from the date of issue of order or Exhaust of work order amount from the date of engaging the vehicle.
17. All Terms and Conditions as per Company's rules including those work in the M.S.E.T.Co. Ltd. booklet. "Tender and Contract for Works" are applicable in this case also. Not with standing stated herein, the Company's general terms and condition of contract shall be applicable to this contract also.
18. Undersigned reserves the right to accept any Tender or to reject/accept all the Tenders without assigning any reason.
19. Any dispute/differences arises, will be subjected to jurisdiction of **Dhule court** only
20. The vehicle providing agency/owner if wants any clarification regarding working of vehicle or any terms/condition, he should approach in writing to undersigned before quoting the rates.
21. After due date, no clarification will be given and the decision of undersigned will be final and binding on all the vehicle providing Agency/owner quoting for said work.
22. The work shall be supervised by the Engineer, appointed by under signed and it should be carried out to the satisfaction of Engineer In charge. In case of any dispute, decision of undersigned shall be final and binding on the contractor.
23. Liquidated Damages / Loss due to theft: - Any damage or loss to M. S. E T. Co. Ltd.'s property due to your employees/workers/driver's negligence during the course of Contract shall be on contractor's part and same shall be recovered from the bill.
24. The M. S. E. T. Co. Ltd. shall not be responsible for injury or death of your employee/driver during the course of contract. Contractor/agency/owner will have to provide safety equipments to his employees. Contractor/agency/owner will be solely responsible for compensation or medical treatment etc. for all the liabilities arising out of such accident.
25. Bill payment will be paid to you by account payee Cheque in reasonable time and as per the availability of funds after the satisfactory completion of work and as per measurement recorded in SAP-SES.
26. M.S.E.T.Co. Ltd. reserves rights to add more terms during the contract period if found necessary.
27. The said Vehicle should not be owned by Company's employee/his nearest relatives.
28. The undersigned reserves the right to cancel the contract, after giving due notice to you, in the event of breach of contract in any respect or under delay in execution of work.
29. Penalty: - in the event of service not provided /satisfactorily the Agency shall be liable to pay the penalty as ½% per day and maximum of 10% of total value of work order.
30. If the tenderer fails to provide the service on time, it will be treated as breach of contract & contract will be terminated & order will be cancelled and the S.D. will be forfeited.
31. You have to execute the agreement **on stamp paper of Rs. 500/-** at your own cost as per the provision of 'Mumbai Mudrank Adhiniyam 1958, Clause No. 34' with requisite stamp duty immediately after the payment of security deposit.

### **Instructions to Tenderer**

32. The tender duly filled in should be sent in a cover properly sealed and super scribed as shown below in person only to Executive Engineer 400KV RS Division, Dhule so as to reach not later than due date. The cover should be super scribed with name of work and tender No.
33. The said Vehicle should not be owned by MSETCL company employee/his nearest relatives.
34. Driver should be managed by Vehicle providing agency. He should have valid license to drive such type of Vehicle & has experience for driving such type of Vehicle.
35. Only one env'lope for tender filled in & for all documents of Vehicle such as :-
  - a) Documents of Vehicle such as RC/TC book, make, model, capacity of Vehicle, RTO Vehicle permit, insurance, fitness certificate.
  - b) PAN card copy .
  - c) Proof regarding registration under GST or If not applicable then undertaking regarding that.
36. The successful bidder shall have to pay the prescribed security deposit amounting to 5% of total work order value.
37. While submitting the tender, the Tenderer must fill in tender form/specification and schedule 'A' of rate. The rate should be quoted both in words & in figures.
38. The tender documents shall be written legibly and shall be free from eraser, overwriting or conversions of figures correction and where unavoidable corrections in the tender and particularly in rates must be signed and dated by the Tenderer.
39. **Tender Fee:Rs.100/-** will be the tender fees to be paid before or while submitting the quoted bid within due

40. The Maharashtra State Electricity Transmission Co. Ltd. or its officer who accepts the tender shall have the right to reject any or all the tenders in part or full and will not be bound to accept the lowest nor to assign any reason what-so-ever for such rejection/acceptance.
41. The Tenderer is supposed to obey all the rules of R.T.O. & M.S.E.T.Co.Ltd. during the course of contract. Failure to obey the rules is liable for termination of contract with all responsibilities with the Tenderer.
42. The contract can be terminated by the undersigned authority at any time, without assigning any reason therefore.
43. The submission of tender by tenderer implies that he has read their instructions and conditions of contract & he had made himself aware of scope & specification of work to be done.
44. The vehicle should be in good condition having **manufacturing year of 2019 or onwards.**
45. The air conditioner (A.C.) should be in working condition & will be used by Official as & when required.

Thanking You.

Yours faithfully



Executive Engineer  
400 KV RS (O&M) Dn.  
M.S.E.T.C.Ltd., Dhule.

Copy s.w.rs. to: -

1. The C. E. EHV PC O&M, Zone, Nasik
2. The S. E., EHV (O&M) Circle, M.S.E.T.C.Ltd. Bhusawal.

Copy to: -

1. Dy. Manager (F&A), 400 KV RS (O&M) Dn, Dhule.




**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

**Schedule 'A'**

Work of providing of **Air Conditioned** Diesel swift desire/ Tata Indica/indigo car or Equivalent car on hiring basis for the Executive Engineer & other Dn. Office work at 400KV RS(O&M) Dn, Dhule.

SR. NO.	DESCRIPTION	Unit	Qty	Rate In Rs.	Amount
1	2	3	4	5	6
1	Providing of <b>Air Conditioned</b> Diesel swift desire/Tata Indica/indigo car or Equivalent car on hiring basis for the Executive Engineer & other Dn. Office work at 400KV RS(O&M) Dn, Dhule under EHV O&M Circle, Bhusawal	Per day	310 days		
				GST @18%	
			<b>Total</b>		
			<b>Amount limited to ( Including GST)</b>	<b>Rs. 3,80,432/-</b>	

- Note:** 1) Hiring charges for **Air Conditioned** Diesel swift desire/ Tata Indica/indigo car or Equivalent car per day should be quoted in column 5 inclusive of all taxes excluding GST Tax.  
2) The expenditure incurred on driver such as salary OT, TA, DA etc. is to be borne by you and nothing extra shall be payable to you and driver.  
3) Only diesel and road toll Expenses will be borne by MSETCL.

  
Executive Engineer  
400 KV RS (O&M) Dn.  
M.S.E.T.C.Ltd., Dhule.