

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
(CIN No.U40109MH2005SGC153646)
GSTIN No.:- 27AAECM2936N1Z2

Name of Office :- Office of the Executive Engineer 400KV RS Division Khadka (MSETCL)
Office address :- At. Post. Khadka Tal. Bhusawal, Dist : Jalgaon - 425 201
Contact No. :- (02582) (O) 247 308 Mobile No. 8888830724 (Control Room) 247 698
Email Id :- ee5240@mahatransco.in
Web Site :- www.mahatransco.in

Ref. No. EE/400KV/RS/Dn./KDK/BSL/T/No. 494

Date: - 27.10.2023

ENQUIRY

SUB: - Enquiry for inviting the Quotation for Hiring of Tata Indigo/Maruti Swift Desire Diesel Car or Equivalent car with Driver for Office of the Executive Engineer, 400 kV R.S. Division Khadka-Bhusawal.

Dear Sir,

Please offer your reasonable & lowest rates for the subject work. The detailed scope of work is Given as below as under with the terms & conditions as given below:-

Sr. No.	Particulars of work	Unit	Total Qty. & Period of contract	Rate in Rs. Per day	Total Amount
1	Hiring of Tata Indigo/Maruti Swift Desire Diesel Car or Equivalent car with Driver for Office of the Executive Engineer, 400KV R S Division, and Khadka- Bhusawal.	Per Day	1 No. (12 Months or till the exhaust of complete work order value from the Date of Engaging of vehicle)		
	Applicable GST on Total amount (If applicable)				
	Grand Total Amount (Inclusive of all Taxes)				

TERMS AND CONDITION:-

- DUE DATE:** - The quotations complete in all respect, duly sealed & super scribed should be submitted to this office on or before **Dtd. 07.11.2023 up to 15:00 Hrs** positively. The quotation must be forwarded in sealed envelope duly superscripted with all details i.e. Enquiry No & Date, due date and Quotation for. The quotation must be written with ink or typewritten, any scratching or over writing must be avoided.
- QUOTED RATES:-** The rates quoted by you should be valid up to the order value exhausted & clearly be mention about taxes & if taxes are not mention clearly, then it will be treated as the rate quoted by you are inclusive of all taxes, as per rules & regulations in force.
- ENQUIRY FEES:** - Agency should have to pay Rs. 100/- against enquiry Quotation Fees by cash to this office & copy of receipt attached with quotation.
- SECURITY DEPOSIT:-**
 - The successful Contractor(s) will have to submit **Security Deposit** at the rate of 5 % of the value of the Order, by Demand Draft / Fixed Deposit / Bank Guarantee at the office of the Executive Engineer, 400kv Rs Dn. Khadka, Bhusawal within working 07 days from the date of receipt of letter of intimation. The detail order will be issued only after the payment of security deposit.
 - The Demand Draft / Fixed Deposit / Bank Guarantee submitted towards the Security Deposit shall be in the name of the Executive Engineer, 400kv Rs Dn. Khadka, Bhusawal.

- c. The Bank Guarantee shall be on a Scheduled Bank / Nationalized Bank and it shall be valid entire the whole period of work.
- d. If the successful Contractor fails to submit Security Deposit within the stipulated period, it will be presumed that the Contractor is not interested in execution of the contract and the work contract will be issued to other agency (i.e.). The decision of enquiry accepting authority i.e. the Executive Engineer, 400kV RS Dn. Khadka, Bhusawal shall be final and remain binding on the Contractor(s).
- e) No interest will be paid on the Security Deposit and the Security Deposit will be refunded after Satisfactory execution of works. The Security Deposit will be returned to the Contractor without Any interest after period of successful Completion of the Contract Period and after completion of Contractor's other obligations under the Contract. And if the successful bidder the work will be not completed by the agency the Security deposit will be forfeited by the MSETCL.

6) AGREEMENT & STAMP DUTY:-

- a. The successful Contractor has to execute an Agreement with The Executive Engineer, 400kV RS Dn. Khadka, Bhusawal within working 07 days after receipt of letter of intimation; the work order will be only issued after executing the Agreement & submission of security deposit @ 5 % to this office.
- b. The successful Contractor shall submit an Agreement Bond on Rs.500/- non-judicial stamp paper as per the Clause 34 of Mumbai Stamp Duty Act 1958. The expenses towards the stamp paper and preparation of Agreement Bond will be on the part of the contractor.

7) VALIDITY OF OFFER:- The offer should be valid for a period up to the exhausted of the order value from the due date of opening of Quotation.

8) WORK SUPERVISION OFFICER: - The work shall be supervised by Executive Engineer 400kV Khadka or his representative and utilization of vehicle will be as per instructions of EE 400 KV RS Dn. Khadka, Bhusawal.

9) WORK COPLETION PERIOD: The period of completion of work for hiring of vehicle shall be 12 Months or till the exhaust of complete work order value from the Date of Engaging of vehicle

10) SUBMISSION OF INVOICE & PAYMENT: - Monthly Bill in duplicate should be submitted in the name & office of the undersigned along with diary/Log book zerox copy and After due audit & verification, Executive Engineer, 400 kV RS Khadka-Bhusawal, shall effect the payment. Payment of Bill will be made as per the availability of funds at 400 kV RS Khadka-BSL. However, the payment will be made as per actual measurement & as per the actual work done.

11) A vehicle diary/Log book should be maintained separately by agency for recording Km reading, fuel, Time & date etc. It should be signed daily with concern incharge.

12) The Registration of vehicle should be within 05 years from the date of this enquiry & the colour of vehicle should be white/off white or similar.

13) Essential documents required for hiring of vehicle: Necessary 1.RTO Documents/Registration, 2. PUC Certificate, 3.Comprehensive Insurance certificate, 4.Valid RTO Tourist Permit, 5.PAN Card No., 6. Fitness Certificate 7. Fast tag certificate (As per government rule) 8. Valid vehicle owner Taxi badge licence 9.Tax Payment 10.Valid GST Registration certificate if Applicable and all relevant documents should be obtained from RTO (the same should be valid during the Contract period and maintained continuous by you, you have to take necessary permission if Required from RTO Authority for hiring purpose)

14) The Income Tax & GST Tax if applicable, as per rules will be deducted from your bills. Please quote You're PAN. No & GST no. on your quotation /Bill otherwise, Taxes as per rules will be deducted from your bill.

15) LIQUIDATED DAMAGES / LOSS DUE TO THEFT:- Any damage or loss to M. S. E T. Co. Ltd's property. due to your employees' negligence during the course of work shall be on your part and same shall be recovered from your bill based on the report of findings from Police Department.

- 16) **ACCIDENT LIABILITY:** - If any accident occurs during the work, the complete responsibility of the accident will be of Contractors. The MSETCL shall not pay any type of compensation for any type of accident.
- 17) **AVERAGE:-** Only diesel will be provided by MSETCL at the minimum assured average run of **15 KM/Ltr**. If it goes below than that, the vehicle owner should bear the additional expenses on his account & same changes will be deducted from monthly bill.
- 18) **PENALTY:-** If the hired vehicle is not made available on any working day/day without convincing reason or without intimation, in that case the amount of Rs. 1000/- will be deducted from that month bill for each occasion of non availability of vehicle.
- 19) If the performance and services given by the hired vehicle & Driver is not found satisfactory, the Contract will be terminated without giving any notice at cost and risk of person contracting the vehicle and security deposit paid will be forfeited.
- 20) The hired vehicle must run on all types of roads. The condition of all tyres fitted to the vehicle must be in good condition. Good and serviceable Stephany should be provided in the vehicle.
- 21) In case of failure of this vehicle, you will have to provide the vehicle on the same terms & conditions.
- 22) The Company will not undertake any responsibility if the instruction RTO formalities are violated by you.
- 23) The vehicle is to be driven by the driver to be provided by the contractor who must have valid license for driving the vehicle. The driver shall strictly observe all the provision of M.V. act 1939 amended up to date. The driver must be polite, punctual in attendance & free from illicit habits, throughout the contract period.
- 24) A very good experienced driver is to be provided by you at your cost Driver Should not have any Criminal record and no fir should be registered on him. Driver should not found any type of alcoholic drunk during working hours, if found undersigned reserve the right to cancel this order or discontinued the vehicle.
- 25) All terms and conditions as per company's rules shall be applicable to this contract also. And the vehicle will be hired for period of 12 months or till receipt of departmental vehicle whichever is earlier.
- 26) The right to add/alter/modify/ order partly or fully at any stage or to cancel without assigning any reason thereof is reserved by the undersigned.
- 27) The undersigned reserves the right to reject any or all quotations without assigning any reason thereof.
- 28) In case of difference opinion, about interpretation of terms & conditions between Owner/Agency And MSETCL the decision of the order placing authority will be final and binding on the Owner/Agency.
- 29) Any dispute arising under thereof or in connection with this contract shall be subject to jurisdiction of Bhusawal court only.

Thanking You,

Yours Faithfully,

Sd/-

Mahesh R .Patil
Executive Engineer (Charge)
400 KV R.S. Division, MSETCL,
Bhusawal-Khadka.

Copy s.w.r to:-The Superintending Engineer, EHV O&M Circle, Bhusawal.

- Copy to: -**
1. The Dy. Manager [F&A] 400KV R.S. [O&M] Division, Khadka (Bhusawal).
 2. MSETCL website on www.mahatransco.in
 3. Notice Board.