



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD
Government of Maharashtra (Undertaking)
(CIN NO. U 40109 MH 2005 SGC 153646)
EHV (O&M) CIRCLE, SOLAPUR

220 kV Bale S/stn. Premises Ambikanagar, Barshi Road, Bale,
Solapur. 413 255

☎ (0217) 2351334, 2351333 E-Mail: sc6200@mahatransco.in



Ref. No. SE/EHV/O&M/Circle/SUR/T/1430

Date :-03.11.2023

Subject: “Sealed and super scribed quotations are invited for the “Work of providing of skilled (C.O/Driver) semiskilled (Office Assistant) and unskilled (Peon) as outsource manpower at various office under EHV O&M Circle, Solapur.”

The Quotations giving full particulars should reach this office on or before 13.11.2023 Up to **18.00 Hrs.** positively as per Specification and conditions mentioned below: -

Terms Conditions:

1. The rates quoted should be exclusive of all the taxes & all allied material etc.
2. The rates quoted should be valid for at least three months from the date of opening of Quotations.
3. The Quotations not confirming to the specifications as desired below are likely to be rejected.
4. 10 % Security Deposit will be required to be paid.
5. Inspection of the work will be carried by the undersigned or his representative.
6. The Quotations should be properly sealed and superscripted with the Envelopes.
7. The Work order is limited max up As per actual estimate

Quotation for the “Enquiry for Work of providing of skilled (C.O/Driver) semiskilled (Office Assistant) and unskilled (Peon) as outsource manpower at various office under EHV O&M Circle, Solapur.

8. Following condition of qualify required shall be submitted along with the offer.

S.N	Technical Qualifying Criteria for MSETCL Office Staff
1.	<p>The bidder should have successfully completed similar works during the last 05 years (previous to the date of submission of bid) in any one of the following criteria.</p> <p>Similar work means: Providing office staff(skilled/Semiskilled/unskilled) in any Government Organizations in India.</p> <p>i) Three completed work orders each amounting to not less than 20% of the estimated cost of subject tender.</p> <p style="text-align: center;">OR</p> <p>ii) Two completed work orders each amounting to not less than 30% of the estimated cost of subject tender.</p> <p style="text-align: center;">OR</p> <p>iii) Single completed work order amounting to not less than 60% of the estimated cost of subject tender.</p> <p style="text-align: center;">OR</p> <p>iv) Work orders cumulatively amounting to 100% of the tender estimated cost, within maximum of 06 work orders.</p> <p><i>Note:</i> For all above satisfactory work completion certificate issued by an authority not below the rank of Executive Engineer has to be submitted along with bid.</p>
	[The original-colored scan copy should be uploaded as bid documents in support of Technical Qualifying criteria. The attested /notarized photocopy of the same will not be entertained]

B	Financial Qualifying Criteria
1	Proof regarding registration under GST & proof of paid Challan and Return filing for last financial year. (For FY 01.04.2022 to 31.03.2023.)
2	Enquiry Fee: The bidder has to pay enquiry fee of Rs. 100 + GST @ 18% in the name of SE EHV O&M Circle Solapur” to the office of the Superintending Engineer, EHV O&M Circle Solapur & paid proof of enquiry fee shall be submitted with quotation,
S.N	Technical Qualifying Criteria for MSETCL Office Staff
3	Income tax returns for the last three financial years. (i.e., FY 2019-2020,2020-2021,2021-2022)
4	Solvency certificate from any scheduled bank (recognized by RBI) to the extent of 25% of the estimated amount. (Solvency should be issued within one year from last date of tender submission period)
5	Net worth: The bidder should have a Positive Net-Worth of estimated cost of tender offered. The bidder should submit the statement of net-worth duly certified by Chartered Accountant for the last financial year ending.
6	The average annual turnover of the agency during last three financial years ending 31st march of previous financial year should not be less than 60% of the Tender value. The bidder should submit the said certificate duly certified by Chartered Accountant. And the bidder shall submit audited P&L A/C and Balance Sheets for the specified last three years duly certified by Chartered Accountant.
	Note - If bids are called between 1’st Apr and 30’t Sep of the year then latest audited financial year shall be a year before previous year for financial criteria. (For e.g., if bids are called between 1’st April and 30’t Sep of current year, then latest audited financial year shall be a year before previous year for financial criteria of current financial year) 2) All CA Certificates/Documents/statements should have UDIN as per ICAI guideline es. Documents without UDIN are liable le for rejection.
	[1. The original-colored scan copy should be uploaded as bid documents in support of Financial Qualifying. The attested /notarized photocopy of the same will not be entertained 1. The duly audited with UDIN No., verified & certified figure from Chartered Accountant will be considered for Net- worth and Annual Turnover, Statements, FI documents. The provisional certificate (if any) will not be entertained.]
C	HR Qualifying Criteria
1	Full name of the company/firm, bank name & full address, bank account number and PAN card copy.
2	Permanent address of the contractor/ proprietor of the firm and proof for the same. Documents Regarding proprietorship or partnership business or company. List of manpower, technical staff etc.
3	Current valid copy of labour license obtained from labour commissioner office
4	Current valid copy of registration under shops and Establishment Act OR NOC of Grampanchyat.
5	Current valid copy of registration certificate from ESIC & Proof / Return of last twelve-month wise paid Challan OR Proof for valid registration under workmen compensation policy i.e., Insurance policy of labours.

6	Current valid copy of registration certificate from EPFO & Proof /Return of last twelve-month wise paid Challan for already engaged outsourced employee.
7	Current valid copy of registration certificate under Maharashtra labour welfare Board registration
8	Valid copy of Professional Tax both PTEC & PTRC and Proof /Return of last twelve-month wise paid Challan.
9	Declaration regarding not been blacklisted.
10	Udyog Aadhar Memorandum & Udyog Aadhar Registration certificate (if applicable)
[The original-colored scan copy should be uploaded as bid documents in support of Technical/Minimum Qualifying criteria. The attested /notarized photocopy of the same will not be entertained]	

9. The right to place an order or to cancel any or all quotation without assigning any reason is reserved with this office.

Thanking Your

Yours Faithfully

Encl:- Schedule A

Manager (HR) Manager (F&A)
EHV O&M Circle Solapur EHV O&M Circle Solapur

Superintending Engineer
EHV O&M Circle Solapur

Copy to:- 1 The Manager (F&A), MSETCL. Trans O&M Circle Solapur.

M.F/ Notice Board



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SCHEDULE 'A'

Sr. No	Description	Rate for Zone I With ESI (₹)	Rate for Zone II With ESI (₹)	Rate for Zone III With ESI (₹)
		Rate per day (8 Hr. Duty)		
1	Outsource Skilled Computer Operators			
2	Outsource Skilled Driver			
3	Outsource Semi-Skilled Office Assistant			
4	Outsource Un Skilled Peon			

Note:

1. The Rate calculation is as per circular MSETCL/ED(HR)/Circular/142; Dtd 03.01.2014 & Minimum wedges act & latest amendment & latest special allowance circular issued by Govt. Of Maharashtra up to 10.08.2023.
2. The rates should be quoted as per minimum wedges act & latest amendment & latest special allowance circular issued by Govt. Of Maharashtra & MSETCL up to 10.08.2023.
(i.e., Including July-2023's D.A) i.e., Minimum wage circular 30 Dtd 10.08.2023.
3. No separate charges will be allowed for supervisors.
4. Mention taxes extra, if taxes not mentioned extra, then rates will be considered as inclusive of all taxes.
5. This tender is not a % based tender hence bidders are requested to quote the unit rate for each item/service only (i.e., per day/shift rate only). The Rate comparison will be done on the basis of average occurred for per day per man rate quoted all above category zones.

Manager (HR) Manager (F&A)
EHV O&M Circle Solapur EHV O&M Circle Solapur

Superintending Engineer
EHV O&M Circle Solapur

Date:

Signature & seal of the Tenderer.

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TRANSMISSION CO. LTD.,
EHV O&M CIRCLE, SOLAPUR.**

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SCHEDULE 'B'

Sr. No	Name of Office	Quantity					
		Zone-I (With ESI)		Zone-II (With ESI)		Zone-III (With ESI)	
A.	TYPE of Outsource	Driver	C.O	Driver	C.O	Driver	C.O
1	EHV O&M Circle Office Solapur	1	2	0	0	0	0
2	EHV O&M Division Solapur	1	2	0	0	0	0
3	EHV O&M Division Baramati	0	0	1	1	0	0
4	400 KV R.S Division Lamboti	0	0	0	0	0	1
5	EHV PAC Division Solapur	0	0	0	0	1	0
	TOTAL: -	2	4	1	1	1	1
Semi-Skilled (Office Assistant (O.A)):-							
B.	TYPE of Outsource	Zone-I (With ESI)		Zone-II (With ESI)		Zone-III (With ESI)	
1	EHV O&M Circle Office Solapur	1		0		0	
2	EHV O&M Division Solapur	3		2		0	
3	EHV O&M Division Baramati	0		1		0	
4	400 KV R.S Division Lamboti	0		0		0	
5	EHV Testing Division Solapur	1		0		0	
	TOTAL: -	5		3		0	
Un-Skilled (Peon):-							
C.	TYPE of Outsource	Zone-I (With ESI)		Zone-II (With ESI)		Zone-III (With ESI)	
1	EHV O&M Circle Office Solapur	4		0		0	
2	EHV O&M Division Solapur	4		0		0	
3	EHV O&M Division Baramati	0		3		0	
4	400 KV R.S Division Lamboti	0		0		2	
5	EHV Testing Division Solapur	1		0		0	
	TOTAL: -	9		3		2	

The above quantities are tentative, actual qty may vary as per actual posting of staff.

Manager (HR)
EHV O&M Circle Solapur

Manager (F&A)
EHV O&M Circle Solapur

Superintending Engineer
EHV O&M Circle Solapur