



## MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.

(CIN No. U40109MH2005SGC153646)

From:- Executive Engineer  
Major store,Dhule  
Malegaon Road, Dhule-424301.  
Phone No:- 02562-261354, (O) Fax 239130  
E-Mail ID :[ee5010@mahatransco.in](mailto:ee5010@mahatransco.in) Website: [www.mahatransco.in](http://www.mahatransco.in)

Ref. No. EE/MS/DHL/E-Enquiry/ 15

Date 12.01.2024

### E- Enquiry

**Rate must be quoted on % Basis Only (Higher/Lower/At Par).**

**Name of Work:-** work of cleaning & sweeping of office , store shed ,store yard along with Grass cutting of store yard and office premises as per requirement at Major Store, Dhule.

**Estimated Amount in Rs.5,34,798/- only. (Inclusive of All Taxes).**

**Date of publication Enquiry: - From Dtd. 13.01.2024 To Dtd. 22.01.2024.**

**Last Date for submission of Offer: - Dtd.22.01.2024.**

**Technical & Commercial Opening Date:- On Dtd.23.01.2024 If possible.**

Dear Sir,

MSETCL invites Sealed and superscripted offline bids/Quotation (E-Enquiry) from registered contractors and agencies for the work as detailed in "Schedule- A" enclosed herewith, subject to following terms and conditions. It is requested to quote your lowest rate via submission of two Bid/Quotation to this office on or before dtd.22.01.2024.

- 1) The rates should be quoted on Firm Quotation basis (**Two Bid System only**) *Envelop No.1*
  - (a) **Compulsory Primary Documents in 1st Envelop with self attestation : (Technical Bid)**
  - (b) Valid GST Registration Certificate of firm. If applicable
  - (c) Proof of valid registration of firm under Bombay shop & Establishment Act
  - (d) The bidder should not be blacklisted either by the Enquiry Inviting Authority or by any State Government or by Government of India. Declaration for not having been blacklisted by any Enquiry Inviting Authority or by any State Government or by Government of India is needed.
  - (e) At least single **work order** along with **experience certificate** by the authority not below the rank of Executive Engineer for carrying out similar type of work in MSETCL must be submitted along with offer/quotation.
  - (f) The bidder should have to submit the Income Tax Returns for **last 03** Financial Year & PAN Card.
  - (g) ESIC registration code/ Valid workmen compensation policy.
  - (h) List of employees' viz., name, age, experience in the field of housekeeping.
  - (i) List of material, T&P to be utilized.
  - (j) If available Valid Shop Act License shall be enclosed along with quotation.
  - (k) The owner reserved the rights to relax any or all conditions without assigning any reason thereof.

#### 2) **Documents in 2nd Envelop:(Price Bid)**

In Price bid envelop, the rates should be quoted in figures as well as in words. The applicable GST should be clearly mention. **Rate must be quoted on % Basis Only (Higher/Lower/At Par).**

- (a) The price variation (PV) clause is not applicable for this enquiry

**NOTE:- Envelop No.2 (Price Bid) will be opened after qualifying in (Technical Bid)**

*a)* % Rate must be quoted including of all taxes & duties.

*b)* This is to confirm that I have studied description of items in detail. I have visited the site made myself

and conversant with the site & working conditions. I am ready to execute the above prescribed work with.

- I. .... % Below [In words .....] of the Estimated cost.
- II. .... At par [In words .....] of the Estimated cost.
- III. .... %Above [In words .....] of the Estimated cost.

Dated Signature of Contractor with seal

Name: .....

Address: .....

**Note:-**

A)If the percentage variation of estimated rates is more than (+) 5% detailed rate analysis should be Submitted if so desired by the accepting authority.

B)If there is any discrepancy in figure and in words the rates quoted in words will be considered.

- 3) Offer should be submitted to this office on (To be submitted during office working hours) OR before Dt 22.01.2024.
- 4) The bidder is in his own interest expected to visit the site of work and acquaint himself with the site conditions. Such as availability of water, electricity, labour, approach roads etc, and all other conditions which will affect the work.
- 5) The rate quoted should be valid at least three month from the date of opening of quotation.
- 6) The quotation not confirming to specifications as desired below are likely to be rejected.
- 7) The interpretations of undersigned on any matter of decision given by him on any disputed point will be final and binding on contractor.
- 8) The documents of an offer shall be written legible and free from erasures, over writing or conversion of figures, corrections where unavoidable shall be made by crossing out, rewriting initialing and dating.
- 9) If the bidder has any doubt the meaning of any portion of the enquiry conditions/ specifications, he should get it clarified from the office of the undersigned before submission of the offer. But, it must be clearly understood that the quotations must be received in order, by the due date and according to the instructions
- 10) The technical bid will be opened offline in respect of all the e-enquiry received. The commercial bid will be opened offline in respect of those bidders who have submitted all documents/certificates in technical bid as required in satisfactory manner & who are qualified.
- 11) Right to reject all or any of the enquiry without assigning any reasons thereof are reserved by the undersigned.
- 12) The successful bidder will have to pay security deposit within Ten days (10 days) from the date of receipt of the LOI, amounting to **5%** of the value of the contract in the form of Cash/D.D./B.G/ of any Nationalized/ scheduled Bank in the name of **the Executive Engineer, Major Store Division, Dhule** payable to **Dhule to Major Store Division, Dhule** valid for One year.
- 13) Quotations which do not fulfil all or any of the above conditions or are incomplete in any respect are liable to summarily rejection.
- 14) The bidder is expected to visit the site of work and see for himself the site conditions regarding water, labour rates and all other materials affecting the work before submitting the enquiry.
- 15) The submission of the quotations by bidder implies that he has read these instructions, the conditions of contract, etc. and he had made himself aware of the scope and specifications of the work to be done and local conditions and other factors having bearing on the execution of the work.
- 16) The bidder must arrange for all the transport of materials at site and include all such cost in the rates quoted by him for finished work. The bidder will have to make his own arrangement for the transportation of the

materials from the departmental store / site store to the actual work site at bidder expenses.

- 17) The rates quoted in the form of words by the bidder shall be taken as correct in case of dispute.
- 18) The quotation documents shall be written legibly and shall be free from eraser, overwriting or conversions of figures correction and where unavoidable shall be made by crossing out initialing and rewriting.
- 19) The Maharashtra State Electricity Transmission Co. Ltd., or their officers who accept the quotation, shall have the right of rejection all or any of the quotation and will neither be bound to accept the lowest, nor to assign any reason whatever for the rejection of any quotation or all quotations.

Encl : Schedule 'A'

SD/-

**Executive Engineer  
Major Store Division, Dhule**

Copy s.w.rs. to:-

1. The CE, EHV PC O&M Zone, MSETCL, Nashik.
2. The AGM (F&A), EHV PC O&M Zone, MSETCL, Nashik.

Copy:-

1. The Dy. Manager (F&A), Major Store, MSETCL, Dhule.
2. Notice Board
3. Webmaster, MSETCL, Mumbai

CIN No.U40109MH2005SGC153646  
**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD**  
**MAJOR STORE DHULE**  
**“Schedule A”**

Subject:- Work of Cleaning, and upkeeping of office & store yard at Major Store Division, Dhule

Sr No	Particulars	Unit	Quantity	Rate in INR as per month basis	Amount in INR
1	Cleaning, sweeping and upkeeping of office & store yard 8 Hrs Duty for 12 Month for two persons alongwith supply of the necessary tools, chemical such as phenyl, Dettol, acid, air fresheners, liquid soap with dispensers on all wash basins, soap, detergent powder, naphthalene balls, brooms, mops, duster, buckets, brushes, antiweed chemicals etc. Use of vacuum cleaner, blower if required	Month	12 month	Rs. 37,768.24	Rs. 4,53,218.88
				GST 18%	Rs.81,579.40
				Grand Total	Rs. 5,34,798.28
				<b>Rounded figure</b>	<b>Rs.5,34,798/-</b>

Rs. Five Lakhs Thirty Four Thousand Seven Hundred Ninety Eight only

S/D

**Executive Engineer**  
Major Store, MSETCL, Dhule

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