



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

Office of the Executive Engineer,

E.H.V. Projects Division, Kalyan.

IInd floor, 'A' wing, 'Tejashri Bldg.', Jahangir Maidan, Karnik road,
M.S.E.T. Co. Ltd., Kalyan (W) 421 301.

Tel. – 0251 2328540 / Fax – 0251 2201657

E-mail – eehvcdnkalyan@gmail.com, ee7620@mahatransco.in

Ref. No. EE/EHV P/DN/KLN/T-45 /No. **No 0 0 0 8 8**

Date: **15 JAN 2024**

Sub: Enquiry for annual Maintenance Contract for Computer, Printers, Laptop under EHV Projects Division, Kalyan.

Dear Sir,

Sealed and super scribed quotations are invited for the work of Annual Maintenance of Computer & Printers pertaining to this office As per Annexure Schedule 'A' & 'B'. The quotation should reach this office on or before 22.01.2024

TERMS & CONDITIONS: -

- 1) The rates should be quoted in schedule 'A' will be firm and inclusive of all taxes & duties. The taxes amount shall also be mentioned separately.
- 2) Your quotation in a sealed envelope super scribed with above enquiry number & date & EMD paid Receipt No. & date, should be reach to this office on or before 16.00 hrs. On 22.01.2024 positively.
- 3) Validity period for rates quoted should not be less than 90 days from the date of receipt of the quotation.
- 4) Contractor will have pay earnest money deposit i.e. EMD of Rs.5000/- in cash / Demand draft drawn in favour of "M.S.E.T.C.L." payable at Kalyan only at the office of EE, EHV Project Division, Kalyan. Mode of payment of EMD with MR no. etc. should be return on sealed envelope of quotation. The quotation without payment of EMD will not be accepted.
- 5) Right to reject any or all quotation without assigning any reason thereof is reserved to the undersigned
- 6) Quotation should be duly filled & signed in all respect otherwise it will not be considered.
- 7) In case of any dispute, decision of the Executive Engineer, E.H.V. Projects Dn. Kalyan shall be final and binding on the contractor.
- 8) You have to produce document such as Pan Card, Your firm Registration no. GST etc. at the time of payment of EMD.
- 9) You have to pay Security deposit of Rs. i.e. 5% of the order value in the form of Cash or D.D. drawn in favour of "M.S.E.T.C.L." payable at Kalyan within Seven days from the date of receipt of order otherwise it will be deducted from your first bill.

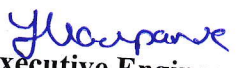
Scope of Work:

- 1) You will have to attend once in a forth night also as and when required for the purpose of servicing/cleaning.
- 2) The period of contract shall be from date of issue of LOI/WO to 31.03.2024. However payment will be effected as per actual measurement, as per M.S.T.E.C.L.'s rules.
- 3) Preventive maintenance of Computers & printers should be carried out under supervision of representative of this office.
- 4) The fault, if any occurred, should attended by you, on the same day or next day after intimation given by this office.
- 5) If the faulty part is to be taken away for maintenance, you should do that so as to keep the system running till the faulty part is repaired or replaced by you.
- 6) The rates shall be inclusive of all taxes/charges if any.
- 7) Payment will be made subject to availability of funds after the submission of bill in triplicate with proof of attending this office for maintenance.
- 8) The undersigned reserves the right to terminate the contract in case of unsatisfactory performance.
- 9) Income tax will be deducted from your bill
- 10) All the material/equipment received by you through Gate pass of this office and you should also bring the repaired material of equipment with your delivery Challan and entry of each occasion should be made in register.

Thanking you.

Encl: Schedule "A"

Yours faithfully,


Executive Engineer
E.H.V. Projects Dn.
M.S.E.T. Co. Ltd., Kalyan.

Copy s.w.r.to:

The Superintending Engineer, EHV Projects Circle, Kalwa.

Copy to:


- 1) The Manager (F&A), EHV Projects Dn., Kalyan.
- 2) Head Clerk, EHV Projects Dn., Kalyan
- 3) Notice Board.

SCHEDULE 'A'

Sub: Enquiry for annual Maintenance Contract of Computer, Printers under EHV Projects Division, Kalyan.

Sr No.	SAP Service No.	SAC Code	Particulars of work	Unit	Qty	Rate	Amount
1	500003704	85176930	Wired Keyboard (HP, Dell)	No's	8		
2	500003705	84716060	Wired Mouse (HP, Dell)	No's	8		
3	500008299	84717090	HDD (INTERNAL-500GB)	No's	6		
4	500027194	85235220	RAM DDR3=4GB	No's	8		
5	500027569	85235220	DDR4 RAM=4GB	No's	7		
6	500014611	84439951	Printer Toner Drum Replace	No's	5		
7	500018475	84219900	SMPS/450 watt	No's	6		
8	500003700	84733020	PC Motherboard	No's	5		
9	500017532	84439951	18.5 LED monitor	No's	4		
10	500003707	84733010	PC Cabinet	No's	8		
11	500014608	84735000	Processor Fan	No's	5		
12	500027341	85235100	256GB Solid State Drive (SSD) for Desktop	No's	1		
13	500020901	85072000	12V 7Ah UPS Battery	No's	4		
SERVICES							
14	50000283	998713	SER-AMC for Computer	EA (Per Quarter)	12		
15	50004636	998713	Refilling of Printer Toner	EA (Per Quarter)	10		
16	50004591	998316	AMC for Local Area Network (LAN)	EA (Per Quarter)	8		
18	50012355	998316	AMC for Printer & Scanner	EA (Per Quarter)	12		
Total (Including 18% GST)							

Seal and Signature of Agency


Executive Engineer,
EHV Projects Dn., Kalyan