

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

From : Major Store "A" Chhatrapati Sambhajnagar (Aurangabad)  
Name of Office :- Major Store "A" Chhatrapati Sambhajnagar (Aurangabad)  
Office Address :- Block No.05, Ground floor, MSETCL Administrative Building , Near  
Harsool T-Point , Jalgaon Road , Chhatrapati Sambhajnagar (Aurangabad)  
PH : 2373047 (Office), 0240-2373048 (Fax), 2555633 (Custody)  
E-mail : msamsetcl@yahoo.in, ee2010@mahatransco.in

No. EE (St)/MSA/CSN/SM/Enquiry/01/No.

Date:

No 00021

24 JAN 2024

E-Enquiry

To,

M/s. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub: - Enquiry for providing services of 1 No of unskilled person (Peon) on contract basis under Major Store "A" Division, Chhatrapati Sambhajnagar (Aurangabad) for one year.

Quotations are invited for following enquiry through quotation process of MSETCL from authorized contractors/bidders who are registered vendors of MSETCL for following work, on or before 5.1.2.2024, up to 13.00 Hrs. with following terms and conditions. Quotations will be opened on this same day at 15.00 Hrs. if possible.

TERMS AND CONDITIONS OF CONTRACT

1. Qualifying Conditions:-

- a) Registration of Firm.
- b) ESIC registration
- c) Provident Fund Registration.
- d) Insurance of Labour.
- e) PAN Card
- f) GST Registration
- g) Income tax Registration & return for last 03 year
- h) Labor Commissioner Registration.

2. Offer should be submitted in figure and word:

The rate quoted by you as per the schedule A & all the required documents for qualifying conditions as above.

3. Security deposit: - You should have to pay the security deposit @ 5% of the contract value within 10 days from the receipt of the letter of intent of detailed order with letter of acceptance of the contract. The amount of S.D. should be paid in Cash / D.D./BG/FDR.

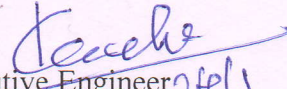
4. The Un-skilled worker should be literate minimum qualification 12<sup>th</sup> pass candidate and physically fit and age group of 20 to 45 years.

5. You should check up character and antecedents, name and full address, medical fitness and police verification etc. at your end and keep the same with you and whenever asked for the same should be produced to this office.
6. Agency should provide Un-skilled worker for 8.00 hours duty per day from 10.00hrs to 18.00hrs.
7. The rate should be as per minimum wages basis. The rates quoted are on firm and inclusive of all charges, taxes duties etc. including GST and the said rates will be in force for a period of one year from the commencement of work.
8. The Company will not be responsible in any way, either legal or financial, for the accident to the Un-skilled worker during the course of duties. No compensation for Un-skilled worker for any reason will be entertained by the Company.
9. Income Tax will be deducted from the bill as per rule. All other statutory taxes are to be borne by you.
10. The bill in triplicate along with a copy of attendance register should be submitted in every month. The payments will be made against certified bill.
11. The Un-skilled worker will have no right to employment in the company. All correspondence regarding this contract will be entertained with you only.
12. In case Un-skilled worker has carried out extra duty no O.T. will be paid by Company. The Un-skilled worker will be eligible for W/Off on 7<sup>th</sup> day if he/she attends duty for 6 days continuously.
13. The Un-skilled worker should attend duty in time. He should be co-operative with Officers and Staff of MSETCL.
14. The dispute (if any) against this contract will be subject to the jurisdiction of Aurangabad Court.
15. The contract will be governed by the relevant labour laws and regulation in force such as :-
  - a) ESI Act.
  - b) Provident Fund Act.
  - c) Factory Act
  - d) Shops and Establishment Act
  - e) Minimum wage act
  - f) Contract Labour Regulation Abolition Act etc.
16. The Company reserves to itself the right to reject enquiry which does not confirm to any of the conditions.
17. This office reserve the right to terminate the contract at any time during the contract period by giving seven days notice in writing, if it is found that the contractor is not abide to cope up with the work satisfactorily.

18. Submission At:

Executive Engineer,  
Major Store 'A', Chhatrapati Sambhajnagar (Aurangabad).  
Block No.05, Ground floor, MSETCL Administrative Building ,  
Near Harsool T-Point , Jalgaon Road ,  
Chhatrapati Sambhajnagar (Aurangabad)  
Email Address: msamsetcl@yahoo.in, ee2010@mahatransco.in

Encl: - Schedule A.

  
Executive Engineer  
Major Store "A",  
Chhatrapati Sambhajnagar (Aurangabad)  
016  
New  
24-1-24

Copy s.w.r to:-

- 1) **The Chief Engineer**, EHV PC O&M Zone, Chhatrapati Sambhajnagar (A'bad). – For information please.

Copy to:-

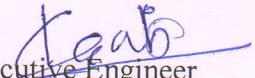
- 1) **The Dy. Manager (F&A)**, Major Store "A", Chhatrapati Sambhajnagar (A'bad).
- 2) **The UDC (HR)**, Major Store "A", Chhatrapati Sambhajnagar (A'bad).
- 3) Notice Board.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.  
MAJOR STORE 'A' CHH.SAMBHAJINAGAR (AURANGABAD).

**SCHEDULE 'A'**

Sr. No.	Scope of work	Qty.	Rate per Working Day Per Person (Duty hours-08 Hrs) ( As per minimum wages ) ( Including GST )	Rate in words in Rs.	Quote rate per day per person ( duty Hours -08 Hrs )
1	Providing services of 1 No of unskilled person (peon) on contract basis under Major Store "A" Division, Chhatrapati Sambhajinagar (A'bad) for one year ( i.e for 312 Days)	01	898/-		

Note: Rates should quote inclusive of all taxes including GST.

  
Executive Engineer  
Major Store "A",  
Chhatrapati Sambhajinagar (Aurangabad)  
O/E  
N. S. S.  
24.1.24

Seal & Signature of contractor