

Maharashtra State Electricity Transmission Company Ltd.
(CIN No. U40109MH2005SGC153646)

Office of "the Superintending Engineer, EHV Projects Circle, Amravati."
Office Address: "A-Wing", 2nd Floor, "Prakash Sarita" Administrative Building,
220 kV Sub Station Campus, Morshi Road, Amravati - 444603.
Email ID:- se1600@mahatransco.in

Ref. No.: SE/EHV/PC/AMT/TECH/E-Enquiry/F-04/No. **No - 137**

Date:- **20 FEB 2024**

E-Enquiry for Quotations

Sub:- Enquiry for the work of Supply of office Furniture for Technical/F&A/HR section under EHV Projects Circle, Amravati for F.Y. 2023-24 under General Asset budget.

Dear Sir,

Please quote your lowest rates (Inclusive of all taxes) for the enquiry for the "work of Supply of office Furniture for Technical/F&A/HR section under EHV Projects Circle, Amravati for F.Y. 2023-24 under General Asset budget", as per MSETCL rules on terms & conditions given below. The bidders should submit their sealed and super scribed quotation by post or by hand delivery only, so as to reach this office on or before Dt.26.02.2024 up to 16:00 Hrs. and same will be opened on Dt.27.02.2024 at 11.00 Hrs. onwards, if possible. The quotations received on/after Dt.26.02.2024 after time 16:00 Hrs. will not be considered for bidding process and will not be opened for this enquiry. In case of hand delivery, Quotation should be handed over to receipt clerk of this office. MSETCL will not be responsible in any manner for the postal delay of any type.

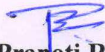
TERMS AND CONDITIONS –

1. **Scope of work:** - The said work should be carried out in accordance with the particulars and description enlisted in the enclosed Schedule 'A'.
2. The rates should be quoted on firm basis including T&P, vehicle, F&I and transportation charges etc. required for execution of work in all respect.
3. Approval should be obtained by agency for the items enlisted in Schedule 'A' from this office and work of supply of the material should be carried out only as per approval given by this office.
4. No advance payment will be made for this work.
5. Actual quantity of the work may be changed as per requirement.
6. Supply of the items enlisted in Schedule 'A' should be carried out at destination of EHV Projects Circle, Amravati.
7. Bidder should not submit 'Conditional Quotation'. Such conditional offer shall be liable for rejection.
8. All the instruments, T&P, vehicles, labors etc. shall be arranged by agency. No T&P or labor will be provided by the MSETCL.
9. The bidders are required to submit scanned copies of following certificates
 - a) Shop Act certificate.
 - b) PAN, TAN etc.
 - c) GSTN Registration Certificate.
 - d) Agency has to submit the Certificate of Experience of having successfully completed such type of supply of items in Govt. organization / private sector duly signed by the officer not below the rank of Executive Engineer or equivalent in case of Govt. works or from authorized authority of private sector, along with copies of agreement of work/work orders mentioned in the certificate.
10. All taxes will be applicable as per rule.
11. The rates should be quoted in figures as well as in words.
12. The agency shall have to pay the prescribe **Security Deposit amounting to 10% of the total value of the contract** in the form of cash/ D. D./FDR/BG of any nationalized / Schedule bank in the name of Superintending Engineer, EHV Projects Circle, Amravati payable at Amravati. The same will be refunded to you after the satisfactorily completion of the work and guarantee period of 01 year.
13. MSETCL will not be responsible if any damage is occurred to the contractor's equipment's, T&P or any accident to contractor's labors/personnel during work execution. Also, MSETCL will not be responsible if any theft/loss of contractor's material is occurred.
14. Any kind of loss to the MSETCL's property observed during the course of execution of work, by contractor's labour due to wrong operation shall be recovered from the bills or any kind of payment to be made to contractor from MSETCL.
15. Income tax will be deducted as per prevailing rules from bills and a certificate to that effect will be issued to the contractor. All statutory deduction should be deducted from your bill as per applicable rate
16. TDS on INCOME TAX: -As per Income tax rules TDS will be deducted at prevailing rates.

17. G.S.T.:- As per GST regime, as your firm is registered under GST act, you are wholly responsible to discharge the GST liability to appropriate government..
18. The work shall be completed within 01 months from the date of work order issued, failure of such; penalty equal to ½% per delayed week subject to the maximum of 10% of the work order value will be levied.
19. In the case you fail to complete work fully and partly within stipulated time, the balance work will be got completed under your risk and cost from other agency at the prevailing rates and difference in cost will be recovered from your bill and security deposit in this case will be forfeited.
20. The work should be strictly carried out as per standard MSETCL specifications and up to the entire satisfaction of the Engineer-In charge.
21. The contractor will be abiding by the Rules and Regulations in force in respect of his employees and workmen under the Workmen's Compensation Act and the Contract Labor Act etc. He should be a registered contractor and documentary evidence of the same should be produced.
22. The quantities enumerated in attached schedule "A" are approximate and payment will be made against actual executed quantities.
23. **Guarantee/Warranty: -The work should be guaranteed for the period of 01 year from the date of supply of the items in schedule "A". During this period if any defects arise in material and workmanship, those should be attended and rectified by you with free of cost immediately.** The contractor shall warranty & guarantee that the material will be new and in accordance with contract documents & will be free from defects in material for a period of **12-months** from the date of final acceptance of works by MSETCL. Any defects developed due to defective materials and / or during the guarantee period of 12-months from the date of final acceptance of work by MSETCL shall be rectified or made good by the contractor at his own cost. All the cost for the repair and/ or replacement of defective part such as dismantling, re-erection, supply, transportation etc. shall be to the account of contractor. If the defective/failed equipment's are not replaced/repared as per the above guarantee clause the purchaser shall recover the total purchase cost of the equipment plus 15% supervision charges from any bills or security deposit of the bidder/supplier.
24. **Agreement: -You have to execute the agreements as per the provision of "Mumbai Mudrank Adhiniyam 1958, clause no.34" with requisite stamp duty within 15 days from receipt of order. You will have to enter into an agreement with MSETCL for the above work on stamp paper of Rs.500.00 & until such agreement is executed between MSETCL & Contractor, MSETCL shall not be liable to pay nor you shall be entitled for any amount due for put under this contract. The cost of stamp Paper requires shall be borne by you. The necessary documents, for the agreement should be completed in consultation with Superintending Engineer, EHV Projects Circle, Amravati.**
25. The quotations without the documents as enlisted in Schedule 'A' are likely to be rejected. The quotations should be properly sealed and super scribed with the Envelopes "Enquiry for work of Supply of office Furniture for Technical/F&A/HR section under EHV Projects Circle, Amravati for F.Y. 2023-24 under General Asset budget."
26. Quotations not complying to the requirements and certificates enlisted in Annexure 'A' may not be considered. Right to accept / reject any or all quotations or part thereof is reserved by the undersigned.
27. While submitting the offer, documents (Xerox copies) enlisted in Annexure 'A' must be self-attested.
28. In case of difference opinion, about interpretation of terms & conditions between Owner/Agency & MSETCL, the decision of order placing authority will be final & binding on the Owner / Agency.
29. Validity of the offer should be minimum for three months from the date of opening of the quotations.
30. Idle charges for any reason will not be accepted.
31. In addition to above Company's General Terms and Conditions about the Work Contract will be applicable to this enquiry.
32. In case of any dispute regarding this contract, the jurisdiction of the court will be **Amravati**.
33. The above work shall be carried out under the supervision of Addl. EE, EHV Project Circle, Amravati.
34. The undersigned reserves the right to cancel the work partly/fully without assigning any reason.

Thanking you.

Yours Sincerely,


(Sau. Pranoti R. Deshmukh)
Superintending Engineer

Encl: 1) Schedule 'A & B'

Copy s.w.rs. to :-

The Chief Engineer, EHV PC O&M Zone, Amravati.

Copy to :-

1. The Sr. Manager (F&A), EHV Projects Circle, Amravati.
2. Mahatransco Website.
3. Notice Board.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.
EHV PROJECTS CIRCLE, AMRAVATI
Schedule 'A'

Name of work: - Work of Supply of office Furniture for Technical/F&A/HR section under EHV Projects Circle, Amravati for F.Y. 2023-24 under General Asset budget.

				Estimated rates					
S n	Particulars	Unit	Qty.	Ex - works rate	Labour cess @1%	F&I @2%	GST @ 18%	Total Rate in (Rs.)	Total Amount (Rs.)
1	3	4	5	7	8	9	10	11	12
1	Executive Revolving Chair (HB Class-I) Executive High Back Revolving Chair	Nos	1						
2	Semi- Executive Revolving Chair Executive High Back Revolving Chair (Semi-Executive)	Nos	5						
Grand Total in Rs.(Including LC@1%, F&I @2% & GST @18%)									
Grand Total in Rs.(Including LC@1%, F&I @2% & GST @18%) say									
Amount in words:-									

Note: -

- 1) Taxes if any should be quoted separately otherwise it will be presumed that the rates are inclusive of all taxes.
- 2) GST should be mentioned separately, if applicable.

Seal & Signature of the Bidder.

Name _____

Address _____

Date:-

Place:

SCHEDULE 'B'

Contractor's Letter Head

UNDERTAKING

To,
The Superintending Engineer,
EHV Projects Circle, Amravati.

Dear Sir,

I/We undersigned agree for carrying out "The work of Supply of office Furniture for Technical/F&A/HR section under EHV Projects Circle, Amravati for F.Y. 2023-24 under General Asset budget" at the rates herein Quoted/tendered by me / us subject to the conditions of the enquiry/tender and supply above which I/We have carefully read and which I/We have thoroughly understood and to which I/We hereby agree.

I/We hereby agree to keep this offer open for 90 days from the due date of the enquiry/tender and shall be bound by communication of acceptance dispatched within the prescribed time.

I/We hereby declare that I/we have not been blacklisted by the registering authority or any department of the Central /State Government, Semi-Government, public undertakings, corporate etc.

The information given by me is true and in future if it is found that the information given by me is false then MSETCL is free to take legal action including termination of the contract, against me.

Yours faithfully,

Seal & Signature of the Bidder

Date:
Place: