

 <p>MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.</p>	<p>MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO LTD 400 KV R.S.O&M Division, Lonikand SambhajiNagar At Post Lonikand Tal ,Haveli Dist Pune-412 216 Phone No-9272222307 (O)/9272222308(P)</p> <p>email id ee6130@mahatransco.in/ eelonikand400kv@gmail.com</p>	 <p>RIGHT TO INFORMATION</p>
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Ref-EE/400 KV /R.S.O&M /Dn/Lonikand/Tech/F-03/ 111

Date- 27.02.2024

E-ENQUIRY FOR WORK

Sub :-E-Enquiry for Hiring of CNG/EV/diesel/Patrol Vehicle (Indica Car or equivalent) for Executive Engineer, 400kV R.S. O&M Division Lonikand-I.

Sir,

Sealed and superscripted quotations are invited from the reputed experienced/ registered contractor for the work as described in Schedule 'A' **on or before 06.03.2024** considering following terms and conditions.

TERMS AND CONDITIONS:-

The bidders are requested to go through the following instruction in case of any doubt, get them clarified in writing or in person from the office of the Executive Engineer, 400KV R.S. (O&M) Division Lonikand-I in advance before three days.

Quotation should be submitted in sealed cover subscribed with following particulars:

Consisting of two separate envelopes with

- 1) Associated documents
- 2) Price Bid Document.

Please Mention clearly on envelop as ...for Associated documents & for Price Bid Document.

Envelope 1:

This contain documents mentioned in Terms & Conditions Sr. No. 10.

Envelope 2:

This should contain only price bid.

The prescribed form i.e. **form for quoting % rate for item included in Schedule 'A'** duly filled-in with the **% rates (above/below)** written in words and figures and signed, should be submitted.

Above both "Envelope 1 & Envelope 2" shall be enclosed in one envelope in sealed & super scribed.

Note:

1. After verifying the full documents in envelope-I, if it is found that, the bidder fulfills the desired pre requisites; Envelope-II will be opened. If the same is not found meeting the prerequisite, Envelope-II will not be opened & the same is rejected/disqualified.
2. Quotations with incomplete details or submitted without sealing or super scribing or not submitted in prescribed form etc. are liable to reject. **Offer on fax or E-Mail will not be accepted. This office will not be responsible in delay in postal transit.**
3. The documents of an offer shall be written legibly and free from erasures, overwriting or conversion of figures corrections where unavoidable shall be made by crossing out, rewriting, initialing and dating.
4. The right to reject all or any of the quotation without assigning any reason, whatsoever for the rejection of any quotation or all the quotations or to place an order for full quantity or part thereof or to finalize the order on time preferred basis or to split the order quantity wise is reserved with the undersigned.
5. Bidder should not submit “Conditional Quotations” such conditional offer shall liable for rejection.

TERMS & CONDITIONS:

1. **Name of Work:** E-Enquiry for Hiring of CNG/EV/diesel/Patrol Vehicle (Indica Car or equivalent) for Executive Engineer, 400kV R.S. O&M Division Lonikand-I.
2. **Estimated Amount:- Ltd. To Rs. 600000/-** including GST & all other charges & duties for 12 months period (Monthly expenditure limit is Rs. 50000/- per month)..
3. **Security Deposit:**
 - A. Successful bidder will have to pay security deposit of 10% of the proposed value of work order to this office within 15 days from the date of receipt of this order in the form of D.D/FDR/Bank Guarantee of nationalized or Scheduled Bank or may pay through online transaction to account No. 20077001846, IFSC Code MAHB0000717 of Bank of Maharashtra. If you fail to do so, the security deposit will be recovered with interest @ 18% p.a. or as prevailing rate
 - B. The refund of S.D. application should submit within 6 month after completion of contract. If you fail to apply within stipulated period, the action as per MSETCL Co.’s rules will be taken.
4. **Agreement:** Contractor shall have to enter in to agreement on bond paper of Rs. 500 /-as per rule. The cost of the bond paper will be borne by contractor.
5. **Validity of Work Order:** The validity of work order i.e.12 Months or exhaustion of work order amount.
6. All General /Technical / Commercial terms and conditions of the contract of the MSETCL Company are applicable to this contract.
7. **Working Period:** Normal working hours will be of **10Hrs** with one hour recess in between. For extra hours beyond this period, overtime will be paid which should be quoted separately in schedule ‘A’. The starting and end KM should be recorded daily in maintained log book as headquarter in vehicle diary duly signed by the authority using the vehicle.

8. **Payment:** You have to submit R.A bill in triplicate to this office. Payment will be made after every month by A/C Payee Cheque/ by online method within the reasonable period & as per availability of funds after submitting the bill & necessary certificate submitted by Engineer- In charge of 400KV Lonikand-I. The program of the tour/distance travelled should be certified by the In-charge of 400KV Lonikand-I and submitted along with the bill. (GST no. should be mention on bill).
9. **Penalty:**
- On any particular day, if contractor fails provide vehicle in time, the penalty will be charged as Rs. 100/- per delayed hour.
 - If contractor fails provide vehicle in time for any day penalty will charge Rs. 500/- per day will be recovered from contractor and further execution of order shall be got done from other agency at his cost and risk.
10. All R.T.O. permissions, registrations & taxes shall be the responsibility of the contractor & MSETCL will not be responsible for same. **Bidder should provide valid documents as under,**
- A.** i) Copy of PAN ii) Valid Copy of Shop Act/NOC from Grampanchayat iii) Copy of GST Registration
- B.** i) Valid copy of Vehicle Insurance
ii) Valid copy of R/C book Xerox
iii) Valid copy of Certificate of Taxation/Road Tax
iv) Valid copy of certificate of fitness/passing certificate
v) Valid copy of valid tourist permit (i.e. vehicle permit copy)
vi) Valid copy of PUC
vii) Valid Driving License
- In place of above all 6 documents mentioned in condition B above, the registered owner can submit the copy of print from M-Parivahan app of Govt. of India (Under Digital, India) duly signed by registered owner. In this case the documents in B above shall not be required. Above documents shall be verified by Technical & F&A Section.
11. **Taxes:** - 1) Toll tax will be paid by MSETCL & shall not be considered in work order value
2) Income tax & other necessary taxes will be deducted at source from your bill.
12. In case of halt is other than the place of headquarters, the driver should arrange on his own. The company on this account will not pay any extra amount other than halting charges.
13. Contractor should have **telephonic & mobile facility** so that he can be contacted at any time.
14. As per GR 'शासन निर्णय क्र मइवाधो-२०२१ /प्र. क्र . २५ / ता क्र ४ नि. २९/१२/२०२१' Government is promoting the use EV over the use of conventional fuel i.e. Diesel/petrol. Hence EV or vehicle running on fuel other than diesel/petrol will preferred.
15. The head quarter of working will be at Lonikand-I, however the vehicle will be provided at various sites as per requirement. The jurisdiction for tour will be within Maharashtra state.

16. The hired vehicle is used for Executive Engineer or his representative as per directives of Executive Engineer in emergency & it will obligation on agency to provide vehicle as above in emergency as per directives of Executive Engineer, 400KV R.S.(O&M) Division Lonikand-I.
17. All R.T.O permissions, registrations, insurances & taxes shall be exclusively your responsibility & MSETCL will not be responsible for any penalty or disciplinary action taken by RTO, Traffic police etc. If validity of any certificate is expired during contract period **you will have to produce a copy of renewed license.**
18. Vehicle shall be driven by contractor's Driver. The Driver shall be well behaved, neatly dressed & possessing valid driving license. The driver must have valid license.
19. The driver will not be permitted / allowed to carry any outside passengers, luggage etc. when the vehicle is used under MSETCL's work.
20. All the repairing and maintenance charges including cost of spares, oil etc. will be borne by contractor. All other expenses such as fuel, Driver's salary will also be paid by contractor at his own cost.
21. The vehicle must run on all types of roads. The indispensable Stephoney must be provided with the vehicle. Also, the overall condition of vehicle must be in working condition.
22. In case any accident, mishap & breakdown occurs all the liabilities will be at your cost & risk & alternative arrangement for the vehicle shall be made by you immediately.
23. Daily travelling record has to be maintained in the vehicle dairy showing distance travelled (in Km) , timing of the journey made and place where travelled for each day duly signed by respective officer. The vehicle will be utilized on any time & it must be made available with short notice from concerned officer/ office. The charges will be paid on the basis of days and vehicle is actually utilized. The charges will not be paid for the days the vehicle is not made available.
24. If it is found that performance of work is unsatisfactory, the contract is liable for termination without giving any prior notice and at your entire risk. The security deposit paid by you shall be forfeited. You shall not entrust the work on sub-contract /transfer or assign the contract or any part thereof to any third party. In case any deviations observed it will be treated as breach of contract and the contract will be terminated at your entire risk and cost.
25. Contractor as well as driver should have telephonic facility so that can be contacted at any time.
26. All the maintenance charges of vehicle, salary traveling allowance and other benefits of the Driver are to your account.
27. If particular vehicle allotted against this order is off the road for longer duration for major/minor repairs the other vehicle fulfilling requirement and condition shall have to be given as replacement on the same terms and conditions of the order having necessary RTO tourist permit along with all statutory taxes paid. If fail to do so arrangement, if made by MSETCL, by other vehicle charges what so ever paid will be recovered from your bill other than penalty clause.
28. If the rates quoted by two or more agencies are same in commercial bid, preference will be given to latest model & condition of vehicle. Also the decision of the undersigned will be final & binding on bidder.

29. **Please note the rates quoted must be including all taxes, maintenance of vehicle, fuel, oil/spares required and driver charges for the above work.**
30. In case of the difference of opinion about the interpretation of terms and conditions between you & M.S.E.T.C.L. the decision of the undersigned will be final & binding upon you.
31. This office reserves all the rights to reject any or all quotation without assigning any reasons thereof.
32. For legal disputes, if any, jurisdiction shall be exclusively of Pune courts.

Thanking you.

Sd/-
R. V. Amberwadikar
Executive Engineer
400KV R.S.(O&M) Division Lonikand

Copy s.w.r.s to:

1. The Chief Engineer, EHV CC O&M Zone, Pune.
2. The Superintending Engineer, EHV (O&M) Circle, Pune.

Copy to:

1. Dy. Manager (F&A), 400KV R.S.(O&M) Division Lonikand.
2. Notice Board

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO LTD
400 KV R.S.O&M Division, Lonikand

Schedule for Hiring of CNG/EV/diesel/Patrol Vehicle (Indica Car or equivalent) for Executive Engineer, 400kV R.S. O&M Division Lonikand-I.

SCHEDULE 'A'

Sr.No.	Particulars	Rate Rs.	Qty	Amount Rs
1.	Hiring of Indica Car (Including Fuel, Oil, Driver charges, Maintenance of Vehicle & other charges etc.)			
2.	a. Rate for 10 Hrs. per day	1600/-	As per actual	As per actual
3.	b. Extra per hour over and above 10 Hrs.	150/-	As per actual	As per actual
4.	c. Extra Km more than 2000 Kms/per month (Rate per Km)	11/-	As per actual	As per actual
5.	d. Night Halt per day	120/-	As per actual	As per actual
	Total			As per actual
	(+) 5% GST (SAC code 996601)			As per actual
	Estimated cost including GST amounting to Rs.			600000/-

The estimated cost is amounting Ltd. to Rs. 600000.00 including GST & all other charges & duties.

Sd/-
Executive Engineer,
400kV R.S.(O&M) Divn.
M.S.E.T.C.L.,Lonikand.

Form to be filled by bidder:-

Form for quoting % rate for item included in Schedule 'A'

Name of work :- Hiring of CNG/EV/diesel/Patrol Vehicle (Indica Car or equivalent) for Executive Engineer, 400kV R.S. O&M Division Lonikand-I.

Estimated Cost :- Ltd. To Rs. 600000/- including GST.

I, am ready to execute the work to _____% Above (In words _____) the estimated cost. **Or** on _____% Below (In words _____) the estimated cost **Or** on **AT PAR** of the estimated cost.

Date :-

Signature of Bidder :-

If the percentage variation is more than 5% detail justification of rate analysis should be submitted along with your offers.