
 <p>MAHA TRANS CO Maharashtra State Electricity Transmission Co.</p>	<p>MAHARASHTRASTATE ELECTRICITY TRANSMISSION CO. LTD. CIN No.U40109MH2005GCI153646. Superintending Engineer(Civil) E.H.V.Civil Construction cum Maint. Circle, Pune Block No.407, 3rd Floor, New Administrative Building, Rasta Peth, PUNE 411 011 Phone :- 020-26120818(P), E-Mail: se6700@mahatransco.in web www.mahatransco.in</p>	
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Ref.No. SEC/EHV/CCCMC/T- /Out No. /

No 357

Date:-

Quotation E- enquiry

05 MAR 2024

To,  
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Sub :- Quotation for the work of Enquiry for Supply of office stationary for EHV CCCM Circle Pune

Dear Sir,

Sealed and super scribed quotations are invited for the supply as mentioned in schedule 'A'. The terms & conditions are as follows;

**Terms and conditions:**

1. The rate should be quoted on firm quotation basis.
2. You have to deposit EMD of Rs.2000 in the form of cash or online payment  
Account Details :- SE C MSETCL EHV CCCM Circle  
Bank Name :- Bank of Maharashtra  
Branch :- MSEDCL Campus branch Pune  
Account No. 20118200306  
IFSC :-MAHB0001431
3. The rate should be inclusive of all mobilization charges and Transportation charges & including all taxes.
4. Material not conforming to specification shall be rejected.
5. 5 % Security Deposit will be required to be paid before affecting the supply.
6. Payment will be effected within reasonable period & subject to availability of funds.
7. The validity of your quotation should be minimum 3 months.
8. You should submit your offer against this e-enquiry in sealed quotation from  
Dt. 05.03.2024 to 14.03.2024 (up to 16.00 Hrs.) to the office or by post it should reach before scheduled date and time. \* Please note that quotations received after due date and time will not be accepted.
9. The offer/bid is to be submitted in 2 envelopes  
Envelop No.1 : ( Mention name of work and Name of bidder on envelop )  
Following documents should be along with your offer :-  
a. Valid shop Act Certificate/Udyog Adhar  
b. Pan Card  
c. GST Registration Certificate.  
d. Experience certificate duly certified for similar works in MSETCL or any other PSU's /Government organizations.  
e. EMD Receipt Xerox Copy or Transaction Details of EMD paid.

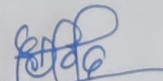
Envelop No.2 (Mention name of work and Name of bidder on envelop)

Price bid by quoting rates on Schedule A with seal and signature of the bidder. Schedule A can be downloaded from website. Price bid of bidders who are qualifying the technical requirements will be opened. Price bid will not be opened if EMD is not paid.

9. The right to place an order or to cancel the same without assigning any reason is reserved with this office

Thanking you.

Encl - Schedule A

  
SANDEEP R. HAKE  
SUPERINTENDING ENGINEER (CIVIL)  
MSECTL EHV CCCM CIRCLE PUNE

Copy to :-

1. The Manager (F&A) EHV CCCM Circle Pune.
2. M/F

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
EHV CCCM Circle, Pune.

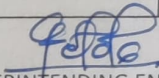
**Schedule 'A'**

**Supply of Printing / Office Stationery at EHV CCCM Circle, Pune.**

**Estimate**

Sr.N o.	HSN Code	Particulars	UOM	Total	Without GST Rate	GST	With GST Rate	Total	GST %
1	4820	Registers (400 pages) (White Pages)	Nos	9	331.92	59.75	391.67	3525.03	18
2	4820	Registers (200 pages) (White Pages)	Nos	20	180.43	32.48	212.91	4258.20	18
3	4820	Registers (100 pages) (White Pages)	Nos	4	143.50	25.83	169.33	677.32	18
4	4820	Inward Register (200 Pages)	Nos	15	277.23	49.90	327.13	4906.95	18
5	4820	Outward Register (200 Pages)	Nos	15	277.23	49.90	327.13	4906.95	18
6	4820	Cash book/Day book	Nos	0	585.73	105.43	691.16	0.00	18
7	4820	Cheque Issue Register	Nos	0	419.74	75.55	495.29	0.00	18
8	4820	Attendance Register	Nos	0	277.23	49.90	327.13	0.00	18
9	4820	Imprest Closing Book	Nos	7	496.02	89.28	585.30	4097.10	18
10	4819	Plastic Letter Trey	Nos	0	154.88	27.88	182.76	0.00	18
11	3923	Dust Bin	Nos	6	431.79	77.72	509.52	3057.09	18
12	9608	Pen Stand	Nos	4	300	54	354	1416.00	18
13	9608	Pen Stand (SE& EE)	Nos	1	443.40	79.81	523.21	523.21	18
14	3926	Paper Weight	Nos	2	152.83	27.51	180.34	360.68	18
15	8470	MJ120T-W Calculator (Casio Company)	Nos	15	447.23	80.50	527.73	7915.91	18
16	4816	Carbon paper Blue	Box	3	167.08	30.07	197.15	591.45	18
17	8213	Scissor	Nos	9	59.66	10.74	70.40	633.59	18
18	8205	Steel Poker	Nos	0	66.04	11.89	77.92	0.00	18
19	8211	Cutter	Nos	5	18.87	2.26	21.13	105.66	18
20	8423	Scale (Steel) 12"	Nos.	3	67.92	8.15	76.08	228.23	18
21	3506	Pins (Tachani)	Box	12	79.77	14.36	94.13	1129.59	18
22	8448	Pin Cushion (Magnetic)	Nos	5	28.15	5.07	33.22	166.09	18
23	8305	'U' pins	Box	9	18.64	3.35	22.00	198.00	18
24	3926	Cello tape (1") White Colour	Nos	19	23.58	4.25	27.83	528.77	18
25	3926	Cello tape (2") White Colour	Nos	19	42.45	7.64	50.09	951.79	18
26	3926	Cello tape (2") Brown Colour	Nos	17	42.45	7.64	50.09	851.60	18
27	3219	Flags set (Plastic) (Small)	Nos	110	37.77	6.80	44.57	4903.01	18
28	3506	Gluestick	Nos	14	32.85	5.91	38.76	542.67	18
29	3506	Feviquick	Nos	14	28.30	5.09	33.40	467.55	18
30	4802	Note Pad (Spiral Binding)	Nos	22	56.60	10.19	66.79	1469.43	18
31	4825	Box Files	Nos	135	84.91	15.28	100.19	13525.47	18
32	4820	Straw Board File Cover 14x10	Nos.	30	88.03	15.85	103.87	3116.20	18
33	3926	Plastik file	Nos	42	33.02	5.94	38.96	1636.42	18
34		A4 Size Lace File	Nos	162	83.25	14.99	98.24	15914.97	18
35	4202	Port folio	Nos.	120	15.95	2.87	18.82	2258.92	18
36	4202	Port folio Lase File (4 side)	Nos.	26	83.25	14.99	98.24	2554.25	18
37	4202	Port folio Lather File	Nos.	16	150	27	177	2832.00	18
38	4817	Envelope 6.5"x12" Printed Green Canvas	Nos	21	5.58	1.01	6.59	138.39	18
39	4817	Envelope 4.25"x9.5" Printed Green Canvas	Nos	50	2.36	0.42	2.78	139.15	18
40	4817	Envelope 16"x12" Green Canvas	Nos	0	8.41	1.51	9.92	0.00	18
41	4817	Envelope 12"x10" Brown Craft Printed	Nos	0	9.39	1.69	11.08	0.00	18
42	8472	Stapler Small Size	Nos	27	42.24	7.60	49.84	1345.63	18
43	8305	Stapler Pins Big	Box	20	260.94	46.97	307.91	6158.26	18
44	8305	Stapler Pins Small Size	Box	50	142.68	25.68	168.36	8418.08	18
45	8472	Big Stapler(45DP)	Nos.	12	389.25	70.07	459.32	5511.85	18
46	8505	Kangaro-Stapler Pin Remove	Nos.	9	111.32	20.04	131.36	1182.23	18
47	8441	Punching machine big size Heavy Duty	Nos	1	450.94	81.17	532.11	532.11	18
48	8441	Punching machine big kangaro-500	Nos	4	117.34	21.12	138.46	553.84	18
49	8441	Punching machine big kangaro-280	Nos	3	61.01	10.98	71.99	215.97	18
50	3215	Stamp pad Big(155mmx95mm)	Nos	16	41.68	7.50	49.18	786.90	18
51	3215	Stamp pad ink	Nos	10	38.68	4.64	43.32	433.21	18
52	3506	Camel Gum Bottle (700ml)	Nos	7	107.94	19.43	127.37	891.61	18
53	3506	Camel Gum Bottle (300ml)	Nos	2	56.33	10.14	66.47	132.94	18
54	7325	Paper Clip Big 32mm	Nos	30	50.71	9.13	59.83	1795.05	18

Sr.No.	HSN Code	Particulars	UOM	Total	Without GST Rate	GST	With GST Rate	Total	GST %
55	7325	Binder Clips (House Clip)	Nos.	45	11.32	2.04	13.36	601.13	18
56	4821	24" White 100 Tag Bundle	Bundal	15	140.80	25.34	166.15	2492.19	18
57	5804	12" Red 100 Tag Bundle	Bundal	2	56.32	10.14	66.46	132.92	18
58	4825	A/4 size Paper 75 GSM	Rim	210	268.87	32.26	301.13	63237.74	12
60	4802	Legal Size Paper 75 GSM	Rim	8	268.82	32.26	301.08	2408.63	12
61	4819	Note Book (Meeting)	Nos	28	29.91	5.38	35.29	988.08	18
62	9608	White Board Marker. Pen (Red & Blue)	Nos	6	22.68	2.72	25.40	152.40	18
63	9608	Permanent Marker ( Red/Black)	Nos	7	22.68	2.72	25.40	177.81	18
64	9608	Highlighter (Only Yellow Colour )	Nos	22	57.54	6.90	64.44	1417.73	18
65	9608	Whitener Pen	Nos	7	23.58	2.83	26.42	184.91	18
66	9608	Sketch pen ( full set)	Box	3	23.58	2.83	26.42	79.25	18
67	9608	Gel Pen (Blue/Black)	Nos	100	8.48	1.52	10.00	1000.00	18
68	9608	Ball Pen (Blue/Black)	Nos	102	8.48	1.52	10.00	1020.00	18
69	9608	Audit Pen Box	Box	20	122.63	14.72	137.35	2746.96	18
70	9609	Wood 2B Faber Castell Writing Pencil	Box	10	33.02	3.96	36.98	369.81	18
71	4016	Sharpener	Box	7	68.64	12.35	80.99	566.93	18
72	8214	Eraser (Non Dust) Apsara	Box	13	32.64	5.87	38.51	500.63	18
73	4202	Spring File	Nos.	66	37.74	6.79	44.53	2938.87	18
<b>Total</b>								<b>199501.32</b>	

  
 SUPERINTENDING ENGINEER (C)  
 MSECTL EHV CCM CIRCLE PUNE