

From:
Office of the Executive Engineer
EHV O&M Division, MSETCL, Mirjole Road,
MIDC, Ratnagiri – 415 639.
Ph. No. 02352 – 231388.
E-mail: ee3220@mahatransco.in
Website: www.mahatransco.in



Ref. No.: EE/EHV O&M DN/RTN/T/ No.00271

Date: 11.03.2024

Enquiry

Sub: Providing of diesel vehicle Swift/ Indigo equivalent or above on hire basis along with Driver for EHV O&M Division, Ratnagiri.

Please quote your lowest Rates for the said work on contract daily basis. Sealed and superscribed quotations are invited by the undersigned for above work. Quotation must reach to this office on or before **18.03.2024**.

Terms and Conditions:

1. The rate for hire is as per schedule 'A' considering the rates fixed by this office for working hours, working beyond normal duty hours & night halting charges. Value of order limited up to Rs.3.0 Lakhs (Rs. Three Lakhs only) inclusive of all taxes.

The bidders are requested to go through the following instruction in case of any doubt, get them clarified in writing or in person from the office of the Executive Engineer, EHV O&M Division, Ratnagiri in advance before three days.

Quotations should be submitted in sealed cover subscribed with following particulars:

Consisting of two separate envelopes with

- i) Technical qualifying documents
- ii) Price bid documents

Envelope 1:

This envelope should contain qualifying documents mentioned in Terms & Conditions Sr. No. 2.

Envelope 2:

This envelope should contain only price bid in % percentage for given schedule 'A'.

Above both "Envelope 1 & Envelope 2" shall be enclosed in one envelope in sealed & superscribed.

After verifying the full documents in Envelope 1, if it is found that, the bidder fulfills the desired pre-requisites & qualifies then Envelope 2 will be opened. If the same is not found meeting the pre-requisite, Envelope 2 will not be opened.

Quotations with incomplete details or submitted without sealing or superscribing or not submitted in prescribed form etc. are liable to reject. **Offer on fax or Email will not be accepted. This office will not be responsible in delay in postal transit.**

2. Type of Vehicle:

- a) The vehicle should register with RTO having (T) permit.
- b) All the relevant documents required under motor vehicle Act enforce shall have to be produced before the undersigned as and when required.
- c) All the RTO document accordingly should be in the name of Transport Company/ Agency/ Proprietary only.
- d) All the RTO formalities will be the responsibilities of the owner.
- e) The condition of the vehicle should be good & should be fairly comfortable.

3. The driver should have appropriate driving license on duty. He shall be neat, clean and properly dressed and should have good manner.

4. You shall arrange the engine oil, break oil and other lubricants at your cost. The average consumption of the vehicle given on the hire basis should be at least 16 Km/Ltr. without AC & 16 Km/Ltr. with AC.
5. The normal duty hours will be from 9.00 hrs to 19.00 hrs with half an hour recess in between. Weekly off will be usually on Sunday. However in case of urgency we will call the vehicle on duty if the vehicle is required on Sunday. Weekly off will be given within week period on suitable day. Either OT or Halt, whichever is less will be considered for payment.
6. Hiring of vehicle will be on per day basis i.e. actual use of vehicle in a month excluding diesel. In case the vehicle is called for the weekly off no extra rate will be paid. If the vehicle is not called for more than 1 day, proportionate deductions will be made accordingly.
7. You should provide Company's emblem with company's name in front & back side of the vehicle.
8. In case the vehicle is under repair, alternate arrangement will have to be made by you at your cost and risk.
9. The vehicle must have comprehensive insurance covering the entire period of contract. Third party insurance will not be accepted.
10. The MSETCL does not undertake any responsibility for injury damaged caused to hired vehicle by public while on company's duty, any such expenses will have to be borne by you.
11. Income Tax as per the rate fixed by the Govt. will be deducted from monthly bill as per rule.
12. If the vehicle remains absent for any period excluding permitted holidays, without intimated the proportionate daily rate applicable will not be paid and in addition penalty @ 500/- per day will be recovered from the bill. If the absence exceeds more than 15 days, the action to terminate the contract will be intimated.
13. The driver should maintain a diary recording the movement km, run and timing etc. which should certified from authorized officer. The bill should be submitted along with diary.
14. The vehicle should be parked in MSETCL office at Kuwarbav, Ratnagiri during working hrs. The vehicle will be utilized in the areas of Ratnagiri, Karad, Kolhapur, Sindhudurg Districts and Mumbai for company's work.
15. The period of contract shall be valid for one year initially. However the period will be suitable exceeded or curtailed as per Company's requirement on same rate terms and conditions of contract.
16. You have to submit zerox copy of PAN card otherwise payment will not be drawn.
17. Vehicle should give the average 16 km per liter without AC and 16 km per liter with AC. If the average is below std. level, the penalty will be recovered from your bill.
18. Any amount which remains payable by you to the company it will be deducted from your any bill which is due to you.
19. You should provide photograph of driver along with zerox copy of driving license & address proof of the driver / contact no. etc.
20. Any dispute regarding terms & conditions of any other points the decision of undersigned will be final and binding on you.
21. You shall be governed by the company's standard terms and condition and contract also.
22. You should have executed an agreement with Company on stamp paper of facing value of Rs.500/- after the receipt of order.
23. You should provide Vehicle Fitness Certificate & Insurance of the vehicle at the time of agreement.

Thanking You.

Encl: Schedule 'A', Annex-G
& Annex 'H'

sd/-
(R.V. Gaikwad)
Executive Engineer
EHV O&M Dn., Ratnagiri

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
EHV O&M DIVISION, RATNAGIRI.

Name of work: Providing of diesel vehicle Swift/ Indigo equivalent or above on hire basis along with Driver for EHV O&M Division, Ratnagiri.

SCHEDULE 'A'

Sr. No.	Particulars	Unit	Rate in Rs.	Rate in % (Above/ Below)
A]	Providing of diesel vehicle Swift/ Indigo equivalent or above on hire basis having 'T' permit to EHV O&M Dn., Ratnagiri including driver wages, engine oil, lubricant and all type maintenances/repairs for month excluding diesel. (Desired average not below 16km/Hr)	Per day	1300.00	
B]	Night halting charges	Per halt	200.00	
C]	Overtime charges	Per hour	50.00	

- Above rates are exclusive of all taxes i.e. GST & Cess.
- Rates should be quoted per day on firm basis. Taxes if any should be quoted separately otherwise it will be presumed that the rates are inclusive of all taxes.
- The vehicle with registration in and after 2019 shall be preferred.
- Above rates are for reference only.
- Diesel will be provided by MSETCL. However, total expenditure i.e. fuel cost + bill amount should not exceed/ limited to Rs. 50000/- for particular month.
- In case of halt held at site other than headquarter place (parking place specified in work order) on that particular day either OT or halting charges whichever is less will be paid; in other cases, max. 04 hrs. OT is allowed for particular day.

The total value of order is limited up to Rs.3.0 Lakhs (Rs. Three Lakhs only) including of all taxes.

sd/-
(R.V. Gaikwad)
Executive Engineer
EHV O&M Dn., Ratnagiri

Copy s.w.r. to: The Superintending Engineer, EHV O&M Circle, Kolhapur.

Copy to: Dy. Manager (F&A) EHV O&M Division, Ratnagiri / Notice Board.

Sub: Bidders Debarred/ Blacklisted by Government/ Semi-Government/Other Power Utilities --- Prohibiting participation of such Firms in MSETCL Tenders

ANNEXURE-G

Undertaking to be submitted by the Bidder declaring that Bidder is not Debarred/ Blacklisted by Government/ Semi-Government/Other Power Utilities

I/We hereby declare that I/We is/are participating in MSETCL's E-Enquiry

As on date of submission of this Tender, I/We hereby declare that My Firm/We is/are not Debarred/ Blacklisted by Any Government/ Semi-Government/Other Power Utilities, anywhere.

The above declaration is true to the best of My/Our knowledge and belief.

I/We hereby agree that in case My Firm/We are Debarred/ Blacklisted by Any Government/ Semi- Government/Other Power Utilities, anywhere, My/Our Offer is liable for rejection at any stage of Tendering process as per Tender Conditions.

Further, I/We hereby understand and agree that in case My Firm/We are Debarred/ Blacklisted by Any Government/ Semi-Government/Other Power Utilities, anywhere, My/Our order is liable for termination at any stage of Order execution process and My Firm/We shall be solely responsible for the consequences arising out of it.

Signature & seal of the Tenderer

Annexure 'H'

Non-judicial Stamp of appropriate amount (Presently Rs.500/-)
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UNDERTAKING

I/We, _____ authorized signatory of M/s _____
solemnly declare that:

- 1) I/We am/are submitting the bid against the tender no. _____ & I/We offer to execute the work in accordance with all the terms, conditions & provision of the bid.
- 2) I/We hereby confirm that all the documents submitted by us in hard as well as soft form (self-documents & third party documents) are genuine, authentic, true & valid.
- 3) I/We am/are obliged to present the original documents/certificates for verification, wherever called for, by any authority of MSETCL.
- 4) Further, all information furnished by us in respect of fulfilling of eligibility criteria & qualification information of this tender is complete, correct & true to the best of our knowledge and belief and nothing has been concealed therein.
- 5) If any information or document submitted is found to be false/incorrect/misleading/misrepresenting any time, MSETCL may reject my bid & take action as deemed fit may be taken against us including termination of the contract, forfeiture of all dues including Earnest Money/ Security Deposit & debarring/ blacklisting of our firm.

Yours faithfully,

(Authorized Signatory)

Name, Signature & Seal/Stamp of the bidder

Place:

Date: