

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

Name of Office	:	EHV O&M Division Dombivali,
Office Address	:	Office of the Executive Engineer, MIDC Residential Zone - II, P-31 Near New Power House, Dombivali (East) - 421 203
Telephone No.	:	8554996321
CIN No.	:	U40109MH2005SGC153646
E.mail ID	:	ee7240@mahatransco.in/ eedombivalim@gmail.com
Website	:	www.mahatransco.in

No.EE/EHV/O&M/Dn/DMB/ **309**

Date **12 MAR 2024**

E - ENQUIRY

Sub. :- E- enquiry for annual maintenance contract of computers at division office and various substation under EHV (O&M) Division Dombivali.

Dear Sir,

Please offer reasonable rates for the subject work as per the enclosed schedule 'A'. The detailed scope of works is given below. Please note the following.

E-ENQUIRY PERIOD	From 13.03.2024 to 19.03.2024
Submission of Sealed and super scribed	On or Before 19.03.2024 Hrs.
Opening of the Quotations	20.03.2024 at 10:00 Hrs. (if possible)
Estimated Cost	Limited up to Rs. 7,00,000/- (inclusive of all taxes)
EMD amount	Rs 7000/- (to be deposited at EHV O&M DN Dombivali Office). Copy of Receipt to be attached with the quotation.

For further details visit our website :-<http://srmetender.mahatransco.in>

Contact Person :- The Dy.. Executive Engineer, (O) : Phone No. 9833266055.

Note : All eligible Supplier / Contractors are mandated to get enrolled on SRM E-Tenders (New) portal of MSETCL.

1]	Documents required to be submitted along with quotation:- Following are the list of qualifying documents required please attached for qualifying in the Techno-Commercial Bid [please attach copies of the following documents]	
A	The bidder should be registered under GST & GST Certificate to be attached.	
B	The Bidder should provide proof of registration of firm under shop & establishment act or NOC from Gram Panchayat or submit undertaking.	
C	The Bidder should submit PAN card.	

D	In case of partnership firm or company submit the article of association & power of attorney (if applicable)
E	The bidder should have work experience certificate regarding of AMC of Computer or similar work during last 7 year in MSETCL or any other Govt. organization
F	Income Tax:-Proof regarding Income Tax return (assessment) filled for AY 2021-22, 2022-23, 2023-24
G	EMD:- EMD in lieu of bid security deposit @1% of estimated cost will have to be paid by the bidder through online mode. Kindly see Important EMD Note for MSME firms. Attach EMD paid Receipt.
2]	Note: Earnest money deposited will be refunded after approval from competent Authority. EMD will be credited to the bank account. Bidders are requested to submit the bank details i.e. Account No., IFSC Code, Account Holder Name, Bank Name, Bank Address, etc

TERMS AND CONDITIONS :-


- 1] SCOPE of Work : annual maintenance contract of computers at division office and various substation under EHV (O&M) Division Dombivali as per the Schedule 'A'. The work should be purely as per the instructions of the Executive Engineer. The bidder should carry the survey and understand the scope of work before bidding.
- 2] The prescribed form i.e Schedule 'A' duly filled in with the rates written in words and figures and signed should be sent by Registered post or in person to The Executive Engineer EHV O&M Division, Dombivali.
- 3] Please Super scribe the offer with the following details :-
 - A] Quotation for :-
 - B] Due Date :-
 - C] Name of the Bidder :-
- 4] Quotations which do not fulfill all or any of the qualifying conditions or are incomplete in any respect are liable to be rejected.
- 5] Bidder should not submit "Conditional Quotations"; Such conditional offer shall liable for rejection.
- 6] Payment : Payment will be made by the EHV O&M Dn Dombivali within reasonable time after completion of the work satisfactory in each month and on receipt of your bill in triplicate and certificate obtaining from the Engineer incharge for the work executed.
- 7] In case of any dispute regarding any clause of the work order or works, the decision of the undersigned will be final and binding on you.
- 8] You should not affect the transfer of work or any part of it to any other agency.
- 9] You will be cover under standard terms and condition contained in MSETCL tender and contract for the works.

- 10] Jurisdiction : The jurisdiction of all legal proceedings / suits as regards to the works under contract will be under Thane District Court.
- 11] Tax deduction at source: In accordance with I.T. Act 1961, I.T. will be deducted at source at the prevailing rates from the bills. Similarly any other tax deductible at source, if applicable to this particular contract, as per statutory (laid down by Central or State Government), will also be deducted from the bills at the prevailing rates.
- 12] Security Deposit: The successful bidder should pay security deposit at the rate of 10 % of the value within 15 days from the date of receipt of order, in the office of the Executive Engineer EHV O&M Division, Dombivali in form of DD/BG/FDR of Nationalized Bank or Schedule Bank which will be refunded after 1 year after completion of work successfully or completion of guarantee period.
- 13] Any amount which becomes payable by you to the company under this contract can be deducted by the company from any amount or any amount dues on you. The amount of security deposit paid by you will also be adjusted against such payments.
- 14] Agreement Bond: The successful bidder will have to execute an Indemnity Bond on stamp paper of Rs.500/- at his own cost within 10 days from the date of receipt of order.
- 15] Penalty: If successful bidder fails to complete the works in the stipulated time period, he shall be liable to pay to the Company the sum equal to one percent of the Monthly bill (for the delayed portion of work) per day delayed, subject to a maximum of 10%.
- 16] Guarantee: You will have to give the guarantee for nameplates provided by your firm for any defect or corrosion in materials provided, you will have to give free maintenance and repairs within the warranty period
- 17] Termination of Contract: The undersigned reserves the right to cancel the contract, after giving due notice to the contractor, in the event of the breach of contract in any respect.
- 18] Applicability of General Conditions of Contract: Notwithstanding anything stated here in the Company's General Conditions of Contract shall be applicable to the contract, as far as they are applicable, in respect of this order.
- 19] Please quote your PAN No, Both Contractors and MSETCL's GST No. on your bill, Tax invoice / Invoice No. and invoice date.
- 20] 1% labour cess will be deducted from your bill.

Thanking you,

Encl: Schedule 'A'

Yours faithfully,


H. S. Meshram,
Executive Engineer ,
EHV O&M DnDombivali

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

EHV (O&M) DIVISION DOMBIVALI

SCHEDULE 'A'

Sub:- SRM enquiry for annual maintenance contract of computers at division office and various substation under EHV (O&M) Division Dombivali.

Sr. No.	Material No	HSN Code	Material Description	Unit	Qty	Ex Works Rate	Total Amount
1	500018475	84219900	SMPS (Intex / I-Ball)	EA	12		
2	500003705	84716060	Mouse (I-Ball / Intex) (PS2 / USB)	EA	20		
3	500003704	84716040	Keyboard (I-Ball / Intex) (PS2 / USB)	EA	20		
4	500005831	85044090	UPS (I-Ball / Intex / V-Guard) 621V	EA	16		
5	500003700	84733020	PC mother board	EA	7		
6	500014601	85235220	RAM DDR3 2 GB	EA	10		
7	500019027	85235220	4 GB RAM	EA	10		
8	500005925	85444999	Cat-6 UTP Cable	Mtr	200		
9	500013879	84717020	1TB Dekstop HDD	EA	5		
10	500020793	84439959	HP 12A Black LaserJet Toner Cartridge	EA	5		
11	500020796	84439959	HP 88A Black LaserJet Toner Cartridge	EA	5		
12	500005943	85363000	6A Spike Guard wt 5 socket	EA	5		
13	500003699	84733010	PC Processor	EA	5		
14	500006187	85285200	18.5" LCD Monitor	EA	5		
15	500003608	85176290	8 Port Gigabit Ethernet Switch	EA	10		
16	500003668	84716040	LAN-Router	EA	5		
17	500003707	84733010	PC Cabinet	EA	7		
18	500014147	85176290	I Ball Wireless Adapter	EA	3		
19	500018476	85363000	PRINTER LOGIC CARD	EA	4		
20	500015724	84439959	PRINTER PRESSURE ROLLER	EA	9		
21	500025233	84439959	PRINTER A4 PAPER FEED ROLLER PICKUP	EA	9		
22	500015723	84439959	PRINTER TEFLON	EA	10		
24	500018208	84439959	LASER PRINTER'S POWER BOARD	EA	11		
25	500018210	84439959	Laser Printer's Scanner Assy	EA	10		
26	500028845	84439959	Printer Engine Control Board	EA	6		
						TOTAL -A	

Sr. No.	Material No	HSN Code	Material Description	Unit	Qty	Ex Works Rate	Total Amount	
1	50009215	998713	AMC PC / Desktop, (Includes CPU, Monitor / TFT / LCD / LED, Keyboard & Mouse)	Nos	150			
2	50004636	998713	Toner Refilling	Nos	90			
3	50000317	998713	Drum Replacement (12 A /88 A) (HP / Canon)	Nos	40			
4	50009451	998716	Formatting of PC (Computer)	Nos	30			
5	50007043	998713	Repair&Servicing of Printer	Nos	31			
6	50000330	998713	Servicing of UPS (Including replacement of Battery)	Nos	20			
7	50004591	998713	AMC for Local Area Network (LAN)	Nos	96			
8	50002948	998713	Prov.&Installation Antivirus	Nos	47			
9	50007168	998713	AMC of Scanner	Nos	1			
			Total Labour Part -B					
			TOTAL B					
			Total cost (Part A+Part B)					
			GST 18%					
			Grand Total					

Note- 1 % Labour cess included in Ex-work rate


H.S. Meshram
 Executive Engineer ,
 EHV O&M DnDombivali
 b/c
