
 <p>MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.</p>	<p align="center">MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD. Government of Maharashtra (Undertaking) (CIN: U40109MH2005SGC153646) OFFICE OF THE EXECUTIVE ENGINEER EHV O&M DIVISION, MANCHAR DSK's Pride , Survey No-170/7B, Pune-Nashik Highway, In front of Rural Health Centre, Manchar , Tq- Ambegaon Dist: Pune-410503 E-mail: ee61A0@mahatransco.in, eemanchar404@gmail.com Ph- 02133-223040/41</p>	
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EE/EHV/O&M/Division/Manchar/T/No. 250

Date: 15.03.2024

To,

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Subject: E-Enquiry for work the work of upgradation of computers & printer at EHV O&M Division Manchar.

Dear Sirs,

Sealed & super scribed quotations are invited, so as to reach this office on or before 22.03.2024 up to 18:15 Hrs. for work the work of upgradation of computers & printer at EHV O&M Division Manchar on following Terms & Conditions and as per schedule “A” mentioned below.

The bidders are requested to go through the following instruction in case of any doubt, get them clarified in writing or in person from the office of the Executive Engineer, MSETCL, EHV (O&M) Division Manchar in advance before three days.

Quotation should be submitted in sealed cover subscribed with following particulars:

Consisting of two separate envelopes with

- 1) Associated documents
- 2) Price Bid Document.

Envelope 1:

This contains documents mentioned in Terms & Conditions Sr. No. 02.

Envelope 2:

This should contain only price bid in given schedule “A”, not in other format.

Above both “Envelope 1 & Envelope 2” shall be enclosed in one envelope in sealed & super scribed.

After verifying the full documents in envelope-I, if it is found that, the bidder fulfills the desired pre requisites; Envelope-II will be opened. If the same is not found meeting the prerequisite, Envelope-II will not be opened.

Quotations with incomplete details or submitted without sealing or super scribing or not submitted in prescribed form etc. are liable to reject. **Offer on fax or E-Mail will not be accepted. This office will not be responsible in delay in postal transit.**

TERMS & CONDITIONS:

1. **Name of Work:** E-Enquiry for work the work of upgradation of computers & printer at EHV O&M Division Manchar.

2. Technical Qualifying Requisites:

Sr. No.	Name of document
1	The bidder should have to submit a valid copy of shop act License or NOC from Grampanchayat
2	The bidder should have to submit a valid copy of PAN card.
3	The bidder should have to submit a valid copy of GST registration.
4	The bidder should have to submit the Income Tax Return for FY 2022-23
5	Experience certificate along with work order for up-gradation or supply of new computers executed in MSETCL or MSEDCL or MSPGCL or Private Power Sector or Any Govt. Offices or Semi Govt. Offices or Corporation Office or Corporate Offices or ZP Offices or Govt./Private Collages/ Schools from Authorized Person/Competent Authority (not below the rank of Executive Engineer or Equivalent) should be submitted.

3. **Scope of Work:** Required material shall be supply immediately at site as per specification of MSETCL only. The contractor shall take prompt action in planning the work in consultation with the concerned Engineer In-Charge. He should also take steps for timely procurement of the necessary material as per LOI/Work Order.

4. **Value of Work Order:** The total work order value will be limited to Rs. 1,45,440.12/- inclusive of GST & all applicable taxes.

5. **Security Deposit:** Successful bidder will have to pay security 10% of total order amount within 15 days from the date of issue of LOI/work order at EHV O&M Division Manchar. If you fail to submit the SD amount within stipulated time period, the interest will be charged per annum as prevailing BPLR rate. If you fail to do so, the SD will be recovered from your bills with interest. Also you will have to apply for refund of the SD within 6 months after completion of guarantee period. If you fail to apply within stipulated period, your SD amount may liable for forfeit & the action will be taken as per MSETCL rules. SD will be refunded only after satisfactory completion of contract period after adjustment of any amount payable by you to MSETCL.

6. **Agreement:** Contractor shall have to enter in to agreement on bond paper of Rs. 500/- as per rule within 15 days from the date of issue of LOI. The cost of the bond paper will be borne by contractor.

7. **Validity of Work Order:** The validity of work order will be 12 months from the date of issue of work order.

8. **Supply of Material:** Immediately on receipt of the LOI/Work Order, the contractor shall take prompt action in planning the work in consultation with the concerned Engineer. He should also take steps for timely procurement of the necessary material as per LOI/Work Order and tools and plant. The material to be supplied as per specifications mentioned in Schedule- 'A' only.

9. **Work Completion Period:** The supply should be completed within 60 days from the date of issue of LOI/work order.

- 10. Guarantee:** 12 months from the date of supply of material. If any defects/mishap/damage occurs in guaranty period the same will have to be made good by contractor at his own cost. **Guarantee Certificate should be enclosed with the bill.**
- 11. Bills:** The bill shall be submitted by the contractor to Executive Engineer (EHV O&M Division, Manchar) for passing, auditing and for payment after completion work.
- 12. Submission of Tax invoice (bills):**
- a. E-Invoice or Tax Invoice as per prevailing rules of GST in 3 copies, advance stamped receipt along with the certificate from operating officer for having completed the work satisfactorily must be submitted to the Executive Engineer (EHV O&M Division Manchar). The PAN No. & GST No. should be mentioned on bill.
 - b. Payment will be made within reasonable time by EE/EHV O&M Division Manchar, after receipt of duly certified and recorded bill after taking necessary entries in ERP-SAP system.
 - c. 100% payment will be made against duly certified, recorded & audited bills after successful completion of work.
 - d. Necessary documents such MOM/Delivery challan/gate pass etc. in original/certified & guarantee certificate must be enclosed with the bill.
 - e. In case of MSME vendors “The company MSETCL will try to arrange for funds for bill payment well within stipulated 45 days. But in case for whatsoever the reason, funds arrangement & disbursement thereof gets delayed, MSETCL neither accepts any communication in whatever kind from bidder for delayed in payments.
- 13. Penalty/LD:**
- a. **Performance of work:** If it is found that performance of work is unsatisfactory, or not as per norms of MSETCL the contract is liable for termination at any stage of work without giving any prior notice and at contractor’s entire risk & cost. The security deposit paid by agency shall be forfeited in that case.
 - b. **Delay in execution of work:** If the agency fails to complete the work within stipulated time, penalty @ 1/2% per delayed week or part thereof (7 days in a week), maximum to 10% of bill amount of contract value shall be levied. If the work is not carried out in the stipulated period, the works will be got done departmentally or from any other agency at your risk and cost even at higher rates, in addition to the penalty that shall be chargeable as mentioned above.
- 14. Income Tax, GST, TDS and Labour Cess:** Income Tax, GST, TDS and Labour cess as applicable will be deducted from the bills as per rules & regulations. All applicable taxes & levies are deducted (if applicable) at the time of payment.
- 15. Price Variation:** Price variation clause is not applicable for this tender.
- 16. Joint venture/Partnership deed:** Joint venture or partnership deed is not allowed for this tender.
- 17.** The contractor shall have to follow rules & guidelines for payment and other related matter as per existing laws, act & rules by State Govt. or Central Govt.
- 18. Contractor’s employees:** The contractors shall employ and provide onsite only such employees who are skilled and experienced for execution and supervision of works. The contractor shall provide housing accommodation to his employees. He shall also be responsible for any injury / accident to his employees, payment of compensations etc. as may be required to be paid eventually, shall be borne by the contractor himself. The contractor should ensure that his staff uses the requisite safety equipment. The employees should be duly insured against any such eventuality.

19. **Damages to Persons and Property:** The contractor shall indemnify MSETCL against any losses and claims regarding any injuries of damage to any persons, material or physical damage to any property whatsoever which may arise out of, or in consequence of the execution of the work. During execution of work any damage/loss to Transmission Company's property occurs will be recovered from your bill.
20. **Site Clearance:** The contractor shall, during the progress of work, keep the site reasonably free of all unnecessary obstruction and shall store the material neatly so as not to cause any obstruction for normal working / operations.
21. **Sub-letting of Contract:** The contract, or any thereof shall not be assigned, transferred, or sub – let without the prior written permission of the undersigned. Even if such permission is granted, it shall be the responsibility of the principle contractor to whom the work order was originally issued, to execute the works as per the terms of the contract.
22. **Risk & Cost:** In case contractor fails to complete the work entrusted to you partly or fully, the undersigned reserves the right to get the balance work carried out through other agency and difference in cost will be recovered from your bill and S.D. If the balance remained to be recovered the same shall be recovered from your any balance payment in all over MSETCL.
23. **Force Majeure:** The following clauses which substantially affect the performance of the Contract shall only be considered as force majeure conditions.
- a. Natural phenomena, including but not limited to floods, droughts, earthquakes and epidemics
 - b. Acts of any Government, domestic or foreign, including but not limited to war, declared or undeclared, quarantines, and embargoes. Provided the party affected by the 'Force Majeure' shall within fifteen (15) days from the occurrence of such a clause, notify the other party in writing of such cause with sufficient documentary proof.
24. **Applicability of General Conditions of Contract:** Notwithstanding anything stated herein, the MSETCL's General Terms and Conditions of Contracts shall be applicable to the contract, as far as they are applicable to this contract also.
25. In case of the different of opining about the interpretation of terms and conditions between you & M.S.E.T.C.L. the decision of the undersigned will be final & binding upon you.
26. The undersigned reserves right to Accept/Reject/Cancel the above tender without assigning any reasons thereof.
27. **Jurisdiction:** All disputes, differences related to the tender / contract shall be subject to the exclusive jurisdiction of Pune District Court.

Thanking you.

Sd/-
(S. R. Wagh)
Executive Engineer
EHV O&M Division Manchar

Copy s.w.r.s to:

The Superintending Engineer, EHV (O&M) Circle, Pune.

Copy to:

1. Dy. Manager (F&A), EHV (O&M) Division Manchar.

SCHEDULE "A"

Sr. No.	Particular	Material/ Service Number	Unit	Qty.	Ex-Rate	Amount
1	Upgradation of existing desktop for Technical Section. Intel Core i5 (7th Generation, 4GB RAM DDR3, 1TB HDD, "17"- "19" LED Screen , Windows 10, DVD writer, laser mouse, Antivirus 01 year (Desktop + Key board), Any open source (WPS/Libera etc.) Make Brand (preferable)- Lenovo/HP/Dell	50000341	EA	2		
2	Upgradation of LagerJet Printer Make Brand (preferable)- HP/EPSON/Canon	50008572	EA	1		
A-Sub-Total						
B-GST @18% on A						
C- Grand Total (A+B)						

*Quantity may vary as per requirement.

*Payment will be effected as per actual man days.

Sd/-
(S. R. Wagh)
Executive Engineer
EHV O&M Division Manchar