

 <p>MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.</p>	<p><b>MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LIMITED</b> (CIN No. U40109MH2005SGC153646) <b>Office of the Superintending Engineer,</b> EHV O&amp;M Circle, Pune Administrative Building, 3rd floor, Block No.404, Rasta Peth, Pune-411 011 (O) 26131729 (P) 26050286 (Fax-26132342) Mail : <a href="mailto:se6100@mahatransco.in">se6100@mahatransco.in</a></p>	
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No. SE/EHV/O&M/Circle/Pune/T/No. 608

Date: 14.03.2024

**ENQUIRY**

**Subject:** E-Enquiry for upgradation of laptop under technical section, EHV O&M Circle Pune.

Dear Sir,

Sealed & super scribed quotations are invited, so as to reach this office on or before **21.03.2024** up to **17:00 Hrs.** for upgradation of laptop under technical section, EHV O&M Circle Pune on following Terms & Conditions and as per schedule "A" mentioned below.

The bidders are requested to go through the following instruction in case of any doubt, get them clarified in writing or in person from the office of the Executive Engineer, MSETCL, EHV O&M Circle, Pune in advance at least before three days.

**TERMS AND CONDITIONS:**

1. The offer should be submitted in two separate sealed envelopes contained in one main envelope super scribing the subject.

**Separate envelopes shall be as follows**

- 1) **Envelop I: This contain documents mentioned below:**
  - a) Valid Shop Act Certificate/NOC from Grampanchayat
  - b) GST Registration
  - c) PAN Card
  - d) Authorized dealer Certificate of HP/LEVOVO/DELL
  - e) Experience of same work.

Above documents shall be verified by Technical & F&A Section.

**2) Envelop II: Price Bid Document.**

This should contain only price bid in given schedule "A", not in another format.

**Above both "Envelope I & Envelope II" shall be enclosed in another big envelope in sealed & super scribed the subject of the work.**

After verifying the full documents in envelope-I, if it is found that, the bidder fulfills the desired prerequisites; Envelope-II will be opened. If the same is not found meeting the prerequisite, Envelope-II will not be opened.

Quotations with incomplete details or submitted without sealing or super scribing or not submitted in prescribed form etc. are liable to reject. **Offer on fax or E-Mail will not be accepted. This office will not be responsible in delay in postal transit.**

- 2. Validity Of Offer:** The Offer shall be valid for not less than 60 days from date of submission of offer.
- 3. Rate:** Rates shall be quoted as per the Schedule 'A' given. Any changes must be brought out clearly.
- 4. Period Of Order/Delivery of Material:** The material shall be delivered within 15 days as per schedule.
- 5. Agreement:** An agreement is required to be executed by bidder with the company on stamp paper of Rs. 500/- containing all above terms and conditions of the order before its execution. The cost of the bond paper will be borne by you.
- 6. Security Deposit:** Successful bidder will have to pay security 10% of total order amount within 7 days from the date of receipt of firm order at EHV O&M Circle, Pune. If you fail to do so, the SD will be recovered from your bills with interest. Also, you will have to apply for refund of the SD within 6 months after completion of work period. If you fail to apply within stipulated period, your SD amount may liable for forfeit & the action will be taken as per MSETCL rules. SD will be refunded only after satisfactory completion of contract period after adjustment of any amount payable by you to MSETCL and after receipt of NOC from concern authority who will utilize the vehicle.
- 7. Penalty:** - If the materials are not dispatched within the time stipulated you will be liable to pay a penalty to the MSETCL at ½ % per week or part thereof on total value subject to maximum of 10% recovered on the contract value. The right to cancel the order in full is reserved.
- 8.** Quality material should be supplied as per mentioned specifications. Any defect observed in the material supplied by you, the same shall be replaced by you free of cost without delay.
- 9. Guarantee :** The supplied material shall be guaranteed for satisfactory performance for a period of 12 months from the date of receipt of material at site.
- 10. Inspection:** Inspection of the material & execution of work will be carried by Executive Engineer EHV O&M Circle Pune or his representative.
- 11. Bills:** Bill along with following documents shall be submitted to Superintending Engineer, EHV O&M Circle Pune for passing payment.
  - A) Guarantee Certificate
  - B) GST & PAN No. should be mentioned on the bill.Payment will be made against completion of work to EHV O&M Circle, Pune within reasonable time by the office of Superintending Engineer, EHV O&M Circle Pune
- 12. Income tax:** if applicable will be deducted as per prevailing rates, rules/ otherwise, you will have to submit income tax exemption certificate or income tax registration no. of your firm PAN No.
- 13.** In case of the different of opining about the interpretation of terms and conditions between you & M.S.E.T.C.L. the decision of the undersigned will be final & binding upon you.
- 14.** This office reserves all the rights to accept or reject any or all quotation without assigning any reasons thereof.

**15.** All General / Technical / Commercial terms & conditions of the contract of the Company are applicable to this contract.

**16.** For legal disputes, if any, jurisdiction shall be exclusively of Pune courts.

Thanking you.

**S.d/-  
Superintending Engineer  
EHV O&M Circle, Pune**

**Copy to:**

1. The Manager (F&A), EHV (O&M) Circle Pune

**SCHEDULE 'A'**

**SUBJECT:- E-Enquiry for upgradation of laptop under technical section, EHV O&M Circle Pune.**

<b>Sr. No</b>	<b>Particulars of work</b>	<b>Qty (Nos)</b>	<b>Ex Rate (Rs.)</b>	<b>GST @ 18%</b>	<b>Amount (Rs.)</b>
1	Upgradation by buyback of 1 No of Laptop	1	72,881	13118.58	85999.58

**The contractors have to quote above/below/At par in % in respect of total Amount. The contractor should not quote above/below/At par of individual items, such Price bid will be rejected.**

1. -----% **Below** ( In words -----) of the above total estimated cost.
2. ----- **At Par** ( In words -----) of the above total estimated cost.
3. -----% **Above** ( In word-----) of the above total estimated cost.

Dated

**Signature of Contractor with Seal**

Name -----

Address-----

S.d/-  
Superintending Engineer  
EHV O&M Circle, Pune

**SCHEDULE 'B' – Technical Specification**

**SUBJECT:- E-Enquiry for upgradation of laptop under technical section, EHV O&M Circle Pune.**

<b>Sr. No.</b>	<b>Particular</b>	<b>Specification</b>
(1)	Upgradation by buyback of 1 No of Laptop	Make/Brand (pregerable):- Lenovo/HP/Dell CPU/Gen (equivalent) :- i7 processor/Gen 7 RAM:- 8 GB Monitor:- 19" or above Hard Disk:- 1 TB On board ethernet interface:- Yes Audio Ports:- Yes OS:- Windows 10 Pro Warranty:- 3 Years Office:- Any Open Source (WPS/Libra etc.)

**S.d/-  
Superintending Engineer  
EHV O&M Circle, Pune**