

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
(CIN No.U40109MH2005SGC153646)

From:
Office of the Executive Engineer
EHV O&M Division, MSETCL, Mirjole Road,
MIDC, Ratnagiri – 415 639.
Ph. No. 02352 – 231388.
E-mail: ee3220@mahatransco.in
Website: www.mahatransco.in



Ref. No.: EE/EHV O&M DN/RTN/T/ No.00833

Date: 27.06.2024

Enquiry

Sub: Enquiry for Hiring of vehicle (Tata Sumo/ Bolero or equivalent) along with Driver at LMSDN New Koyna, under EHV O&M Division, Ratnagiri.

Dear Sir,

In connection to above subject, it is requested to submit your offer in the sealed envelope superscribing "Quotation for Hiring of vehicle (Tata Sumo/ Bolero or equivalent) along with Driver at LMSDN New Koyna, under EHV O&M Division, Ratnagiri to this office on or before dt.**04.07.2024** subject to enclosed terms & conditions.

Terms and Conditions:

- 1) The rate for hire is as per schedule 'A' considering the rates fixed by this office for working hours, working beyond normal duty hours & night halting charges. Value of order is limited up to Rs.3.0 Lakhs (Rs. Three Lakhs only) inclusive of all taxes.

The bidders are requested to go through the following instruction in case of any doubt, get them clarified in writing or in person from the office of the Executive Engineer, EHV O&M Division, Ratnagiri in advance before three days.

Quotations should be submitted in sealed cover subscribed with following particulars:

Consisting of two separate envelopes with

- i) Technical qualifying documents
- ii) Price bid documents

Envelope 1:

This envelope should contain qualifying documents mentioned in Terms & Conditions Sr. No. 2.

Envelope 2:

This envelope should contain only price bid in % percentage for given schedule 'A'.

Above both "Envelope 1 & Envelope 2" shall be enclosed in one envelope in sealed & superscribed.

After verifying the full documents in Envelope 1, if it is found that, the bidder fulfills the desired pre-requisites & qualifies then Envelope 2 will be opened. If the same is not found meeting the pre-requisite, Envelope 2 will not be opened.

Quotations with incomplete details or submitted without sealing or superscribing or not submitted in prescribed form etc. are liable to reject. **Offer on fax or Email will not be accepted.**
This office will not be responsible in delay in postal transit.

- 2) The Vehicle must be registered with RTO having valid Tourist car permit. You should maintain all the necessary documents such as RC, TC, Insurance, Certificate of Fitness and tourist permit and relevant RTO documents along with the vehicle. However original should be shown and get verified from this office.

- 3) All RTO documents accordingly should be in the name of Transport Company/ Agency/ proprietor only.
- 4) The vehicle will be utilized on any day and it must be made available with short notice from concerned officer/office. The charges will be paid on the basis of the days on vehicle actually utilized. The charges will not be paid on the day for the vehicle has not been utilized. The concerned field officer/ In-charge of the vehicle who, the vehicle being utilized is fully empowered to give off, on any day without assigning any reason for which no charges will be paid for that day.
- 5) Only diesel will be supplied by the MSETCL. You shall arrange the engine oil; break oil, and other lubricants at your cost. Overall maintenance part of vehicle will be on your account.
- 6) All taxes such as RTO Taxes, Town duties, Insurance, and all other statutory charges will be paid by you only. Any complication concerned with RTO, Taxes, permit etc. or you should settle any other formalities only. Company will not be responsible for the same.
- 7) You should pay security deposit equivalent to 10% of the value of the order. Security Deposit is payable by (a) Cash (b) D.D. (c) Bank Guarantee from nationalized scheduled Bank. The S.D. will be refunded after satisfactory completion of the work.
- 8) The vehicle is to be driven by driver of the party who must have valid license and transport license/Batch from RTO authorities. The driver has to drive the vehicle as per the instruction of the field officer/ In-charge of vehicle.
- 9) In case the halt occurs out of headquarter, the driver should arrange his own kit and the company will not pay extra amount on his account other than mentioned in schedule 'A'.
- 10) The vehicle must run on all types of roads. It will be utilized for maintenance & attending breakdown of EHV Substations & Lines and transportation of allied material & man power. The condition of all the tyres fitted to the vehicle must be good. A good and serviceable Stephanie should be provided with the vehicle.
- 11) The vehicle should be self-starting condition. In case it fails, it should be got repaired immediately at your end.
- 12) If the particular vehicle allotted against this order is off the road for longer/short duration for major/minor repairs the other vehicle fulfilling requirement and conditions shall have to be arranged as the replacement on the same terms and conditions of the order having necessary RTO tourist permit along with all statutory taxes paid. If fail to do so arrangement, if arrangement made by MSETCL, by other vehicle the charges whatsoever paid will be recovered from your bill other than penalty clause.
- 13) The average consumption of the vehicle given on the hire basis should be minimum 12 Kms/ Ltrs. Irrespective of actual average of the vehicle. If the average consumption is less, the proportionate amount will be deducted from your bill. You will have to communicate the capacity of the diesel tank with the vehicle.
- 14) The driver will not be permitted/ allowed to carry any outside passengers, luggage, when the vehicle is engaged for company's works.
- 15) If the performance and the service given by your vehicle and driver are not found satisfactory, the contract will be terminated without giving any notice at cost and risk of tendered/party and security deposit paid by you will be forfeited.
- 16) You have to display the board on the vehicle stating EXCLUSIVELY FOR BONAFIDE USE OF MSETCL. The same will have to be wiped off on expiry of the contract period.

- 17) You have to maintain two separate log-books/diaries for alternate months to record the daily journey with timings, Kms, fuel account, place of visit etc; at the end of each day and duly signed by officer / person using the vehicle. The same should be submitted in original along with bills for arranging payments.
- 18) The normal duty hours will be 9.00 to 19.00 Hrs. on every working day and you will have to make available vehicle at EHV LMSDN New Koyna as per the instruction of the Incharge/field officer. The starting and the end Kms should be recorded daily taking LMSDN New Koyna as Head Quarter, vehicle diary duly signed by authority using the vehicle.
- 19) The vehicle should be parked at EHV LMSDN New Koyna premises.
- 20) If the order is not executed completely and satisfactorily it will be treated as cancelled and the work will be got done from the departments/ outside agency even at higher rates and the difference in the rate will be recovered from your pending bills if any or from security deposit with company.
- 21) If the vehicle is failed on the road non-use hours will be counted for proportionate deduction in the daily bill as per the directives of the vehicle Incharge. You have to carry out any repairs/servicing of this hired vehicle only during idle hours and as per the directives of the vehicle In-charge.
- 22) The Driver should be well experienced & free from bad habits.
- 23) Penalty: - If the hired vehicle is not made available on any working day without any intimation and without convincing reasons by you the penalty @ 10% of the daily charge will be recovered from for every such day.
- 24) Submission/Payment of Bill: A bill for hiring of work should be submitted in triplicate along with advance stamped receipt to the Ratnagiri Division office every month after completion of work during the month.
- 25) If the agency uses its vehicle for its private use, balance of diesel should be shown in vehicle logbook before as well as after using the vehicle.
- 26) Income Tax will be deducted at the rate of 2% as per the rule on every monthly bill. Also income PAN no. should be conveyed to this office. Further GST will be deducted at prevailing rate.
- 27) **Agreement:** You have to execute Indemnity cum agreement bond on stamp paper of **Rs.500/-** in prescribed form for your cost.
- 28) The terms and conditions for tender and work contract of the hiring of vehicles for MSETCL, EHV O&M Division Ratnagiri are binding on you.
- 29) In case any accident or any mishap takes place to the vehicle during its utilization, all the liabilities, of vehicle as well as driver etc. will be at your risk and cost and company will not be responsible for any liabilities and compensation.
- 30) The undersigned reserves the right to accept or reject the order without assigning any reason thereof.
- 31) The vehicle should remain under control of In-charge of LMSDN New Koyna.

Thanking You.

Encl: Schedule 'A'.

sd/-
(R.V. Gaikwad)
Executive Engineer
EHV O&M Dn., Ratnagiri

Copy s.w.r. to: The Superintending Engineer, EHV O&M Circle, Kolhapur.

Copy to: Dy. Manager (F&A) EHV O&M Division, Ratnagiri / Notice Board.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
EHV O&M DIVISION, RATNAGIRI.

Name of work: Hiring of vehicle (Tata Sumo/ Bolero or equivalent) along with Driver at LMSDN New Koyna, under EHV O&M Division, Ratnagiri.

SCHEDULE 'A'

Sr. No.	Particulars	Unit	Rate in Rs.	Rate in % (Above/ Below)	Estimated amount Excluding diesel charges
A]	Providing Tata Sumo/ Bolero or equivalent on hire basis along with Driver having 'T' permit to LMSDN New Koyna (for maintenance of EHV lines comes under jurisdiction of Ratnagiri) including driver wages, engine oil, lubricant and all type maintenances/ repairs excluding diesel. (Desired average not below 12km/ Ltr.)	Per day	1240.00		Limited upto Rs. 3.0 Lakhs (including all taxes)
B]	Night halting charges	Per halt	200.00		
C]	Overtime charges	Per hour	50.00		

- Above rates are exclusive of all taxes i.e. GST & Cess.
- Rates should be quoted per day on firm basis. Taxes if any should be quoted separately otherwise it will be presumed that the rates are inclusive of all taxes.
- The vehicle with registration in and after 2019 shall be preferred.
- Above rates are for reference only.
- Diesel will be provided by MSETCL. However, total expenditure i.e. fuel cost + bill amount should not exceed/ limited to Rs. 50000/- for particular month.
- In case of halt held at site other than headquarter place (parking place specified in work order) on that particular day either OT or halting charges whichever is less will be paid; in other cases, max. 04 hrs. OT is allowed for particular day.

sd/-
(R.V. Gaikwad)
Executive Engineer
EHV O&M Dn., Ratnagiri

Sub: Bidders Debarred/ Blacklisted by Government/ Semi-Government/Other Power Utilities --- Prohibiting participation of such Firms in MSETCL Tenders

ANNEXURE-G

Undertaking to be submitted by the Bidder declaring that Bidder is not Debarred/ Blacklisted by Government/ Semi-Government/Other Power Utilities

I/We hereby declare that I/We is/are participating in MSETCL's E-Enquiry

As on date of submission of this Tender, I/We hereby declare that My Firm/We is/are not Debarred/ Blacklisted by Any Government/ Semi-Government/Other Power Utilities, anywhere.

The above declaration is true to the best of My/Our knowledge and belief.

I/We hereby agree that in case My Firm/We are Debarred/ Blacklisted by Any Government/ Semi-Government/Other Power Utilities, anywhere, My/Our Offer is liable for rejection at any stage of Tendering process as per Tender Conditions.

Further, I/We hereby understand and agree that in case My Firm/We are Debarred/ Blacklisted by Any Government/ Semi-Government/Other Power Utilities, anywhere, My/Our order is liable for termination at any stage of Order execution process and My Firm/We shall be solely responsible for the consequences arising out of it.

Signature & seal of the Tenderer

Annexure 'H'

Non-judicial Stamp of appropriate amount

(Presently Rs.500/-)

UNDERTAKING

I/We, _____ authorized signatory of M/s _____ solemnly declare that:

- 1) I/We am/are submitting the bid against the tender no. _____ & I/We offer to execute the work in accordance with all the terms, conditions & provision of the bid.
- 2) I/We hereby confirm that all the documents submitted by us in hard as well as soft form (self-documents & third party documents) are genuine, authentic, true & valid.
- 3) I/We am/are obliged to present the original documents/certificates for verification, wherever called for, by any authority of MSETCL.
- 4) Further, all information furnished by us in respect of fulfilling of eligibility criteria & qualification information of this tender is complete, correct & true to the best of our knowledge and belief and nothing has been concealed therein.
- 5) If any information or document submitted is found to be false/incorrect/misleading/misrepresenting any time, MSETCL may reject my bid & take action as deemed fit may be taken against us including termination of the contract, forfeiture of all dues including Earnest Money/ Security Deposit & debarring/ blacklisting of our firm.

Yours faithfully,

(Authorized Signatory)

Name, Signature & Seal/Stamp of the bidder

Place:

Date: