



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

CIN No. : U40109MH2005SGC153646

**Name of Office: The Executive Engineer , 400KV RS (O&M) Dn. Karad.**  
Office Address : Administrative Building, Ground Floor, Vijaynagar, Post – Supane,  
Tal – Karad Dist – Satara, Pin No. 415114 Contact No. : 02164-255182  
Website : [www.mahatransco.in](http://www.mahatransco.in) E-mail ID: ee3130@mahatransco.in

**To Whom So Ever It May Concern**

1. **E-Enquiry No.** :- 346 Dtd. 28.06.2024
2. **Name of the work** :- Work of day to day cleaning & sweeping of 400KV Control Room building & surrounding area under 400KV RS Karad including Dn. office.
3. **Estimated cost** :- Rs.02,42,408/- Including all.
4. **E-Enquiry start date** :- 29.06.2024 onwards.
5. **E-Enquiry end date** :- 05.07.2024 upto 18.00 Hrs.
6. **Last date & time of submission** :- 05.07.2024 upto 18.00 Hrs.
7. **Jurisdiction** :- Division.
8. **Name of Jurisdiction** :- 400KV RS(O&M) Dn. Karad.
9. **Department** :- Technical department.

**(F.Y.Mulla)**  
**Executive Engineer (charge)**  
**400KV RS(O&M)Dn.Karad.**



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**EE/400KV RS O&M/DN/KRD/T/No. 346**

**Date : 28.06.2024**

**(E-Enquiry)**

**Sub :-** E-Enquiry for the work of day to day cleaning & sweeping of 400KV Control Room building & surrounding area under 400KV RS Karad including Dn. office.

Dear Sir,

Sealed & superscripted quotations are invited for above subjected work and as per enclosed Schedule 'A'. You are requested to quote your reasonable rates for the above subjected work. The terms & conditions are as follows :

**TERMS & CONDITIONS :**

- 1. NAME OF THE WORK:-** Work of day to day cleaning & sweeping of 400KV Control Room building & surrounding area under 400KV RS Karad including Dn. office.
- 2. DUE DATE:-** The quotation completed in all respect, duly sealed & super scribed should be submitted to this office either personally or by post on or before **Dtd.05.07.2024 upto 18:00 Hrs** positively.
- 3. DOCUMENTS TO BE SUBMITTED ALONG WITH OFFERS :-** Please submit the following documents along with offer :
  - a. Income Tax Return for Last 2 Financial years i.e.2021-22, 2022-23.
  - b. Registration under PAN & GST.
  - c. Registration under Bombay Shop & Establishment Act/NOC from local Grampanchayat.
  - d. Certificate of Experience of the work done for above subjected work i.e.work of day to day cleaning & sweeping from an authority not below the rank of Executive Engineer equal or above for an amount of Rs.60600/- i.e. (25% of the estimated cost) during last five years of MSETCL, MSEDCL **OR** State power utility, PGCIL in single order.
- 4. ESTIMATED COST :-** The estimated cost is limited upto **Rs.242408/-** including of all.

**Detail Scope of the work :-** Day to day cleaning & sweeping of following:

A) Following Offices :

- 1) 400 KV Control Room.
- 2) Office of the Addl.Ex.Engr.(Maint.) unit, Karad.
- 3) Office of the Addl.Ex.Engr.(Testing) unit, Karad.
- 4) Office of the Addl.Ex.Engr.(Lines) Sub-Dn., Karad.
- 5) Office of the Ex.Engr. 400KV RS (O&M) Dn., Karad.

B) Cleaning/sweeping of 400 KV Control Room Poarch, Passage, Balcony, Stn.Incharge Room, Battery Room, PLCC Room, LT distribution Room nearly using Phenyl, Cleaning liquids, Detergents, Hydro caloric acid as & when required including cost of brooms, dusters etc including disposal of garbage as directed by the Engineer In-charge.

C) Cleaning of Control Room outside area around the garden & Lord Datta Temple.

D) Cleaning of windows of Control Room Building once in a week as directed by the Engineer In-charge.

E) Daily cleaning of all sanitary blocks of 400 KV Control Room Karad.

5. **VALIDITY OF OFFER :-** The offer should be valid for acceptance for a period of **180 days** from the due date of the same.
6. Quantity mentioned in Schedule 'A' are tentative & payment will be made on the basis of actual quantities executed by you.
7. The work shall be supervised by the Addl.Ex.Engineer, 400KV (Maint.) unit Karad appointed by under signed & it should carry out to the full satisfaction of Engineer, in charge. In case of any dispute decision of undersigned shall be final and binding on the contractor.
8. The workers employed by you for the above work shall not be entitled for any facility/claim from MSETCL what so ever.
9. **TIME PERIOD FOR COMPLETION OF WORK:-**The work should be carried out on day to day basis for one year as per instruction from Addl.Ex.Engineer, 400KV (Maint.) unit Karad. Failure to carry out the work satisfactorily, penalty as per rule per day shall be levied at the discretion of the competent authority.
10. **PENALTY :-** If the work is not completed within the stipulated time period the penalty will be charged as per prevailing rate i.e.1% of the order value per week of delay maximum upto 10% of the total order value.
11. MSETCL bears no responsibility of any kind i.r.o. the worker employed for this work & contractor shall be whole responsible to observe & follow all the statutory provisions regarding Labour Laws. The rates should be quoted considering applicability of all these aspects.
12. **GST:-** The prevailing rates of the GST will be applicable to this order.
13. Taxes as applicable will be deducted from your bill at source.
14. **DISCARDED OFFER CONDITIONS:-**The company reserves to itself the right to reject any or all offers which does not confirm to any of the conditions.
15. **PRICE:-** The rates quoted should be firm & price variation will not be applicable at any cost.
16. **EXECUTION OF WORK :-** In the event of the offer being accepted in the whole, the successful contractor shall execute the order immediately as per the order schedule within the time specified in the work order.

17. **SECURITY DEPOSIT :-** Every bidder whose offer is accepted either in whole or in part must deposit security amount within 07 days from the date of issue of the work order, by way of security for the due and proper fulfilment of his contract by Cash or DD payable to the MSETCL EHV (O&M) Circle, Karad. The Bank Guarantee of any nationalized bank will be accepted against Security Deposit. Security Deposit Payable at **05.00%** of the amount of the order.
18. **INCOME TAX & OTHER TAXES :-** Income Tax & other taxes as applicable as per the rules & prevailing rates will be deducted from the contractor's bill at source.
19. **BILLS :-** You will have to submit the bills in triplicate to this office as per the specifications mentioned in Schedule 'A'. The bills submitted should be in the name of Office of the **Superintending Engineer, EHV O&M Circle, Karad (GST No.27AAECM2936N1Z2)** at 400 KV R.S. Karad.
- a. After duly recorded by the concerned authority i.e.Addl.EE 400KV (Maint.) unit Karad, the same will be reflected subject to availability of funds at Circle office. Please quote your GST No. & SAC Code for the Service availed by you on bill for smooth payment.
20. **PAYMENT :-** 100% payment against the bills for the work actually carried out will be given to you after deducting necessary taxes & duties as per Govt. Rule either by cheque or NEFT/RTGS.
21. The work should be strictly executed as per the Schedule enclosed & as per instructions of the concerned authority assign by the Ex. Engineer or his representative deputed for this work.
22. MSETCL reserve rights to add more terms during the contract period, if found necessary.
23. Undersigned reserves the right to accept any quotation or to reject/accept all the quotation without assigning any reason.
24. **JURISDICTION :-** In case of dispute, if any, the legal /differences arises, that will be subjected to jurisdiction of Karad court only.

Thanking you,

**Yours faithfully,**

(F.Y.Mulla)

**Executive Engineer (charge)  
400KV RS (O&M) Dn. Karad.**

**Encl. :-** Schedule 'A'.



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**EE/400KV RS O&M/DN/KRD/T/No. 346**

**Date : 28.06.2024**

**Schedule ‘A’**

**Subject :- Work of day to day cleaning & sweeping of 400KV Control Room building & surrounding area under 400KV RS Karad including Dn. office.**

Sr. No.	Particulars	Service No.	HSN Code	Unit	Qty.	Rate per unit including GST @ 18% Rs.	Total Amount in Rs.
01	Work of day to day cleaning & sweeping of 400KV Control Room building & surrounding area under 400 KV RS Karad including Dn. office.	50000289	998533	Mth.	12	20200.66/-	242408.00/-

**In words (Rs.Two Lakhs -Fourty two Thousand Four Hundred and eight Only Including all taxes & charges.)**

**Notes :**

1. If the percentage variation of estimated rate is more than (+) 5% detailed rate analysis should be submitted.
2. If there is any discrepancy in figures and in words, the rate quoted in words will be considered.
3. Bidders are requested to quote their rate considering the provision of GST as per prevailing Government rules.  
Bidders should quote their rate clearly mentioning that rates quoted by us are inclusive / exclusive of GST. If not mentioned it would be clearly understood that rates quoted are inclusive of GST.

**(F.Y.Mulla)**  
**Executive Engineer (charge)**  
**400KV RS (O&M) Dn. Karad.**

**Encl. :-** Schedule ‘A’.

ON AGENCY LETTER HEAD

**MEMORANDUM OF WORKS**

**Name of work : Work of day to day cleaning & sweeping of 400KV Control Room building & surrounding area under 400KV RS Karad including Dn. office.**

**Enquiry no. EE/400KV RS O&M/DN/KRD/T/No. 346**

**Date : 28.06.2024**

**Estimated Cost : Rs. 242408.00 (Two Lakhs -Fourty two Thousand Four Hundred and eight Only Including all taxes & charges -) including all taxes and charges.**

This is to confirm that I have studied the tender specifications and description of items in detail, I have visited the site, made myself conversant with the site and working conditions.

**Note :**

I am ready to execute the above prescribed work with:-

1. \_\_\_\_\_ % below (In words \_\_\_\_\_)

2. \_\_\_\_\_ At Par \_\_\_\_\_

of the estimated Cost.

I hereby undertake that, the rates quoted by us are inclusive of all taxes.

Dated:

Signature of Contractor : .....

Name : .....

Address : .....

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