
 <p>MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.</p>	<p align="center">MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.</p> <p align="center">CIN NO. U40109MH2005SGC153646</p> <p align="center">Area Load Dispatch Center Ambazari</p> <p>Tele :07104-220611 07104-221242 Email : sealdc8100@mahatransco.in website : http://www.mahasldc.in</p> <p>Office of The Superintending Engineer, Area Load Dispatch Center, Ambazari 8th Mile, Amravati Road, P.O. Wadi Nagpur – 440 023.</p>	
--	---	---

No: SE/ALDC/NGP/Comp/ 252

Date :- 03/07/2024

To,

Sub:- Enquiry for the supply and installation of one IP phone for the Asttecs make exchange at ALDC, Ambazari, Nagpur

Dear Sir,

Please quote your lowest rates for following works subject to terms and conditions stipulated below. The quotations may please be submitted in an sealed envelope super scribed for “ Quotation for **SUPPLY AND INSTALLATION OF ONE IP PHONE FOR ASTTECS MAKE EXCHANGE**” at Load Despatch Centre so as to reach this office on before 11-07-2024. In case of hand delivery, quotation should be handed over to the receipt clerk of this office up to 5 P.M.

Terms and Conditions

Scope of Works :-

- a) Supply, installation, testing and commissioning of 1 no. of IP phone compatible with Asttecs Make exchange
 - b) The quotations shall be submitted as per the specification in Annexure “A”
 - c) The contractor/agency may inspect the supply and installation works to be carried out at our premises of ALDC Ambazari, Nagpur.
 - d) Submission of the quote implies that these conditions of inquiry have been read by the contractor/agency and is aware of the scope of the works. The final acceptance of the offer rests with the Superintending Engineer, ALDC Nagpur who reserves the right to accept or reject any or all quotations without assigning any reason therefore.
- 1) **Submission of Quotation**
 - a) The quotation received within the stipulated date and time will be opened at the office of Superintending Engineer, ALDC, Ambazari, Nagpur.
 - b) Quotation received in open covers/letters/fax/telegram/email will not be considered.
 - c) The quotations received after the stipulated date and time or quotations received with conditions will not be accepted. Quotations not submitted in the prescribed format will be rejected.
 - d) Quotations which propose any alternations in the conditions specified will be rejected.
 - 2) **Validity of Quotation:-** The quotation shall be valid for a period of 60 days from the date of opening of the quotations. The rates shall be treated as firm during this period.
 - 3) **Quality of works executed:-** The material required to be used while executing the work shall be of good quality and as per directed by Engineer In charge.
 - 4) **Warranty of works:-** The works executed against the order shall be covered under warranty for a period of minimum one years from the date of completion of works. Any required repair in warranty period shall be carried out by you free of cost excluding of spares.
 - 5) **Rates :-**
 - a) The rates shall be firm and shall include all applicable taxes. Any variation in the taxes duties, levies etc. during the period of contract shall be to the account of

contractor/agency. The rates quoted shall be all inclusive of taxes. The contractor/agencies should note this while quoting the rates. The price shall be quoted both in figures and words.

- b) The successful bidder shall submit the copy of PAN Number details along with the quotation.
 - c) No representation for the enhancement of the prices of the accepted offer or alteration of the terms and conditions will be entertained till the work is completed.
- 6) **Completion of work :-**
- a) The successful bidder shall complete the works as per Annexure "A" within 60 days after receiving the work order.
 - b) The contractor/agencies for any reason, whatever, withdraws the quotation after it is accepted or become unable or fails to execute the orders within stipulated period, ALDC Ambazari shall be at liberty to cancel the order forthwith.
- 7) **Penalty :-** The penalty for not doing the work in stipulated period will be ½ % per week upto maximum of 10 % of the total value of the order and same shall be deducted from the bill.
- 8) You will have to bring all T & P and Labors for attending the work. Nothing will be provided by this office.
- 9) **Accident:** - You will have to ensure the safety of Labours assigned for the works. The contractor/agencies shall be responsible for all accidents caused to his men during execution of works and shall have make good the losses at his/their own cost. MSETCL will not be responsible for any accident (Fatal or non-fatal) or injury to the personal of the agency or any financial implication arising there from.
- 10) **Contractor's/agency Employee:** Agency shall employ and provide onsite only such employees who are skilled and experienced for execution and supervision of above works.
- 11) The contractor himself will be responsible for all damage/theft & losses to Company's property & any loss/damage/theft occurred will be made good by him, failing which cost as determined will be recovered from him.
- 12) **Security Deposit :-** You will have to pay 10 % of order value as Security Deposit in cash/DD before execution of the order.
- 13) **Agreement:** As per rule of MSETCL & Erstwhile MSEB you (the proprietor of firm) will have to enter into an agreement with the company for the above works as early as possible and within 15 days from date of receipt of order and until such agreement is executed with the company, the company shall not be liable to pay nor you shall be entitled to claim any amount due for payment, if any under this contract. The cost of stamp paper Rs.500.00 value shall be borne by you
- 14) **Payment:-** The full payment after deduction of applicable statutory levies will be made by this office within 30 days of receipt of bill, by crossed account payee cheque for which the contractor/agencies shall send bills in triplicate giving the reference number of the work order.
- 15) **Claims :-** If the works carried out is not found satisfactory and to the required specification. ALDC shall have right to totally reject the work. The contractor/agencies shall be responsible for rearranging the execution of works to the satisfaction of Engineer in charge, at his cost.
- 16) The other levies Income Tax & WCT if applicable will be deducted as per MSETCL rules.

Thanking you

Yours Faithfully

S/d

**Superintending Engineer
ALDC, Ambazari, Nagpur**

Copy to:- The Mgr (F&A) ALDC, Ambazari, Nagpur.

ANNEXURE 'A'

Sub :- Supply and installation of one IP phone for the Asttecs exchange at ALDC, Ambazari, Nagpur

Sr No.	Particular of works	Quantity	Rate	Amount
1	Supply and Installation of one IP phone for asttecs exchange at ALDC Ambazari. With following specification i) Digital DSS with 3 pages (more than 100 one touch keys) ii) HD audio, Bluetooth audio support. iii) Compatible with asttecs IP exchange iv) Color LCD screen v) LCD screen for DSS	1 Set		
	Sub total			
	GST @ 18 %			
	Total			
	Total in Words:			

Note: Please submit copy of GST certificate, PAN card and specification and make of material/equipment to be supplied along with quotation