



सूचना का
अधिकार



Maharashtra State Electricity Transmission Co. Ltd.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

EHV Construction cum (O&M) Zone, Nashik.
2nd Floor, New Administrative building, Old Saikheda Road, Near Durga
Mata Mandir, Sailanibaba Stop, Jail Road, Nashik Road:- 422 101.
Email Id: cenashik@mahatransco.in

Ref No. CE/EHV P.C(O&M)/NSK/Tech/No.1975

Date: 01/08/2024

e-Enquiry

To,
M/s.-----

Subject: E-enquiry for Non-comprehensive Annual Maintenance Contract of services or repairs of system PCs, Laptops, Printers, LAN & associated equipment, and rate list of related spares of various offices under EHV PC O&M Zone Nashik (Administrative building) for year 2024-25 (For 01 Year Period).

Dear Sir,

Please offer your lowest rates **Sealed & super scribed quotations** for the subject work. The detailed scope is given as per Annexure "A."

1) DUE DATE: - The quotations in **two bid system** (Single Envelope shall be submitted containing one quotation for technical bid with all supporting documents & another for Commercial bid with price break up) complete in all respects, duly sealed & super scribed should be submitted to this office on or before **09.10.2024** up to **17:00 Hrs.** positively.

2) SCOPE OF WORK: - The scope of work will be broadly as under:

Non-comprehensive Annual Maintenance Contract of services or repairs of system PCs, Laptops, Printers, LAN & associated equipment, and rate list of related spares of various offices under EHV PC O&M Zone Nashik "Prakash Kumbha" (Administrative building) for year 2024-25 (For 01 Year Period). As per 'Annexure A'.

3) QUOTED RATES: - The quoted rates should include G S T Taxes, Delivery Charges and installation and commissioning & other Charges. If nothing mentioned it will be considered inclusive of all taxes & charges.

4) VALUE OF THE WORK: - Value of the work contract is limited to Rs.10,00,000/- (Rs Ten Lakh Only) including all.

5) **QUALIFYING REQUIREMENT:**

a. **Technical Qualifying Requirement/Criteria:**

- I. The Bidder should have, in last **07 years** executed the **work of Annual Maintenance Contract (AMC) for PCs, Laptops, Printers etc & associated equipment's in MSETCL/ other STU/ Govt Organization or any public Sector utility** for amounting as follows.
 - (a) The agency should have successfully executed **three** similar works each costing not less than **40%** of the estimated cost of this enquiry.

OR
 - (b) **Two** similar works each costing not less than **50%** of the estimated cost of this enquiry.

OR
 - (c) **One** similar work costing not less than **80%** of the estimated cost of this enquiry.
- II. The bidder should submit the end **user's Certificate for successfully / satisfactory completion of aforesaid work** issued by the authority not below the rank of Executive Engineer with detail work order copy.

Note: The original-colored scan copy should be uploaded as bid documents in support of Technical qualifying criteria. The attested / notarized photocopies of the same will not be entertained. Detailed communication address, e-mail ID and contact nos of the end users should be furnished for cross verification.

b. **Financial Requirement:**

- I. **Turnover:** The average annual financial turnover of the bidder during last three financial years should not below than **60%** of estimated cost of subject enquiry. The bidder should submit the certificate of turnover through Unique Document Identification Number (UDIN) duly certified by Practicing Chartered Accountant for preceding (last) 03 financial year based on audited financial statement.
- II. **Net-worth:** The bidder should have Net Worth (which is defined as "Equity share capital + Total Reserves - Revaluation Reserves - Intangible assets - Miscellaneous expenditure to the extent not written off and carry forward losses") of not less than **25% (twenty Five Percent)** value of estimated cost of enquiry. The bidder should submit the statement of Net Worth through Unique Document Identification Number (UDIN) duly certified by the Practicing Chartered Accountant.

OR

The bidder should have submitted the valid Solvency certificate of **25%** of the estimated cost from any scheduled or Nationalized Bank. (Solvency Certificate validity should be valid for at least for 06 months from the closing date of bid submission date).
- III. The Bidder shall submit Audited Annual Accounts including Balance Sheet, P&L A/c and Other financial statement for preceding three (03) financial years duly signed by Chartered Accountant (F.Y. 2020-21, F.Y. 2021-22 & 2022-23)
- IV. The bidder should upload the copies of ITR acknowledge for submission of income tax returns for the preceding three (03) years. (A.Y. 2021-22 , A.Y. 2022-23 & 2023-24)

(In case of proprietary/partnership firms/HUF etc. the copy of Tax Audit Report and audited financial statements submitted with return of Income shall be uploaded.

If the audit under any statute is not applicable, the bidder shall submit the Financial Statements Certified by Chartered Accountants.)

Note: The original colored scan copy should be uploaded as bid documents in support of Financial qualifying criteria. The attested / notarized photocopies of the same will not be entertained. The duly audited, verified and certified figures from chartered accountant will be considered for annual turnover and net worth. The provisional certificates (if any) will be not be entertained.

6) DOCUMENT REQUIRED: -

Bid shall be submitted containing the following 02 (two) Envelopes in it.

(a) Compulsory Primary Documents in 1st Envelop:(Technical Bid)

A separate sealed envelope attested copies of the following valid documents shall submitted mentioning on the top of the envelop **“TECHNICAL BID”**: -

- a. Full name of Quotation submitting firm & full address of the same.
- b. Bank name, Bank address, Bank A/c. No.
- c. Shop Act/ Udyog Adhar License/NOC of gram panchayat for shop. The NOC of gram panchayat should valid and recent one.
- d. PAN Card.
- e. Photocopy of GST registration certificate (if applicable)
- f. Work experience along with Order copies of experience as per 5(a) for QR (Qualifying requirement).
- g. Successful work completion certificate for submitted Order copies (clause- f) above of supply of experience as per 5(a) of QR.
- h. Computer Hardware/Networking Certificate.
- i. The financial documents as per QR 5(b) of QR.
- j. EMD payment proof thereof.

If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office. Payment will be affected for valid period only.

(b) Documents in 2nd Envelop:(Price Bid)

The rates should be quoted on your firm’s letter head as per ‘Schedule A’ in sealed separate envelop mentioning on top of envelop **“COMMERCIAL BID”**.

Techno-commercial bid will be opened for all received bids. After verifying the all documents /certificates submitted in techno commercial bid for qualifying per-requisites as mentioned above, if it is found that, the enquiry fulfils the desired per-requisites; the price bid will be opened. If the same is not found to be meeting the prerequisite, the commercial bid shall not be opened. Enquiries with incomplete details or not submitted in prescribed enquiry form etc. will be liable for rejection.

NOTE: -

- a) Envelop No.2 (Price Bid- envelop) will be opened after qualifying in (Technical Bid) Envelop No.1.
- b) The bidder should note that, the document envelop (“Technical Bid”(i.e. Qualifying Document) shall be submitted in seal envelop No-1 only and “Price Bid” (i.e. Price Document) shall be submitted in seal envelop No-2 only and both seal envelop(Envelop No. 1 and 2) shall be submitted in big single envelop and should complete in all respect, **duly sealed and superscribed**

with enquiry number and date, subject work, name ,email and address of participant bidder.
Failure to do so will entitle for rejection of bid.

- 7) **WORK COMPLETION PERIOD:** - The validity of work order is for 12 Months or exhaustion of work order amount whichever is earlier. The work should be completed within 02 days from the date of intimation from respective In-charge. The bidder must have to maintain logbook for work to be executed with sign of respective In-charge also mentioning details of work carried out with date and sign of respective In-charge.
- 8) **TIME THE ESSENCE OF CONTRACT:** The time stipulated in the work order for the completion of works shall be deemed to be the essence of the contract. The Contractor shall so organize his resources and perform his work as to complete it not later than the date agreed to.
- 9) **WORKMANSHIP AND MATERIAL:** All materials used in the manufacture shall be high graded, free from defects and imperfection, recent manufacture & unused. Materials shall, confirm to the latest specifications, where applicable & it should be as per MSETCL specification. All work shall be performed and completed in accordance with the best shop practice. Material Supplied by contractor should be inspected by Assistant Programmer OR his representative before starting the work. If Material is not as per MSETCL Standard & Specifications, then said material will be liable to reject. Quality of work to be carried out should be strictly confirmed to our specification, otherwise same will be rejected and contractor must do the same at his cost and risk only. All work shall be performed and completed in accordance with the best shop practice.
Material shall be inspected & approved by the operating officer.
- 10) **WARRANTY:** The material supplied should be warranted for a period of 12 months from date of installation.
- 11) **OPERATING OF WORK:** The works shall be under the overall supervision of Operating officer i.e., **the Assistant Programmer (IT) EHV PC O&M Zone Office, Nashik, or his representative.** The Bidder shall obtain a certificate from the concerned Engineer in charge for having successful execution & completion of the works satisfactorily.
- 12) **SUPERVISING OFFICER: Executive Engineer EHV PC EHV PC O&M Zone Office, Nashik**
- 13) **INSPECTION:** The concern field Engineer in charge or **Assistant Programmer (IT) EHV PC O&M Zone Office, Nashik** or his representative will inspect the material required for carrying out the above said work as per MSETCL standard specification & as per the site requirement before starting of the work directly at site. If any discrepancy observed, the same will be rejected & intimated to the **Chief Engineer EHV PC O&M Zone, Nashik.**
- 14) The T&P/labour/machinery/equipment/material if required for the work shall be on contractor's account.
- 15) **WATCH AND WARD:** The Bidder shall have complete responsibility for materials supplied by the bidder or handed over to bidder if any. The bidder shall keep watch and ward for all the materials.
- 16) **COMPENSATION:** If any accident occurs to any of your worker / your supervisor / or outsiders while carrying out the work, same will be on your account. The MSETCL will not be responsible for such accident/ compensation payment etc.

17) EMD: The bidder should have to pay Bid Security Deposit (BSD/EMD) for an amount equal to 1% (one per cent) of the estimated cost of enquiry through online mode only.

18) SECURITY DEPOSIT: - The successful bidder will have to submit security deposit @ 10% of order value in the form of unconditional FDR/D.D./B.G. of any Nationalized/ scheduled Bank in the name of the Superintending Engineer, EHV O&M Circle, Nashik payable at Nashik to this office within 07 days from the receipt of LOI/Order. The same will be refunded to you 01 year after expiry Guaranty/Warranty period.

In the event of unsatisfactory performance of the contract or non-compliance with T&C, Scope of Works then SD will be forfeited. No interest will be paid on this submitted security deposit.

19) PENALTY:

- a. Call should attend within 24 Hrs. (Working days). In case material is required, the call should be completed satisfactorily within 05 working days. If a call is not attended within time Rs. 100/per day + GST penalty for delay day is applicable
- b. Penalty amount calculated as per following if resident engineer is absent,
- c. Total Deductible Amt =

Service charges of AMC X No. of absent days of resident engineer

365

19(A) GUARANTEE PERIOD:

- a. The bidder shall warranty / guarantee that, the equipments/material supplied by him will be new and in accordance with contract documents & will be free from defects in material and workmanship for a period of 12 months from the date of final acceptance of item by MSETCL (IT section). Any defects developed due to defective materials and / or workmanship during testing and commissioning of equipments or during the guarantee period of **12 months** from the date of final acceptance of item by MSETCL, shall be rectified or made good by the bidder at his own cost.
- b. The bidder's liability shall be limited to repair / replacement of any defective part in the equipment of his own manufacturer or those of his sub-bidder and arising from faulty design, materials and / or workmanship. All cost for the repair and / or replacement of defective part such as dismantling, re-erection, supply, transportation etc. shall be to the account of bidder.

20) RISK & Cost: If Bidder fail to execute the work, it will be treated as breach of contract & contract will be terminated and order will be cancelled by forfeiting the EMD/security deposit & the balance work will be get done from other bidder at your risk & cost.

21) SUBMISSION OF TAX INVOICE: - On completion of the order successfully Quarterly, Original tax invoice in triplicate shall be submitted as per Schedule 'A' with required documents to EHV PC O&M Zone Nashik. After scrutinizing and audit of bills, the payment will be made within a reasonable time through EHV O&M Circle, Nashik.

22) BIDDER'S EMPLOYEES: Bidder will have to employ and provide onsite only such employees who are skilled and experienced for execution and supervision of works. The bidder will have to provide housing accommodations to his employees. Bidder will also be responsible for any injury/accident to his employees. Payments of compensations for any accidents etc. as may require to

be paid eventually shall be borne by the Bidder. The bidder should ensure that his staff uses the requisite safety equipment. The employees should be duly insured against any such eventually.

- 23) **DAMAGE TO PERSONS AND PROPERTY:** Bidder will indemnify the MSETCL against any losses and claims regarding any injuries or damage to any person, material or physically damage any property whatsoever which may arise out of or in consequence of the execution of work. During execution of work any damage/loss to Transmission Company's property occurs will be recovered from your bill.
- 24) MSETCL ITAMS (IT Asset Management System) will be mandatory for the bidder.
- 25) No other charges except schedule, will be borne by the MSETCL.
- 26) You shall not entrust the work on sub-contract /transfer or assign the contract or any part thereof to any third party. In the event of any deviations observed it will be treated as breach of contract and the contract will be terminated at your entire risk and cost.
- 27) **Income tax/GST/Any other taxes:** If applicable will be deducted as per rules/ otherwise you will have to submit income tax exemption certificate or income tax registration no. of your firm PAN No. Further GST as well as any other taxes will be deducted as per prevailing Acts & resolutions as applicable
- 28) **Agreement:** - As per the rate you must enter into contract agreement on stamp appropriate duty through e for this contract within 07 days from receipt of work order, the cost of stamp paper to be borne by the contractor.
- 29) The undersigned have the reserve right for relaxation of any condition mentioned above.
- 30) The undersigned reserves the right to reject any or all quotations or cancel the requirement at his discretion without assigning reasons thereof.
- 31) **Jurisdiction:** All disputes, differences related to the contract shall be subject to the exclusive jurisdiction of Nashik Court only.

Encl: Annexure 'A'

Yours Faithfully,
-sd-
Chief Engineer,
EHV Project cum O&M Zone, Nashik

EHV Construction cum (O&M) Zone, Nashik.
2nd Floor, New Administrative building, Old Saikheda Road, Near Durga
Mata Mandir, Sailanibaba Stop, Jail Road, Nashik Road :- 422 101.
Email Id: cenashik@mahatransco.in

Schedule "A"

Subject: Non-comprehensive Annual Maintenance Contract of services or repairs of system PCs, Laptops, Printers, (SHARP)Xerox Machine, LAN & associated equipment, and rate list of related spares of various offices under EHV PC O&M Zone Nashik (Administrative building) for year 2024-25 (For 01 Year Period).

1) Works :

Sr. No.	SAP Code	Description	Unit	Qty	Rate /Months including GST	Total Amount (Annual)
1	50000283	Annual labor charges for maintenance of IT infrastructure at sub-stations & Offices under Administrative Building (Note: Please refer scope of work for above)	Per Month	12 Months		

2) Rate list for H/W and S/W spares of Desktop, Laptop, Network and Printer:

Sr. No	SAP Code	Description	Make	Unit	Rate /Unit incl. GST
A	Spare list for Desktop PC				
1	500020010	Processor: -Intel Core i3 Processor 10th Gen or above(3.2 GHz or above)	Intel	Number	
2	500020011	Processor: -Intel Core i5 Processor 10th Gen or above (3 GHz or above)	Intel	Number	
3	500003700	Mother Board: - Supporting Intel compatible for i3 process	Intel,MSI,Asus,gigabyte	Number	
4	500008291	Mother Board:- Supporting Intel compatible for core i-5 processor.	Intel,MSI,Asus,gigabyte	Number	
5	500013354	SMPS: - 450 Watts Min. or as equivalent	Cooler master, corsair, seasonic,antec	Number	
6	500014608	Processor Fan	Processor Equivalent	Number	

7	500017410	Memory: - 4 GB DDR4(or above version) RAM	Corsair, Samsung, hyperx, adata, kingston,	Number	
8	500027570	Memory:- 8 GB DDR4(or above version) RAM	Corsair,Samsung,hyperx , adata,kingston,	Number	
9	500013879	Hard Disk Drive:-1TB (SATA)	Seagate,WD,Samsung	Number	
10	500027341	SSD: - 256GB(SATA)	Seagate,WD,Samsung	Number	
11	500007065	Multimedia Wired Mouse	HP,Dell,Logitech,lenovo	Number	
12	500008302	Multimedia Keys Keyboard Wired Keyboard	HP,Dell,Logitech,lenovo	Number	
13	500022080	Multimedia Keys Keyboard Keyboard Wireless	HP,Dell,Logitech,lenovo	Number	
14	500018207	Multimedia Wire-less Mouse	HP,Dell,Logitech,lenovo	Number	
15	500003706	Monitor: - 20" HD LED Monitor	Dell,LG,Lenovo,HP	Number	
16	500003602	UPS :- 600 VA (10 -15 min. backup)	APC,luminous,iball,	Number	
17	500017529	Mouse Pad	Nil	Number	
18	500022382	CMOS Cell	Nil	Number	
19	500005943	Spike Guard	Anchor,belkin, portronics	Number	
20	500014606	USB EXENQUIRY/SPLITE R	Nil	Number	
B	Software				
1	500026408	Windows 10 Professional or Enterprise operating system	NIL	Number	
C	Spare list for Laptop				
1	500026402	Memory: - 4 GB DDR4 RAM	Corsair,Samsung ,hyperx, adata,kingston,	Number	
2	500026403	Memory: - 8 GB DDR4 RAM	Corsair,Samsung, hyperx, adata,kingston,	Number	
3	500019853	Hard Disk Drive: - 1 T.B	Seagate,WD,Samsung, equivalent	Number	
4	500028724	SSD: 256 GB (M.2)	Seagate,WD,Samsung, equivalent	Number	
5	500028726	SSD: 256 GB(NVME)	Seagate,WD,Samsung, equivalent	Number	

6	500018213	Multimedia Keyboard	Laptop brand equivalent	Number	
7	500008702	Display screen 14" or above	compatible to laptop	Number	
8	500020881	Battery: - 6 Cell or actual	compatible to laptop	Number	
9	500016509	Battery Charger	compatible to laptop	Number	
10	500012450	Hinges	compatible to laptop	Number	
D	Printer				
1	500008859	New Toner for HP Laser Printer HP Make or equivalent make (HP M-1005, 1007 , 1008 , 1020 & 1020+,HP 158a Tonner)	HP Original	Number	
2	500008859	New Toner for Brother Monochrome Laser Printer equivalent make(Laser 2541 DW, HL 2321 D,MD DCP L2520D)	Brother Original	Number	
3	500014616	Refill Toner for (HP M-1005, 1007 , 1008 , 1020 & 1020+,Brother,HP 158a powder)	Brand equivalent	Number	
4	500014983	Network printer Canon New toner/Xerox Machine Make-SHARP-Model-MX-M315NV	Brand equivalent	Number	
E	Repair and Replace of Printers Parts				
1	500014605	Power cord	Brand equivalent	Number	
2	500018208	Power Supply Unit	Brand equivalent	Number	
3	500018476	Logic Card	Brand equivalent	Number	
4	500014604	Printer Data Cable	Brand equivalent	Number	
5	500014391	Scanner gear assembly	Brand equivalent	Number	
6	500012714	Flat Bed Scanner CCD	Brand equivalent	Number	
7	500019824	Magnetic rod/Roller	Brand equivalent	Number	
8	500014613	PCR rod	Brand equivalent	Number	
9	500018216	Blade (Doctor blade/Wiper Blade)	Brand equivalent	Number	
10	500014611	Printer Drum	HP,Brother,Canon	Number	
11	500025706	Printer pickup rubber	Brand equivalent	Number	

12	500025708	Printer pickup sensor	Brand equivalent	Number	
13	500015723	Printer Teflon Tape	Brand equivalent	Number	
14	500015724	Printer Pressure roller	Brand equivalent	Number	
15	500025233	Printer Pickup Assembly	Brand equivalent	Number	
F	Cables				
1	5E+08	Data Cable	Brand equivalent	Mtr	
2	5E+08	3Mtr HDMI Cable	Brand equivalent	Number	
3	5E+08	3Mtr VGA Cable	Brand equivalent	Number	
4	5E+08	Power Cord	Brand equivalent	Mtr	
G	Storage Device				
1	500019402	Pen Drive 16 GB	Sandisk,kingston	Number	
2	500019403	Pen Drive 32 GB	Sandisk,kingston	Number	
3	500015602	USB Hard Disk 1 TB	Seagate,WD	Number	
H	Networking Devices Maintenance				
1	500022467	PC WiFi Adapter	Dlink,Tenda,TPLink	Number	
2	500005929	Patch LAN cord 2 Mtr.	NIL	Number	
3	500003667	CAT 5/6 Cable per Mtr.	NIL	Per Mtr	
4	500000296	Fiber optic cable with laying per mtr.	NIL	Per Mtr	
5	500023055	5 port LAN Switch	Cisco,dlink ,tplink,netgear	Number	
6	500014313	8 port Gigabit Switch	Cisco,dlink, tplink,netgear	Number	
7	500013862	16 Port Gigabit Switch	Cisco,dlink ,tplink,netgear	Number	
8	50005932	24 Port Gigabit Switch	Cisco,dlink, tplink,netgear	Number	
9	500018548	48 Port Gigabit Switch	Cisco,dlink ,tplink,netgear	Number	
10	500023602	IO Box	NIL	Number	
11	50008105	Fiber optic Converter	NIL	Number	
12	50003668	Wi-Fi Router	Cisco,dlink, tplink,netgear	Number	

Yours Faithfully,
-sd-
Chief Engineer,
EHV Project cum O&M Zone, Nashik