



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD
(CIN No.U40109MH2005SGCI53646)

 <p>MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.</p>	<p>Office of the Executive Engineer EHV O & M Division-I, Pune Block No.406, Admin Building, 3rd Floor, Rasta Peth, Pune 411011 Phone No : 7447440351 E- mail- ee6140@mahatransco.in</p>	 <p>सत्यमेव जयते</p>
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EE/EHV O&M Dn.-I/Pune/Tech./ 1383

Date :07.08.2024

Sub: - E- enquiry for supply of printed material(logbook, logsheet & permit book) at various Substation under EHV O&M Division-1, Pune.

Dear Sir,

Sealed and super scribed quotations are invited for the above work **on item rate basis** as per schedule A, so as to reach this office on or before 19.08.2024 upto 11:00 Hrs. You are requested to quote your reasonable rate for the above work. The terms and conditions are as follows.

TERMS AND CONDITIONS:

1) The offer should be submitted in two separate sealed envelopes contained in one main envelopes super scribing the subject.

Envelope 1: Should contain associated documents/Certificates/proof of qualifying pre-requisite Broachers attested certificate etc such as,

1. Valid shop act & establishment registration/ NOC of Grampanchayat/ Udyog Adhar.
2. Copy of PAN Card.
3. Valid GST Registration.
4. Work experience certificate of similar type of work executed under MSETCL/MSEDCL/Govt. Sector/Private organization.
5. ITR for the year 2023-24.

If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office. Payment will be affected for valid period only.

Envelope 2: 1)Price bid documents: This should contain only price bid in given schedule, not in any other format. After verifying full documents /certificated pre-qualification as above in envelope 1, if it is found that ,bidder fulfills the desired prerequisites, envelope 2. will be opened. If the same is not meeting the prerequisites, Envelope 2 shall not open.

2) Quotations with incomplete details submitted without sealing or superscripting not submitted in prescribed format etc. are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation' such conditional offer shall be liable for rejection.

3) The right to place an order for part or to cancel any or all quotations without assigning any reasons is reserved with this office.

TERMS AND CONDITIONS:-

1. VALUE OF THE WORK :- Value of the work is limited to **Rs.1,86,969/-** (Rs One Lakh Eighty Six Thousand Nine Hundred and Sixty Nine Only).

2. SCOPE OF WORK:-

Supply of printed material(logbook, logsheet & permit book) at various Substation under EHV O&M Division-1, Pune Pune strictly as per specification mentioned in Schedule "A".

3. VALIDITY OF THE OFFER :

The offer submitted by the bidder must have a validity of minimum 90 days from the date of opening of Price bid. The bidder should submit their quotations complete in all respects before the submission date.

4. SIGNING OF CONTRACT/AGREEMENT:

The contractor shall enter into an agreement on Non Judicial Stamp paper amounting Rs. 500/- (As per estimated Amount) with the MSETCL within 07 days from the date of receipt of the work order. The MSETCL will not be liable to pay nor shall the contractor be entitled to claim amount due or payable under the contract until the agreement is executed. The necessary stamp duty for the agreement shall be borne by the contractor.

5. SECURITY DEPOSIT :

The contractor have to pay the security deposit of 10 % of the estimated amount OR of the quoted amount whichever is higher, at EHV O&M Division-I, Pune within 07 days from placing of the work order. The security deposit can be paid by Cash/ NEFT/RTGS/Online payment/DD/BG/FDR in favour of Executive Engineer, EHV O&M Division-I, Pune. In case of DD/BG/FDR, the validity shall be upto 90 days from the due date of completion of work .

The security deposit will be refunded within 90 days from the date of completion of work and by obtaining NOC from concern SSI.

Please note that the % of security deposit clause of the work order may vary as per rules and guidelines issued by MSETCL/Government from time to time and same will be binding on you.

6. A) WORK COMPLETION PERIOD: The work should be completed within the 60 Days from the date of issue of work order.

B) START DATE OF WORK: Date of issue of work order will be considered as start date.

7. TIME THE ESSENCE OF CONTRACT : The time stipulated in the work order for the completion of works shall be deemed to be the essence of the contract The Contractor shall so organize his resources and perform his work as to complete it not later than the date agreed to.

8. OPERATING OFFICER :- The concern Sub-station Incharge will be operating officer. The operating office shall inspect the material, as per MSETCL standard.

9.WORKMANSHIP AND MATERIAL All materials such as printed Log Sheets, Log book and permit book to be Supplied by bidder should be inspected and approved by Executive Engineer OR his representative before supply. If Material is not as per MSETCL Standard & Specifications, then said material will be liable to reject.

A. Material shall be inspected & approved by the EE or his representative/operating officer.

B. MRC of works shall be carried out jointly and signed by operating officer & the agency.

C. All above documents shall be submitted along with the bill. The prescribed formats will be issued with the final work order.

The agency has to Co-ordinate with respective SSI for the required format for that particulars substation and accordingly supply the material.

10. JOINT MEASUREMENT / INSPECTION REPORT: The Joint Inspection shall be done by the operating officer and the representative of the agency Before and After completion of work. Comments / Observations shall be invariably mentioned in the said report. The Report shall be signed by both, the operating officer as well as representative of contractor. The Report not signed by either MSETCL OR Contractor will be treated as invalid and No Payment against the work will be released.

11. MSETCL DECISION FINAL : If any time queries or difference arises between the agency and operating officer the decision of Executive Engineer will be final and binding on both parties.

12. PACKING FORWARDING AND TRANSPORTATION : The agency shall be fully responsible for packing, forwarding, transportation by authorized mode of transport.

13. PENALTY :

A) Delay in execution of work: If the contractor fails to complete the work in all respect in stipulated time as mentioned above, he will be liable to pay penalty at rate of $\frac{1}{2}$ % per week subject to maximum limit of 10% of the total value of the order.

B) Performance of work : During the contract period , if it is found that performance of work is unsatisfactory, the contract is liable for termination by giving 3 days prior notice by forfeiting security deposit.

C) Delay in starting the work: If it is found that the contractor fails to execute the agreement / start the work within stipulated time period, the contract is liable for termination by giving 3 days prior notice by forfeiting security deposit.

14. TERMINATION OF CONTRACT WITH RISK & COST : If the agency fails to supply the material fully as given in Schedule against the order, within the stipulated period, the Company shall be at liberty, **with prior notice of 3 days**, to get the work on account of and at the risk of the contractor. MSETCL will prefer a claim for the difference in price and for all expenses whatsoever incurred in getting the same work. The said claim shall be recovered from any payment due to the Contractor from MSETCL , i.e. from bills or deposit or on any account; such expenses will also include 15% Supervision charges. The owner reserves the right to Terminate / cancel the contract, in the event of the breach of contract in any respect or undue delay in execution of work / starting of the work.

15. SUBMISSION OF TAX INVOICE: The tax invoice shall be submitted to the Executive Engineer, EHV O&M Division-I, Pune as per Schedule 'A'. The bills must be submitted along with Material Receipt Certificate, certificate signed by both parties and guarantee certificate. The MIGO and GR Inspection of the material supplied as per the actual quantity will be done by substation Incharge. The payment will be effected by Division office accordingly, subject to availability of funds after receipt of the bills.

16.PAYMENT TERMS: 100% payment will be done after the work completion and on the submission of Tax Invoice as mentioned in Cl No. 17 above.

17. MODE OF PAYEMNT: The payment will be disbursed vide RTGS / NEFT by Division office.

18. DEDUCTION OF TAXES: Income Tax TDS @ 2 %, GST TDS @ 2% & labour cess @1% will be deducted from the contractor's bill.

19.RECOVERY:Whenever any recovery towards losses/damages/shortages etc. is applicable; the same shall be recovered from contractor's bill, as assessed by the Operating officer / Engineer-In-Charge. Recovery other than mentioned in work order placed to successful bidder will be done after consent of both parties.

20. FORCE MAJEURE: Only the following conditions shall be considered for the purpose of this clause.

a. Natural Phenomenon such as floods, Draughts, Earthquakes, Epidemics etc.

b. Acts of any Government, Domestic or Foreign such as war (declared or undeclared) quarantines, embargoes.

The party affected by 'Force Measure' shall within 15 days of the occurrence of such a cause notify the MSETCL in writing with sufficient documentary proof. The Contractor or the Owner shall not be liable for delays in performing their respective obligations resulting from any force majeure causes as defined above. The date of completion will be extended by a reasonable time by mutual agreement.

21.SUBLETTING THE CONTRACT: The contract or any part thereof shall not be assigned, transferred, or sublet without the prior written permission of the undersigned. Even if such permission is granted, it shall be responsibility of the principal contractor to whom the work order originally issued to execute the works as per the terms of the contract.

22.DETAILS CONFIDENTIAL:The Contractor shall treat the Contract and everything contained therein as private and confidential. In particular the Contractor shall not publish or share any information, drawing or photograph concerning the works and shall not use the site for the purpose of advertising except with the written consent of the Engineer and subject to such conditions as he may prescribe.

23.JURISDICTION: All disputes, differences related to the tender contract shall be subject to the exclusive jurisdiction of Pune District Court.

Please acknowledge the receipt of this order within 03 days from the receipt of this order, if nothing is heard from you with in the stipulated period, it will be presumed that, you have accepted the order.

Thanking you,

Encl : Schedule A.

Yours faithfully,

Sd/-

[V.V.Borkar]

Executive Engineer

EHV O&M Division- I, Pune.

Copy s.w.rs to: 1. The Superintending Engineer, EHV O&M Circle, Pune

Copy to: 1. The Dy. Manager (F&A), Division- I, Pune. 2.MF

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

EHV (O&M) DIVISION -I PUNE

SCHEDULE A

Subject:Supply of printed material(logbook, logsheet & permit book) at various Substation under EHV O&M Division-1, Pune.

Sr. No.	Particulars of work	Unit	Qty.	Ex-Works Unit Rate	Unit Rate with 18% GST	Amount in Rs.
1	90GSM Printed Log Sheets (Upto 18 pages, Legal size, ledger paper, 90 GSM with cloth binding)	EA	7480			
2	21x35mm Log Book (Upto 200 pages, Ledger Paper, 90 GSM with cloth binding)	EA	99			
3	21x35mm Permit Book (Upto 100 pages, Ledger Paper, 90 GSM with cloth binding)	EA	147			

Sd/-
(V.V. Borkar)
Executive Engineer
EHV O&M Division-I Pune

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

EHV (O&M) DIVISION -I PUNE

SCHEDULE B

Subject: Supply of printed material(logbook, logsheet & permit book) at various Substation under EHV O&M Division-1, Pune.

Sr. No.	Name of Substations	No. of logsheet required	No. of logbook required	No. of permit required
1	220 kV Theur	500	10	20
2	220 kV Serum	500	2	0
3	220 kV Phursungi	500	10	25
4	220 kV Parvati	500	5	10
5	220 kV Nanded city	500	5	5
6	220 kV Magarpatta	500	15	20
7	220 kV Kondhwa	0	5	4
8	220 kV Khadki	750	5	10
9	132 kV Phursungi	500	6	10
10	132 kV Mundhawa	500	6	6
11	132 kV Kothrud	500	6	6
12	132 kV Kharadi	730	10	20
13	132 kV Ganeshkhind	500	6	0
14	132 kV NCL	500	6	6
15	132 kV Rastapeth	500	2	5
	Total	7480	99	147

Note: Please Note that quantity may vary on actual measurement basis.

Sd/-
[V.V. Borkar]
Executive Engineer
EHV O&M Division- I, Pune.