

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD**  
**(CIN NO- U40109MH2005SGC153646)**

The Executive Engineer MSETCL,400kV Receiving Station, Division,  
Talandage,(Kolhapur-III)  
Tal: - Hatkanangale, Dist-Kolhapur-416236  
E-mail: - ee3230@mahatransco.in  
Phone No. 0231-2993960

MSETCL/EE/400KV/TAL/T-14/No.275

Date :- 14.08.2024

**E-Enquiry**

**Name of work:** Providing LMV(Diesel) such as Tata Sumo/Bolero/Utility vehicle or equivalent with Driver on hire per day basis for Maintenance/Testing unit under 400kV R. S. Division, Talandage.

Dear Sir,

Sealed and super scribed quotations are invited from the experienced agencies for the above said work on item rate basis, so as to reach the office of Executive Engineer, 400kV R. S. Division,Talandage,(Kolhapur-III) , **on or before.21.08.2024 up to 18:00 Hrs.**

The other terms and conditions are as mentioned below.

- 1) The Contract order will be for 1 year from the date of engagement of vehicle or as per requirement of this office.
- 2) Vehicle model should be having registration of vehicle with RTO within 5 years.
- 3) The work should be carried out as per enclosed Schedule 'A' and as directed by the concerned officer to the full satisfaction and of approved quality.
- 4) Quotations should be duly filled in all respect and with all necessary documents. Otherwise, it will not be considered.
- 5) In case of any dispute, decision of the undersigned shall be final and binding on you.
- 6) Rates should be quoted as per Schedule "A". Taxes/duties and other levies should be quoted separately.
- 7) Please mention your GST No. , PAN No, P.T. No. (if applicable).
- 8) The preference will be given to local agency in case of same rate quoted.
- 9) The quotation must be sealed and super scribed as QUOTATION FOR – Providing LMV(Diesel) such as Tata Sumo/Bolero/Utility vehicle or equivalent with Driver on hire per day basis for Maintenance/Testing unit under 400kV R. S. Division, Talandage.
- 10) Validity of the Offer: - The offer should be valid for our acceptance for a period of the 60 Days from the due date of the opening.
- 11) Other terms and conditions as per Company's Rules shall be binding on you (as per Annexure-W)
- 12) Right to reject any or all quotations without assigning any reason there of is reserved by the undersigned.

Executive Engineer,  
400kV R. S. Division, Talandage.

Encl: Schedule 'A' & Annexure-W



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.,  
400kV R. S. Division, Talandage.**

**Schedule 'A'**

- 1) Hiring of Tata Sumo/Bolero/Utility vehicle or equivalent with Driver. ....
- 2) Vehicle Registration No .....  
3) Vehicle will be hired by 400kV R. S. Division, Talandage.
- 4) Period ( One Year from date of engaging the Vehicle)
- 5) Expenditure Limit Rs. 50,000/- Per month  
( Including Diesel, Rent, Hiring Charges, OT, Halt)

<b>Sr. No..</b>	<b>Particulars</b>	<b>Unit</b>	<b>Rates as per Estimate Excl. GST</b>	<b>Quote rates in Rs.</b>
1	<b>Rate/day for 10Hrs</b>	Per day	Rs.1240/-	
2	<b>O.T. Beyond 10 Hrs. Duty</b>	Per Hrs.	Rs. 50/-	
3	<b>Halting Charges</b>	Per Halt	Rs. 200/-	

Note:-

- 1) Above rates are exclusive of Taxes.
- 2) Average fuel Consumption-Minimum 12 Kms/Per Liter.
- 3) For a particular day either OT or halting charges whichever is less will be paid.
- 4) Max 4 Hrs./per day OT will be allowed.
- 5) Rates should be quoted per day on firm basis.

Following valid attested documents (Xerox) should be enclosed along with the quotation.

- 1) Certificate of Registration
- 2) Certificate of Fitness
- 3) Tax receipt from transport department
- 4) Certificate of Insurance
- 5) Certificate of Pollution (PUC)
- 6) PAN No of Agency / Owner
- 7) Proof of GST Registration If applicable.

**(Signature of the applicant / party)**

With communication address Contact No:-

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.,**  
**400kV R. S. Division, Talandage.**

Terms and Conditions

For Contracting the Vehicle at 400kV R. S. Division, Talandage

***Annexure-W***

**I) R.T.O REGISTRATIONS/CONDITIONS**

- 1) The vehicle under contract should have requisite License/Transport License Permit and other important documents for travel in Maharashtra, Goa and Karnataka as per requirement of the MSETCL. Valid for the period of the contract i.e. at least for the period of one year.
- 2) a) The person offering the vehicle on hire have to submit the Xerox copies of documents such as RC/TC, Books, Insurance and Transport permit and relevant documents from R.T.O and other statutory authorities required for hiring a vehicle by MSETCL, must be obtained by the person offering the vehicle on hiring basis at vehicle owner/agency cost.  
  
b) The permission from R.T.O should be displayed on the vehicle.
- 3) All taxes such as R.T.O Taxes, Town Duties, Insurance and other statutory charges will be paid by owner only.
- 4) The vehicle is to be driven by the driver appointed by owner or owner himself, who must passes the valid Driving License & Transport License from R.T.O authorities.& he should be skilled.

**II CONTRACT RATE**

- 1) The scheduled approved rates on per day basis, considering 10 ( Ten) working Hours per day , the overtime charges and halting charges along with the minimum required average fuel consumption is as per Schedule 'A' enclosed herewith.

**III SECURITY DEPOSIT**

- 1) The S.D. 10% of the order value will have to be paid before execution of the order. The amount will be refunded in the normal course, after expiry of the contract period subject to deduction, if any.as per the terms and conditions. No interest will be paid on this Security Deposit. On breach of contract during contract period ,S.D. will be forfeited without assigning any reason.
- 2) If, the performance and the services given by hired vehicle and Driver is not found satisfactory, the contract will be terminated without giving any notice at cost and risk of person/agency contracting the vehicle and security Deposit paid by will be forfeited.

**IV CONTRACT PERIOD/UTILITY**

- 1) The Contract of hiring the vehicle will be for one year period from actual date of engagement of vehicle; however, under any circumstances, the period of contract shall be curtailed or extended as per the requirement of the MSETCL and on the same terms and conditions and the accepted rates.

- 2) The hired vehicle will be utilized on any day for which the vehicle must be made available within a short notice from concerned Office/ Officer. The charges will be paid on the basis of the days for which the vehicle is actually utilized. The charges shall not be paid for days the vehicles has not been utilized. The Concerned field officer/ In charge of the vehicle under whom the vehicle is being utilized is fully empowered to give off on any day without assigning any reason for which no charges will be paid for that day/s.

#### **V RESPONSIBILITY AND RISK**

- 1) During the period of contract and utilization of vehicle, in case of damage or loss due to any accident or mishap to the vehicle or hired driver, all the liabilities will be at owners/agency's risk and cost only.

#### **VI AGREEMENT**

- 1) An Agreement is required to be executed by the person hiring the vehicle with the company on Stamp paper of Rs.500/- containing all above terms and conditions of the Order before its execution.
- 2) The cost of stamp paper should be borne by the vehicle owner/agency offering the vehicle for contract of hire.
- 3) If the owner and person offering the vehicle for hiring is different, agreement between two should be produced by the person/Agency making this agreement with the MSETCL.,

#### **VII CONDITIONS AND INSTRUCTIONS**

- 1) The permission from R.T.O should be displayed on the hired vehicle.
- 2) The hired vehicle shall have to maintain two separate log-books/diaries, for the recording of daily journey in Kms with timing, fuel account, place/ places visited etc., on each day, duly signed by the Officer/ person using the vehicle. The diary maintained for each month should be submitted in original along with your bills for arranging payments.
- 3) It will not be permitted/ allowed to carry any outside passengers/ Luggage in the vehicle, when the vehicle is under contract on M.S.E.T.C.L .duty.
- 4) The hired vehicle should be parked in M.S.E.T.C.L Office premises as per instructions of the field Officers/ In-charge of the vehicle on all working days after work timings. For any reason if the vehicle is to be parked at any other premises after completion of MSETCL duty, the vehicle may be parked at desired premises with due permission from the undersigned and after taking Km readings at the time of leaving the company's parking place and after bringing the vehicle for company's duty.
- 5) Speedometer showing the Kilomiterage of the hired vehicle should be kept in good working condition at all times, without any excuse, so as to assess the run of the vehicle & consumption of diesel.
- 6) The hired vehicle must ply on all types of roads as and when required. The condition of all the tyres fitted to the vehicle must be in good condition. Good and serviceable Stephaney should be provided in the vehicle.
- 7) The hired vehicle has to run normally in the area of jurisdiction, under control of the Field Officer, for whom the vehicle is being ordered.

- 8) However, in some cases, the hired vehicle has to run in the area, out of the jurisdiction of the controlling Officer. (to whom the vehicle is allotted) within the jurisdiction of Maharashtra State, Goa & Karnataka occasionally. In such circumstances, the necessary permit of the concerned state shall have to be obtained by the owner of the hired vehicle at his cost, however the charges for which will be reimbursed to the party on producing the receipt of the payment to the concerned controlling Officer.
- 9) The Driver has to move the vehicle for touring as per the Instructions of the field Officer or In-charge of the vehicle.
- 10) The behavior of the driver appointed by the owner for hired vehicle must be punctual in attendance, polite and free from illicit habits.
- 11) In case halt, the Driver should arrange his own kit and accommodation and no extra amount will be paid by the Company on this account.
- 12) During the idle period of the hired vehicle beyond normal working hours, as specified by the Officer In-charge of the vehicle, the availability of the Driver with his address, telephone no. should have to be intimated to the vehicle In-charge, invariably so as to utilize the vehicle, at the time of emergency, If any.
- 13) The vehicle should be in self starting condition. In case it fails it should be repaired immediately at your cost.

#### **VIII PAYMENT AND PAYMENT RISK**

- 1) A bill for hiring of the vehicle should be submitted in triplicate along with advance receipt stamp to the controlling Officer of the vehicle, every month after completion of work during the calendar month. The 100 % payment of monthly bills subject to any deduction against the contract after due certificate by the concerned field Officer / In-charge of vehicle, will be paid within the reasonable time by concerned Executive Engineer contracting the vehicle on hire.
- 2) The hiring charges will not be paid for the days when the vehicle has not been utilized.
- 3) Only Diesel will be supplied by the M.S.E.T.C.L , however the average consumption of the vehicle should be maintained as per approved fuel average in schedule 'A' enclosed. Otherwise the proportionate amount will be deducted from the bill. The Engine Oil, Break Oil, and other lubricants shall be arranged by the owner / Agency offering the vehicle for hiring at owner / Agency cost.
- 4) The alternative vehicle of similar condition shall have to be provided as a replacement, on the same terms and conditions of the order, in case of the ordered vehicle is off the road due to any failure / repairs for either for short duration or for longer period. This alternative vehicle should possess necessary R.T.O Tourist permit and all other statutory documents as that of hired vehicle.
- 5) All the maintenance charges of the vehicle and salary overtime, allowances / other benefits of the Driver shall be paid by the owner directly.
- 6) In case of failure of the hired vehicle on the road; the period of failure/ non use hours during duty period, will be counted for proportionate deduction

in the daily bills as per the vehicle only during idle hours and as per the directive of the vehicle in charge.

- 7) The average fuel consumption of the vehicle given on hire basis should be minimum 12Kms /Ltr. If the average consumption is less, the proportionate amount will be deducted from your bill.
- 8) The area for which vehicle has to run will be the area under control of the Executive Engineer 400kV R. S. Division, Talandage under whom the vehicle is being utilized. But as per the situation/requirement the hired vehicle has to run in the area, out of the jurisdiction of the controlling Officer. (to whom the vehicle is allotted) within the jurisdiction of Maharashtra State, Goa & Karnataka occasionally. Entry Charges/ Toll charges will be reimbursed the MSETCL.
- 9) The maintenance, any repairs / Servicing of this hired vehicle should be carried out only during idle period or during the period as per the direction of the vehicle In-charge by owner.
- 10) If the hired vehicle is not made available on any working day/ days, without convincing reason or without intimation, the penalty at the rate of 10 % of the daily charges will be levied for such every day.
- 11) The income tax as applicable as per prevailing rates of I T Department of in force will be deducted at source and valid TDS certificate will be issued to agency.

## **IX      GENERAL**

- 1) The co's general conditions for Tender and Contract shall also be applicable and will be binding on the owner of the vehicle.
- 2) In case of differences of opinion, about interpretation of terms and conditions, between owner/ agency and M.S.E.T.C.L the decision of the undersigned i.e.order placing authority will be final and binding on the owner / agency.
- 3) The order placing authority reserves the right to cancel the order at any time without assigning any reason or any notice before the expiry of contract period.

Executive Engineer  
400kV R. S. Division, Talandage,  
MSETCL