

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.**  
**EHV O&M Circle Solapur**

**From:**  
**Name of Office: Office of the Superintending Engineer,**  
**Office address : Office of the Superintending Engineer,**  
**Adm. Building at 220 KV Bale sub St. Premises Ambikanagar, Barshi Road, Bale, Solapur-413 255**  
**Contact No.Phone No. 0217- 2350555 (O) 0217- 2351333 (P) Fax No. 0217- 2353461**  
**Email ID: se6200@mahatransco.in**

No. SE/EHV/O&M/Circle/SUR/T:- 1004

Dtd:-12.08.2024

**Subject: “Sealed and super scribed quotations are invited for the “Work of cleaning & sweeping of office & surrounding area, toilet, bathroom at EHV O&M Circle office Solapur.”**

The Quotations giving full particulars should reach this office on or before 19.08.2024 Up to **18.00 Hrs.** positively as per Specification and conditions mentioned below: -

**Terms Conditions:**

1. The rates quoted should be exclusive of all the taxes & all allied material etc.
2. The rates quoted should be valid for at least three months from the date of opening of Quotations.
3. The Quotations not confirming to the specifications as desired below are likely to be rejected.
4. 10 % Security Deposit will be required to be paid.
5. The bidder has to pay enquiry fee of Rs. 100 + GST @ 18% in the name of SE EHV O&M Circle Solapur” to the office of the Superintending Engineer, EHV O&M Circle Solapur & paid proof of enquiry fee shall be submitted with quotation,
6. Inspection of the work will be carried by the undersigned or his representative.
7. The Quotations should be properly sealed and superscripted with the Envelopes.
8. The Work order is limited max up As per actual estimate  
Quotation for the “Enquiry for **Work of cleaning & sweeping of office & surrounding area, toilet, bathroom at EHV O&M Circle office Solapur.**
9. Following document will be submitted along with the offer.
  - 1) Valid Shop Act Certificate
  - 2) GST Registration,
  - 3) PAN Card,
  - 4) ITR for last Three i.e. 2019-20, 2020-21 & 2021-22 & additional doc’s if any....
  - 5) The preference will be given to the similar work experience from MSETCL.
  - 6) Paid proof of Enquiry fee vide clause no 5 as above.
10. The right to place an order or to cancel any or all quotation without assigning any reason is reserved with this office.

Thanking Your

Yours Faithfully

Encl:- Schedule A

Superintending Engineer  
EHV O&M Circle Solapur

Copy to:- 1 The Manager (F&A), MSETCL. Trans O&M Circle Solapur.

M.F/ Notice Board

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Sr.No	Particulars	Qty	Unit	Rate	Amount
	Cleaning & Sweeping work (Approx. area 5000 sqft Circle Office premises & bale S/stn entry corridor etc.) Daily cleaning and up keeping of offices toilet blocks by brooming, sweeping and wet moping the entire premises, cleaning of 2 X toilets, 3 X urinals by using toilet cleaning agents and wet moping, keeping the premises in hygienic condition dusting the furniture, cleaning all partitions doors once in a week, cleaning windows, AC once in a month, cleaning toilets and basins daily in the afternoon also etc. complete including cost of brooms and Kharat etc. required for the Job as directed. <b>Notice:-</b> 1. Chemicals such as phenyl, Dettol, acid, air fresheners, liquid soap with dispenser on all wash basins, soap, naphthalene balls, brooms, mops , dusters, buckets, brushes, shall be provided by agency. 2. Daily work is to be carried out before office hours on all working days as well as oh holidays as per requirement	12	Per Month	15000	180000
				Total	180000
				GST @ 18%	32400
				Grand Total	212400

Note :- Rate shall be quoted exclusive of GST.

The bidders are requested to quote the rate below .....%

At Par.....%

Above.....% with the estimate rate as above

(R.T.Shelke)  
Superintending Engineer  
EHV O&M Circle Solapur