

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.



AREA LOAD DESPATCH CENTRE, AMBAZARI
Office of The Superintending Engineer
Load Dispatch Centre, Ambazari, MSETCL,
8th mile, P.O. Wadi, Amravati Road,
Nagpur- 440023

Tele.: 07104-220611, 221242 Website: www.mahatransco.in
Email: sealdc8100@mahatransco.in



NO: SE/ALDC/NGP/TECH/ 353

Date: 22/08/2024

To,

Enquiry

Subject: - Contract for supply of 01 number of Photocopy Machine for use at ALDC, Ambazari, Nagpur.

Dear Sir/ Madam,

Please quote your lowest rates for supply of 01 number of Photocopy Machine for use at ALDC, Ambazari, Nagpur. The quotation may please be submitted in a sealed envelope super scribed “**Quotation for Supply of 01 Number of Photocopy Machine at ALDC Ambazari, Nagpur.**” So as reach to this office on or before 30/08/2024. In case of hand delivery, quotations should be handed over to the receipt clerk of this office.

Terms and Conditions

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Scope of Works:-

- a) The quotations shall be submitted as per the specification in Annexure “A”
- b) Submission of the quote implies that these conditions of inquiry have been read by the contractor and is aware of the scope of the works. The final acceptance of the offer rests with the Superintending Engineer, ALDC Nagpur who reserves the right to accept or reject any or all quotations without assigning any reason therefore.
- 1) **Rates:** - The rates quoted should stand firm for two months, otherwise & variation in the rates should be quoted. Rates should include general packing and forwarding charges.
- 2) **Quality:** - All rates quoted should be for good quality material for which samples will have to be got approved before supply by vender whose bid stands for order.
- 3) **Taxes:** - The rates quoted should be inclusive of all taxes otherwise extra taxes applicable if any should be clearly mentioned in bid.
- 4) **Delivery Period:** - Delivery should be within 45 days from the date of receipt of order. Time being essence of contract, the supplier should strictly adhere to delivery period.

- 5) **Penalty:** - In case the material/parcel is not delivered within stipulated period as above, you will be liable to pay a penalty to the company at the rate of ½% per week on the less supplied items, up to maximum of 10% reckoned on the total value of the order.
- 6) **Packing and Forwarding:** Goods should be dispatched properly packed at the office of **The Superintending Engineer, Load Dispatch Centre, Ambazari, MSETCL, 8th mile, opposite Ordinance Factory 2nd gate, P.O.Wadi , Amravati Road, Nagpur- 440023**
- 7) **Terms of Payment:** - 100% payment shall be made within 30 days as far as possible, on receipt of goods as per specification and in good condition & after executing full order. Bills should be submitted in triplicate. Payment shall be made on the availability of funds & chronology if any.
- 8) **Jurisdiction of contract:** All questions, disputes or differences arising under or out of or in connection with the contract, shall be subject to exclusive jurisdiction of Nagpur Courts.
- 9) **Security Deposit:** You will have to pay 10% amount of the order value as a Security Deposit in the form of cash/DD in the office of **The Superintending Engineer, ALDC, Ambazari, Nagpur**, before starting the work, which shall be refunded after completion of entire supply of material satisfactorily.
- 10) Taxes will be deducted as per rules if applicable.
- 11) **General:** - The undersigned reserves the right to reject any or all the quotations without assigning any reason thereof.
- 12) **Termination of contract:** - The undersigned reserves the right to terminate the order at any stage without assigning any reason thereof.
- 13) You will have to submit following documents.
 - a) **Copy of PAN card**
 - b) **G.S.T / registration Certificate.**
 - c) **Copy of registration of firm under Bombay Shop and Establishment Act to carry out above works.**
- 14) Notwithstanding anything stated here, the MSETCL`'s general terms and condition of contract shall be applicable to the contract as far as they are applicable to this contract.

Thanking you

Yours Faithfully

-S/d-

**Superintending Engineer,
ALDC, Ambazari, Nagpur**

Copy to: -
Manager (F&A), ALDC Ambazari

SCHEDULE "A"

| Sr.No | Model No. | Make | Specification | Unit Price. | GST@18% | Total Cost (Rs.) |
|-------|-------------|----------------|--|-------------|---------|------------------|
| 1 | Bizhub 205i | Konica Minolta | <ul style="list-style-type: none">• Speed 20 ppm,A3 Multifunction machine• Memory 250 MB• DADF: Duplex Automatic Document feeder• Resolution:600x 600 dpi for copy and print• Scanning: Colour Scanning• Bypass Capacity: 100 sheet• Tray capacity: Single tray 250 sheets• Connectivity: Network,USB | | | |
| | | | Buy Back old Copier | | | |
| | Total | | | | | |

Note: Buy Back amount shall be paid in A/c section by L-1 bidder before dispatch of work

Order.

**Superintending Engineer,
ALDC, Ambazari, Nagpur**

