



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

From	: - Major Store "A" Chhatrapati Sambhajnagar (Aurangabad)
Name of Office	:- Major Store "A" Chhatrapati Sambhajnagar (Aurangabad)
Office Address	:- Block No.05, Ground floor, MSETCL Administrative Building , Near Harsool T Point, Jalgaon Road, Chhatrapati Sambhajnagar (Aurangabad)
Contact No	:- 902819242, 8554995383
E-mail	:- ee2010@mahatransco.in

No.EE(St)/MSA/CSN/SM/Enquiry/No. **No 0 0 2 2 2**

Date: **12 SEP 2024**

E-Enquiry

To, _____
M/s. _____

Sub:	E-Enquiry for providing services of Total 4 Nos. of person out of which 2 No of unskilled person against store helper at Major Store "A" Custody, Waluj, 1 unskilled person against peon & 1 Skilled Outsource LDC Cum Computer Operator / Typist / Steno-Typist for account section on vacant post under Major Store "A" Division, Chhatrapati Sambhajnagar Upto March 2025.
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Dear Sirs,

Sealed and superscripted Quotations are invited for following enquiry through quotation process of MSETCL from authorized contractors/ bidders who are registered vendors of MSETCL for following work as per enclosed schedule 'A' on or before.

20/9/2024 up to 15.00 Hrs. Date of opening:- 20/9/2024 if possible

TERMS AND CONDITIONS OF CONTRACT

1. Qualifying Conditions:-
 - a) Registration of Firm.
 - b) ESIC registration
 - c) Provident Fund Registration.
 - d) Insurance of Labour.
 - e) PAN Card

- f) GST Registration
 - g) Income tax Registration & return for last 03 year
 - h) Labor Commissioner Registration.
2. Offer should be submitted in figure and word:
The rate quoted by you as per the schedule A & all the required documents for qualifying conditions as above.
 3. Security deposit:- you should have to pay the security deposit @ 5% of the contract value within 10 days from the receipt of the letter of intent of detailed order with letter of acceptance of the contract. The amount of S.D. should be paid in cash / D.D./BG/FDR.
 4. The Semi-skilled worker should be literate minimum qualification ITI certified Technician in Electrician Trade pass candidate with Computer knowledge candidate and physically fit and age group of 20 to 45 years.
 5. You should check up character and antecedents, name and full address, medical fitness and police verification etc. at your end and keep the same with you and whenever asked for the same should be produced to this office.
 6. Agency should provide Semi-skilled worker for 8.00 hours duty per day from 10.00hrs to 18.00hrs
 7. The rate should be as per minimum wages basis. The rates quoted are on firm and inclusive of all charges, taxes duties etc. including GST and the said rates will be in force for a period of Up to March 2025 from the commencement of work.
 8. The Company will not be responsible in any way, either legal or financial, for the accident to the worker during the course of duties. No compensation for worker for any reason will be entertained by the Company.
 9. Income Tax will be deducted from the bill as per rule. All other statutory taxes are to be borne by you.
 10. The bill in triplicate along with a copy of attendance register should be submitted in every month. The payments will be made against certified bill.
 11. The worker will have no right to employment in the company. All correspondence regarding this contract will be entertained with you only.
 12. In case worker has carried out extra duty no O.T. will be paid by Company. The worker will be eligible for W/Off on 7th day if he/she attends duty for 6 days continuously.
 13. The worker should attend duty in time. He should be co-operative with Officers and Staff of MSETCL.
 14. The dispute (if any) against this contract will be subject to the jurisdiction of Chhatrapati Sambhajnagar Court.
 15. The contract will be governed by the relevant labour laws and regulation in force such as :-

- a. ESI Act.
 - b. Provident Fund Act.
 - c. Factory Act
 - d. Shops and Establishment Act
 - e. Minimum wage act
 - f. Contract Labour Regulation Abolition Act etc
16. The Company reserves to itself the right to reject enquiry which does not confirm to any of the conditions.
17. This office reserve the right to terminate the contract at any time during the contract period by giving seven days' notice in writing, if it is found that the contractor is not abide to cope up with the work satisfactorily.

1. Submission At:

Executive Engineer,
Major Store 'A', Chhatrapati Sambhajanagar (Aurangabad).
Block No.05, Ground floor, MSETCL Administrative Building,
Near Harsool T-Point, Jalgaon Road,
Chhatrapati Sambhaj inagar (Aurangabad)
Phone: 0240-2373047/Fax- 237 3048
Email Address: ee2010@mahatransco.in

Thanking you.

Encl: Schedule 'A' & 'B'

Yours faithfully,


Executive Engineer,

**Major Store "A",
Chhatrapati Sambhajanagar (A'bad)**

Copy s.w.r to:

1. **The Chief Engineer, EHV PC O&M Zone, Chhatrapati Sambhajanagar (Aurangabad).** – For information please.

Copy to:-

1. **The Assistant Engineer, Major Store "A", waluj custody, chhatrapati Sambhajanagar (Aurangabad).**
2. **The Dy. Manager (F&A), Major Store "A", Chhatrapati Sambhajanagar (Aurangabad).**

3. **IT admin, Assistant Programmer, Chhatrapati Sambhajanagar (Aurangabad)** for Publication of E-enquiry on web site.



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

Major Store "A" Chhatrapati Sambhajnagar (Aurangabad)


SCHEDULE – "A"

Sub:	E-Enquiry for providing services of Total 4 Nos. of person out of which 2 No of unskilled person against store helper at Major Store "A" Custody, Waluj, 1 unskilled person against peon & 1 Skilled Outsource LDC Cum Computer Operator / Typist / Steno-Typist for account section on vacant post under Major Store "A" Division, Chhatrapati Sambhajnagar Upto March 2025.
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Sr. No.	Particulars	No. of persons required per month	Rate per Working Day Per Person (Duty hours-08 Hrs) (As per minimum wages) (Including GST	Quote rate per day per person (duty Hours -08 Hrs
1	Services of 1 Skilled Outsource LDC Cum Computer Operator / Typist / Steno-Typist for account section at Major Store "A" Administrative building	1 No.	1046.32/-	
2	Services of unskilled persons at Major Store "A" Custody, Waluj & Major store Administrative building	3 Nos.	928.50/-	

Note:- Rates should quote inclusive of all taxes including GST.

Seal & Signature of Bidder.


Executive Engineer,
Major Store "A",
Chhatrapati Sambhajnagar