

MAHARASTRA STATE TRANSMISSION COMPANY LTD.  
400 KV R.S. DIVISIONS, DEEPNAGAR-BHUSAWAL-II.  
(CIN No. U40109MH2005SGC153646)



Office Of:-  
The Executive Engineer  
400KV RS Division  
Deepnagar-Bhusawal-II (MSETCL)  
Pin-425307  
Mob - 9175297203



Ref:- 400kV/RS/Dn/Deepnagar/BSL-II/Tech/No. **337**

Date - **20 SEP 2024**

E-Enquiry

**Sub:- E-Enquiry (1<sup>st</sup> Call)** for the work of Annual Maintenance contract (AMC) for cleaning, sweeping and cleaning of Toilet, WC Pan, Urinal pan, Control room/Offices/Maint building and all 400kV & 220kV BCR rooms, Entrance area etc. at 400kV R.S. Division, Deepnagar, BSL-II.

Dear Sir,

Sealed and super scribed quotations are invited for the above work as per enclosed schedule 'A'. You are requested to quote your rates for the above work. The terms and conditions are as follows.

TERMS AND CONDITIONS

- Due Date:** - The quotation complete in all respect, duly sealed & super scribed should be submitted to this office on or before **Dt..27.09.2024** up to 17:00 Hrs Positively.
- Scope of work :-** As detailed in schedule 'A' Limited to **Rs. 2,20,978/-**(Including all taxes)
- Enquiry Fees:-** Agency should have to pay **Rs.100** against E-Enquiry Quotation Fees by cash to this office & copy of receipt should be attached with quotation.
- Quoted Rates:** - The quoted rates should include the cost of taxes. The Taxes will be clearly mentioned, & if the Taxes are not clearly mention, then it will be considered as Inclusive of all taxes.
- Security Deposit:** - The successful bidder will have to pay security deposit within 14 days from the date of receipt of the Notice of Award of Contract, amounting to 10% of the value of the contract (for the offers received below the estimated cost of the tender, the amount of performance security deposit / BG shall be applicable as per guidelines issued vide Annexure-A of reference letter No. **MSETCL/CO/CE/TR.O&M/SE-II/EE-VII/No. 2064 Dtd.16.02.2024**) in the form of FDR/D.D./B.G of any Nationalized/scheduled Bank in the name of The Executive Engineer, 400kV Rs Dn. Deepnagar, BSL-II.
- The format for PBG & Annexure-A (revised tender & PO terms & conditions) is enclosed herewith. Further, if PBG is submitted in the form of bank guarantee, proof of stamp duty paid as per Maharashtra Stamp act 2015 (**Circular No. MSETCL/Director (Finance)/04567 Dtd. 30.04.2016**) should be attached.
- Agreement:-** The successful bidder shall also execute a stamped **contract agreement** with the MSETCL at 400kV RS division Deepnagar, BSL-II Office, on his own cost in the Company's standard forms as per the provision of "**Mumbai Mudrank Adhinyam 1958, Clause No. 34**". The contractor shall enter into a contract agreement with the MSETCL within **14 days** from the date of receipt of **Notice of Award of Contract** before starting of work. The MSETCL will not be liable to pay nor shall the contractor be entitled to claim any bill amount due or payable under the contract until the agreement is executed with MSETCL. The necessary stamp duty for the agreement shall be borne by the contractor.
- Validity of Offer:** - The offer should be valid for our acceptance up to the exhausting of wok order value/ contract period.
- Quantity:-**mentioned in schedule 'A' for material portion is fixed for every month and material purchased every month should be get verified with material purchased bill for particular month by Addl. EE.(Maint.) and same material purchased bill should be submitted with monthly bill for payment. Payment will be made on the basis of actual quantities executed by you.
- SUBMISSION OF BILL & PAYMENT:** - You will have to submit the Original bill monthly in triplicate including work order No., Pan No., GST No. and bank details to the undersigned office in the name of Executive Engineer, 400kV RS Dn Deepnagar, BSL-II. The same will be submitted to the concerned unit for further process. After that the concern In-charge will verify & certify the bill as per MSETCL standard procedure & submit the same to this office for effecting payment. After due audit & verification, Executive Engineer, 400 kV RS Deepnagar-Bhusawal-II, shall effect the payment. Payment of Bill will be made as per



the availability of funds at 400 kV RS Deepnagar –BSL-II. However, the payment will be made as per actual measurement & as per the actual work done.

11. The work should be carried out on day to day basis as per instruction from Addl. EE.(Maint.) or Executive Engineer 400 kV R.S. Division, Deepnagar Bhusawal-II. Failure to carry out the work satisfactorily penalty as per rule per day shall be levied at the discretion of the competent authority.
12. **QUALITY OF MATERIAL:** Bidder will be responsible for quality of material & Workmanship.
13. **DOCUMENTS REQUIRED:** - The offer rate must be accompanied with following documents duly attested & signed by vender/contractor.

1. Proof of valid registration of firm under Bombay shop/Gram Panchayat NOC/Firm Registration copy/ Shop establishment Copy.
2. Proof of Valid registration under of Goods and Service Tax Registration Certificate.
3. The bidder should possess work order copy for the work of cleaning, sweeping and cleaning of Toilet, WC Pan, Urinal pan, Control room/Offices/Maint Building etc during last **07 years** in MSETCL/ MSPGCL/ PGCIL/ Other State transmission Utility or any other Government/Semi-Government organizations.
4. The bidder should submit the Experience Certificate of having successfully completed "Work Completion Certificate" of same work order issued by not below the rank of Executive Engineer or equivalent officer for successful completion of works mentioned above along with original copy of work orders of works mentioned in the certificate.
5. Copy of PAN Card.
6. Copy of E-Enquiry Fees paid receipt to be submitted.

14. **Liquidated Damages / Loss due to theft:** - Any damage or loss to M. S. E T. Co. Ltd's property due to your employees' negligence during the course of contract shall be on contractor's part and same shall be recovered from the bill.
15. **EXECUTION & SUPERVISION OF WORK:-** The work shall be supervised by the Addl. Executive Engineer (M), appointed by under signed and should carry out to the satisfaction of Engineer, incharge. In case of any dispute, decision of undersigned shall be final and binding on the contractor.
16. **T.D.S., GST, LABOUR CESS & APPLICABLE TAXES:-** The T.D.S. at source as per prevailing rates & rules or at the rate amended from time to time in accordance with the provision of financial act, GST as per Govt. Rules of taxes as applicable, Labour Cess @1% under the Building & other construction workers welfare cess act 1996 & Applicable taxes will be deducted from your bill.
17. **LIQUIDATED DAMAGES/ PENALTY FOR DELAY:-**The work should be completed within stipulated time period and completed as per directives of operating officer / Engineer in- charge, failing to which the penalty will be Charged at the rate of @ 0.50% (half – percent) per week of delay. The total amount of penalty charge will be subject to maximum of 10% of the ordered value for entire scope of work. If you fail to complete all the work within the time frame, the MSETCL shall levy liquidated damages for breach of contract. And In case of delay, the contract may be terminated by the competent authority as per general rules & regulations of MSETCL & balance work shall be got completed through separate contract at your risk & cost.
18. The workers employed by you for the above work shall not be entitled for any facility/claim from MSETCL what so ever.
19. If any worker employed by you for this work is found unsuitable for any reason by this office, the agency will be required to remove the said person & suitable replacement will be provided to be immediately removed within 24 hours & suitable replacement will be provided by the agency at no extra cost.
20. **CONTRACTOR'S DEFAULT:-**
  - a. In case you fail to complete work fully OR partly, the security deposit will be revoked by MSETCL. In this case the balance work will be got done from other agency may be at higher rates and the difference in cost will be recovered from the contractor's bills.
  - b. In case of any loss / damage to the Owner's asset /material, it will be the sole responsibility of the contractor to lodge the complaint in writing to the nearest police station under intimation to this office or to In-charge/ designated officer.
  - c. If there happens any loss of goods or damage to valuable material in the premises on account of negligence of the Staff, the cost of loss / damage shall be recovered from the contractor.
21. **ACCIDENT:** If any accident occurs to the labour skilled or unskilled, compensation if any is to be paid by the bidder at his cost.
22. For any accident of your staff, public and MSETCL staff while carrying out the work; you will be responsible for any compensation etc.
23. **DAMAGE TO PERSONS AND PROPERTY:** - Contractor will indemnify the MSETCL against any losses and claims regarding any injuries or damage to any person, material or physically damage any property

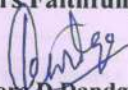


whatsoever which may arise out of or in consequence of the execution of work. During execution of work any damage/loss to Transmission Company's property occurs will be recovered from your bill.

24. The right to add/alter/modify/order partly or fully at any stage or to cancel without assigning any reason thereof is reserved by the undersigned.
25. Undersigned reserved the right to accept any quotation or to reject all the quotation without assigning any reason.
26. **JURISDICTION:** All disputes, differences arising under, out of or in connection with this order, so concluded shall be subject to the exclusive Jurisdiction of Bhusawal Court only.

Thanking you.

**Yours Faithfully.**

  
(Kishore D Dandge)  
Executive Engineer,

400 kV RS Dn, Deepnagar BSL-II.

**Copy s.w.r. to: -**

1. The Superintending Engineer, EHV O&M Circle, Bhusawal. (By email)

**Copy to:-**


1. The Addl EE, (Maint) Unit, 400kV RS Dn Deepnagar BSL-II. (By email)
2. The Dy. Manager (F&A), 400kV RS Dn Deepnagar BSL-II. (By email)
3. The Web Master, MSETCL.(By email)



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**400 KV RS DIVISION, DEEPNAGAR BHUSAWAL-II.**  
**SCHEDULE 'A'**

**Sub: - E-Enquiry (1<sup>st</sup> Call)** for the work of Annual Maintenance contract (AMC) for cleaning, sweeping and cleaning of Toilet, WC Pan, Urinal pan, Control room/Offices/Maint building and all 400kV & 220kV BCR rooms, Entrance area etc. at 400kV R.S. Division, Deepnagar, BSL-II.

Sr. No.	Particulars of Work	Unit	Qty.	Ex-work unit Amount including 1% LC in Rs.	Unit Rate in Rs	Total Amount in Rs.
1	2	3	4	5	6	
(A)	<b>Work of Annual Maintenance Contract (AMC) for cleaning, sweeping and cleaning of toilet, WC pan, Urinal Pan, entrance at 400 kV R.S. (O&amp;M) Division, Deepnagar Bhusawal-II.</b>					
1	<b>The Scope of Cleaning &amp; Sweeping work includes the following Activity:</b>					
i	Daily Sweeping & cleaning by Mop of floor for Control Room, EE Cabin with attached toilet, Maint. Cabin, office cabin, Testing cabin & store room, HR and F&A section, ACDC room, Battery room, Maint unit, Staircase.	EA	01 Persons per Months	11800/- per Months		
ii	Daily cleaning of gents & ladies toilet, drainage system, WC pan, Urinal pan, bathrooms by applying Disinfectant Toilet Cleaner (acid & harpic) with naphthalene balls, soap, washing powder, Odonil etc. Provided for office staff and control room, Maint. Unit etc					
iii	Daily cleaning of all staff's desk table in all offices.					
iv	Cleaning of all BCR rooms in 400kV old & new switchyard & BCR rooms in 220 kV switchyard with door & window glasses of BCR rooms, Also door & window glasses in office cabin, control room, Relay panels every week with the help of MSETCL Staff.					
v	Cleaning of vehicle stand by applying kharata in every week.					
2	Removing Choke Up of toilet & bathroom	EA	07	392.94		
3	Cleaning 10001-15000L Water Storage Tank	EA	06	360.59		
4	Cleaning Septic tank upto 1.5m <sup>3</sup>	EA	08	176.75		
<b>Total Amount of A per month for material in Rs.</b>						
(B)	<b>Following Material to be provided per Month for cleaning and sweeping by bidder.</b>	Unit	Qty.	Unit Amount in Rs.		
1	Dettol	Ltr	2	44.3		
2	Phenyl	Ltr	2	86.97		
3	Acid	Ltr	1	26.2		
4	Detergent Powder	Kg	1	24.61		
5	1x1 m Duster	EA	3	17.1		
6	Harpic	Ltr	4	54.94		
7	100gm Detergent Bar	EA	2	4.1		
8	Naphthalene ball	EA	2	24.61		
9	Broom	EA	3	61.58		
10	Kharata	EA	2	14.69		
11	Floor Cleaning Mop	EA	3	98.42		
12	Room Freshener	EA	4	160		
13	Hit Mosquito Spray	EA	2	300		
14	Nirma Powder	EA	1	285		
15	Colin	Ltr	3	116		
16	Odonil	EA	6	42.37		
<b>Total Amount of B per month for material in Rs.</b>						
<b>Total amount of B for material for 12 month</b>						
<b>Total amount of A + B for 12 months</b>						
<b>GST @ 18% on Total Amount Rs.</b>						
<b>Grand Total Including 18% GST &amp; 1% LC in Rs.</b>						

  
**(Kishore D Dandge)**  
Executive Engineer,  
400 kV RS Dn, Deepnagar BSL-II.