

Office of Executive Engineer
400kV R.S. O&M Division, Lonikand-II
Office Address: Sambhaji Nagar, At Post-Lonikand,
Tal-Haveli, Dist- Pune, Pin Code-412 216
Contact No.: 8208454909
Email Id: ee6190@mahatransco.in



EE/400kV/RSO&M/Div/Lonikand-II/vehicle/308

Dt:20.09.2024

e-Enquiry

Sub: - e-Enquiry of calling quotation for hiring of Vehicle with fuel (Swift Desire or equivalent) for Executive Engineer, 400kV R.S. O&M Division, Lonikand-II.

Ref: - CE/EHV PCO&M Zone/Pune/Tech/2032, dtd-07.12.2023

Dear Sir,

You are requested to submit your offer in sealed quotation for hiring of Vehicle with fuel (Swift Desire or equivalent) for Executive Engineer, 400kV R.S. O&M Division, Lonikand-II as per enclosed 'Schedule A' so as to reach this office on or before **dtd-30.09.2024 at 17:00 Hrs** considering given terms & conditions. Quotation should be submitted in sealed envelope super scribed with following particulars & address to **The Executive Engineer, 400kV R.S. Division, Lonikand-II, Sambhaji Nagar, At post-Lonikand, Tal- Haveli, Dist-Pune.**

1. Quotation for: -
2. Due date: -
3. Name of bidder: -

➤ Consisting of two separate envelopes with

1. Envelope containing associated documents- This contain document as mentioned below.

- a) Certificate of Registration
- b) Valid RTO Permit Copy
- c) Certificate of Taxation (upto date tax must be paid)
- d) Valid Insurance certificate
- e) Valid PUC Certificate
- f) Valid Vehicle Fitness certificate
- g) PAN & ADHAR Card Xerox
- h) Professional Tax Registration of current year
- i) Proof for GST Registration
- j) Shop Act License/NOC of Gram panchayat
- k) Valid driving license of the driver

2. Envelope containing price bid documents- This should contain only price bid.

The prescribed form i.e. form for quoting % rate for item included in Schedule A duly filled in with the % rates (above/below) written in words & figures duly signed should be submitted.

Please clearly mention on envelope as for associated documents & for price bid document along with bidder/agency name.

Both these envelopes should be enclosed in big size envelope which is sealed & super scribed.

- After verifying the full documents in envelope-1, if bidder fulfills the desired pre-requisites, envelope-2 will be opened. If not then envelope 2 will not be opened & same is rejected/disqualified.
- Quotations with incomplete details or submitted without sealing or super scribed or not submitted in prescribed form etc are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible in delay in postal transit.
- The documents of an offer shall be written legibly & free from erasures, overwriting or conversion of figures correction where unavoidable shall be made by crossing out, rewriting, initialing & dating.
- The right to reject all or any of the quotation without assigning any reason, whatsoever for the rejection of any quotation or all the quotations or to place an order for full quantity or part thereof or to finalize the order on time preferred basis or to split the order quantity wise is reserved with the undersigned.
- Bidder should not submit the conditional quotation, such offer shall liable for rejection.

TERMS AND CONDITIONS:

1. The total value of the order is limited to Rs. 6,00,000/- (Six Lakh only/-) inclusive all taxes and charges for 12 months period and will be effective on actual measurement basis, and monthly expenditure limit is Rs. 50,000/- (Rs. Fifty Thousand only).
2. The documents regarding hired vehicle such as R C, TC book, insurance, fitness etc should be valid for the period of order and should be renewed if validity expired during contract period.
3. **PERIOD:-**The order will be valid for Twelve months (12 months) from issuing of work order/ as per instructions from engineer-in-charge subject to termination of contract from MSETCL side. The driver should have a valid driving license of vehicle.
4. If you fail to arrange vehicle at any time, company will arrange vehicle from other agency even at higher rate and the difference in cost will be recovered from your bill.
5. In case of any type of damage occurred while execution of the work due to negligence and bad service, the cost of the same will be on contractors account. The vehicle damage and repair on your account.
6. The period of contract is for one year or expiry of order value i.e. limited to Rs. 6,00,000/-. However actual days will be counted for payment. The contract period will be reckoned from the date of issue of order or as instructed by the undersigned.
7. The vehicle will be utilized on working days, however if required, vehicle will be utilized in holiday also without any extra charges.
8. You will be bound to provide vehicle at any time on instruction given from In-charge of 400kV R.S. O&M Division, Lonikand-II.
9. The head quarter of working will be at 400kV R.S. O&M Division Lonikand-II.
10. **Taxes:** - 1) Toll tax will be paid by MSETCL, if applicable.
2) Income tax & other necessary taxes will be deducted at source from your bill.
11. The general terms and conditions of MSETCL shall be applicable to this order. In any type of expenses for the work will be on your account.
12. Daily travelling record has to be maintained in the vehicle diary showing distance travelled (in Km), timing of the journey made and place where travelled for each day duly signed by respective officer. The vehicle will be utilized on any time & it must be made available with short notice from concerned officer/ office. The charges will be paid on the basis of days & vehicle is actually utilized. The charges will not be paid for the days the vehicle is not made available.
13. The driver must be polite, punctual in attendance and free from illicit habit. Details of driver such as Name, address, Phone no, License no. validity should be given to office.
14. **PAYMENT:** -You have to submit R.A bill in triplicate to this office. Payment will be made after every month by A/C Payee Cheque within the reasonable period after submitting the bill & necessary certificate submitted by Engineer- In charge of 400kV Lonikand-II. The program of the

tour/distance travelled should be certified by the In-charge of 400kV Lonikand-II & submitted along with the bill.

15. You will have to pay security deposit of 10% of the order or applicable as per MSETCL's rule to this office within 14 days from the date of receipt of LOI in the form of D.D/FDR/Bank Guarantee of nationalized or Scheduled Bank or may pay through online transaction to account No. 20077001846, IFSC Code MAHB0000717 of Bank of Maharashtra. If you fail to do so, the security deposit will be recovered with interest @ 18% p.a.
16. The refund of S.D. application should submit within 6 month after completion of contract. If you fail to apply within stipulated period, the action as per MSETCL Co.'s rules will be taken.
17. In case of halt is other than the place of headquarter, the driver should arrange on his own. The company on this account will not pay any extra amount other than halting charges.
18. During the idle period of vehicle i.e. beyond normal working hrs. of vehicle as specified by the officer in charge of the vehicle, the availability of driver with his address, phone no. if available must be intimated to the vehicle in charge invariably, so as to utilize the vehicle at time of emergency work if any.
19. The vehicle must play on all type of roads. The condition of all the tyres fitted to the vehicle shall be good. A good and serviceable stepney tyre should be provided in the vehicle.
20. If the particulars vehicle allotted against this order is off the road for longer/shorter duration for major /minor repairs, the other vehicle of similar condition shall have to be given as the replacement on the same terms and conditions of the order having necessary RTO Tourist permit along with all statutory taxes paid. If you fail to do so, arrangement, if made by MSETCL by other vehicle, the charges whatsoever paid will be recovered from your bill other than penalty clause.
21. The driver will not be permitted / allowed to carry any outside passengers, luggage etc. when the vehicle is used under MSETCL's work.
22. You will have to display the board on the vehicle stating "EXCLUSIVELY FOR BONAFIDE USE OF MSETCL." The same will have to be wiped out on expiry of the contract period.
23. However, the per day rate will be treated for 10 hrs. & extra charges will be paid per hour, however either halting charges whichever is less will be paid as per terms and conditions. The starting and end Km should be recorded daily in maintained log book as headquarter in vehicle diary duly signed by the authority using the vehicle.
24. If the order is not executed completely and satisfactory, it will be treated as canceled and the work will be done from other agency even at higher rates & the difference in the rates will be recovered from your pending bills if any or S.D.
25. **Penalty:-** If the hired vehicle is not made available on any working days without intimations and without Convincing reasons by you, payment should not be made for same day and Rs.100/- per day penalty will be charged to you.
26. In case of difference of opinion about any interpretation of any clause or term and condition arising during the period of the contract the decision of the undersigned will be final and binding on you.
27. **COURT:** -Dispute if any will be subject to the jurisdiction of Pune District Court.
28. The undersigned reserves right to alter, modify or cancel the above order at any stage if found necessary.
29. The jurisdiction for tour will be within Maharashtra state.
30. The M.S.E.T.C.L's general, technical and commercial conditions for work contract are also applicable and will be binding on you.
31. The undersigned reserve the right to accept or reject the order without assigning any reason thereof.
32. **Agreement:** - As per rate you have to enter into contract agreement on stamp paper costing Rs. 500/- (Rs. Five hundred only) for this contract within 14 days from the receipt of LOI, the cost of stamp paper is to be borne by you
33. The T&P should be transported to & fro from control room to yard on the instruction of Incharge whenever required.

34. As per GR 'शासननर्णयक्रमइवाधो-२०२१ /प्र. क्र . २५ / ताक्र४नन. २९/१२/२०२१' Government is promoting the use EV over the use of conventional fuel i.e. Diesel/petrol. Hence EV or vehicle running on fuel other than diesel/petrol will be preferred.

Thanking you,

Encl: Schedule A

Sd/-
Sanjaykumar Ramteke
Executive Engineer
400kV R.S.O&M Division, Lonikand-II

Copy s.w.r. to: - The Superintending Engineer, EHV O&M Circle, Pune.

Copy to: 1. The Dy. Manager (F&A), 400kV R.S. (O&M), Division, Lonikand-II
2. Notice Board

Schedule “A”

Sub: - e-Enquiry for hiring of Vehicle with fuel (Swift Desire or equivalent) for Executive Engineer, 400kV R.S. O&M Division Lonikand-II.

S.N.	Particulars	Rate in Rs	Quantity	Amount in Rs
1	Hiring of vehicle (Swift desire or equivalent - Including Diesel /Fuel, Oil, Driver charges, Maintenance of Vehicle & other charges etc.)			
a	Rate for 10 Hrs. per day including diesel up to 2000km	1,500.00	As per actual	As per actual
b	O.T. per hour (Over & above 10 Hrs.)	143.00	As per actual	As per actual
c	Night halt charges	150.00	As per actual	As per actual
d	Extra Km(above 2000Km)	10.00	As per actual	As per actual
Subtotal-I				
e	5% GST on Subtotal-I		As per actual	As per actual
Grand Total				6,00,000/-

Note: The estimated cost is amounting limited to Rs. 6,00,000/- including GST & all other charges & duties.

Sd/-
Sanjaykumar Ramteke
Executive Engineer
400kV R.S.O&M Division, Lonikand-II

Documents required:

S.N.	Documents required	Attached Yes/No
1	Certificate of Registration	
2	Valid RTO Permit Copy	
3	Certificate of Taxation (upto date tax must be paid)	
4	Valid Insurance certificate	
5	Valid PUC Certificate	
6	Valid Vehicle Fitness certificate	
7	PAN & ADHAR Card Zerox	
8	Professional Tax Registration of current year	
9	Proof for GST Registration	
10	Shop Act License/NOC of Grampanchayat	
11	Valid driving license of the driver	

Form to be filled by bidder

Form for quoting % rate for item included in Schedule 'A'

Name of work: e-Enquiry for hiring of Vehicle with fuel (Swift Desire or equivalent) for Executive Engineer, 400kV R.S. (O&M) Division, Lonikand-II.

Estimated Cost: Limited to Rs. 6,00,000/- including GST.

I am ready to execute the work to _____% Above (In words _____) the estimated cost.

Or on _____% Below (In words _____) the estimated cost or on **AT PAR** of the estimated cost.

Date:

Signature of Bidder:

1. If the percentage variation is more than 5% detail justification of rate analysis should be submitted along with your offers.

FORMAT OF AGREEMENT
(Submitted by successful bidder after LOI)

This agreement made at **Pune** on dtd. _____ between M/s. _____ (here in after referred to as 'the Contractor' which expression unless excluded or repugnant to the context shall include its successors or permitted assigns) on the one part and the Maharashtra State Electricity Transmission Co. Ltd. (hereinafter referred to as 'the Company' which expressing shall unless excluded or repugnant to the context include its successors or assigns) of the other part. Whereas **Executive Engineer, M.S.E.T.Co. Ltd., 400kV R.S. Division, Lonikand-II** invited offer according to the powers delegated to him as per rules **Work Order for**

_____ under EHV O & M Circle, Pune. Hereinafter referred to as the said work) in accordance with the terms and conditions. Specifications connected thereto have been accepted by the **Executive Engineer, M.S.E.T.Co. Ltd., 400kV R.S. Division, Lonikand-II** on behalf of the 'Company' being the Competent accepting authority and in pursuance thereto a contract is included with 'the Contractor' on the terms and conditions specified in the rate order bearing reference. **W. O. No: EE/RS/Div/Lonikand-II/Tech./_____ dtd. _____** and more exhaustively described in the printed booklet,' Original Tender and contract for _____ and connected schedule thereto forming part of the tender documents submitted by the contractor.

NOW THIS AGREEMENT WITNESSETH AND ITS IS HEREBY AGREED AND DECLARED AS UNDER :

In consideration of the value of the (Work's contract) viz. **Rs. _____/- (Rupees _____ only)** placed with Contractor on terms and conditions specified in the contract. The contractor hereby covenants with '**The Company**' that he shall and will do and perform all works and this under the contract mentioned and described under the said specifications and also which are implied there from or may reasonably be necessary for the due completion of the '**said work**' within and at such time and in such manner and subject to the terms and conditions and stipulations contained and applicable in this contract and '**the Company**' shall arrange to pay the contractor, all the sum of money as and when due and payable to the contract under the provisions of this contract.

AND DECLARES FURTHER THAT

The contractor shall hereby undertake the said works **Work Order for**

_____ under EHV O & M Circle, Pune. their works in a complete and its manner as more clearly described under the scope if the work together with all auxiliary and connected works under this contract. The Contractor shall indemnify 'the Company' from all claims against any

injury caused to any person whether workmen or not, while in or upon the works of the site and' The Company' shall not be found to defend any claim brought under the "**The Workmen's Compensation Act**" and The Contract shall be liable for all such claims as more clearly described in the several conditions of contract. The validity of this agreement shall stretch over the entire period of the said contract, including authorized/approved extensions, if any from the date of its issue.

For M/s. _____

Proprietor
Signature of the Contractor

Duly constituted for and on behalf of the contractor in the presence of

	Full Name	Signature	Designation
1)	_____	_____	_____
2)	_____	_____	_____

Signed and delivered by

Executive Engineer
400kV R.S. Division, Lonikand-II

in the presence of

	Full Name	Signature	Designation
1)	_____	_____	_____
2)	_____	_____	_____