

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

Superintending Engineer EHV Project. Circle, 132 kV Harsul S/s premises,  
2<sup>nd</sup> Floor, Block No. 204, Chhatrapati Sambhajanagar – 431 001 Phone : 2334483 (O), 2331441 (P),  
Email ID : [se2600@mahatransco.in](mailto:se2600@mahatransco.in); [sseprojectsabd2600@gmail.com](mailto:sseprojectsabd2600@gmail.com)

No.SE/EHV/ PCA/A'bad/Tech/No.

**No 0 1 3 9 4**

Dt. **0 4 OCT 2024**

**E-Enquiry**

To,

-----  
**Subject : E-Enquiry for hiring of Air conditioned LMV (Bolero / Tata Sumo or Equivalent vehicle) along with fuel and Driver for Assistant Advisor ( Right of Way and Land Acquisition ) at the Office of The Superintending Engineer, EHV Project Circle, Chhatrapati Sambhajanagar.**

Dear Sir,

Sealed & Superscribed Quotations are invited so as to reach this office on or before 11.10.2024 up to 17.00 Hrs for Hiring of LM Vehicle (Tata Sumo or Equivalent vehicle) alongwith & Driver for Assistant Advisor ( Right of Way and Land Acquisition on per day basis at the office of the Superintending Engineer, EHV Project Circle, Administrative Building, 132 kV Harsul S/s premises, 2<sup>nd</sup> Floor, Block No. 204, Chhatrapati Sambhajanagar – 431 001, MSETCL, Chhatrapati Sambhajanagar as per Schedule 'A' with following terms & conditions.

**TERMS & CONDITIONS :**

1. The quotations are to be submitted to the office in the name of “Superintending Engineer, EHV Projects Circle, MSETCL, Harsool, Chhatrapati Sambhajanagar ” subscribing on the envelope the date and with writing “QUOTATION FOR HIRING OF VEHICLE ” with following documents.
  - a) Vehicle registration certificate (RC book)
  - b) Valid Taxi permit
  - c) Valid Insurance certificate
  - d) Valid PUC certificate
  - e) Valid Vehicle Fitness certificate
  - f) Valid Certificate of Taxation with tax paid receipt
  - g) PAN No. of Vehicle Owner / Agency
2. The rate should be inclusive of all taxes like GST etc. or taxes should be mentioned separately.
3. The offer must be valid up to 60 days.
4. The rates should be quoted both in figures & words.
  - a) The applicability of GST alongwith GST number or otherwise should be clearly metioned in offer, otherwise rate should be considered including GST.
  - b) The L-1, bidder will be decided based on including all costs & GST, if applicable to the bidder. Order will be placed with bidder having minimum financial burden (including GST if applicable) to the Company.
  - c) The Toll charges will be paid by MSETCL.
  - d) The rates mention in quotation are valid for twelve months from date of engaging of vehicle .

- e) Income tax at source as per rules will be deducted from bill as per prevailing rates.
- g) The work is to be carried out under the Jurisdiction of EHV, Project Circle, Chhatrapati Sambhajinagar (Marathawada Region). However, the vehicle may be utilized anywhere in Maharashtra depending upon official work of concern user.

**5. Signing of Contract:**

Within 5 days from date of the receipt of work order / LOI the contractor / agency will have to execute an agreement as per provision of "Mumbai Mudarank adhiniam 1958 CL.34" with requisite stamp duty (Stamp paper not less than Rs. 500/-) before engaging of vehicle.

You will have to sign an agreement with MSETCL regarding abiding with all the terms and conditions of this order on a non judicial stamp paper. The matter to be printed on the stamp paper will be provided to you by this office. The necessary stamp duty & bond paper for the agreement shall be borne by the Contractor.

- 6. All the documents of this enquiry, Schedule 'A', and above accompanying documents shall bear the authorized signature of the Bidder, failing which the offer will be liable for rejection. The decision in this regard will be taken by undersigned.
- 7. The due date is on or before 17:00 hrs of Dt.11.10.2024 & will be opened on the same day if possible.
- 8. The undersigned reserves the right to reject any or all quotations without assigning any reasons thereof.

**9. Other Terms and Conditions of the Contract:**

- a) The vehicle must have comprehensive insurance covering the entire period of contract. The renewal of insurance, PUC & other vehicle related documents etc. time to time is born by your cost. Also repairing cost of the vehicle including major and minor repairs puncture, oil, fuel & all other taxes & duties etc. will be borne by you. All payments such as penalty of RTO wrong parking penalty should be borne by you.
- b) In-charge of the vehicle: -The operating authority for hired vehicle will be, Superintending Engineer, EHV Project Circle, Chhatrapati Sambhajinagar. All the vehicle documents shall be made in order by you and to be shown to the Engineer -in -charge. Before accepting this order, you should produce all the relevant documents along with attested copies for verification to In-charge of the vehicle.
- c) **The vehicle must be in the name of the bidder / Owner, & no sub contract will be allowed.** All documents pertaining to the vehicle & vehicle insurance as per statutory requirements should be valid till the probable date of completion of the contract & the same should be always available with the vehicle and full responsibility in connection with all these documents will lie on you. All the documents should be valid till the expiry of the contract period.
- d) The vehicle must be spared for hire along with driver who is having valid license with minimum three years experience. The name & address of the driver should be submitted along with the offer. In case of change of driver, prior approval of the In-charge of the vehicle should be obtained.
- e) The vehicle must be kept at any substation or office as designated by the officer hiring of vehicle.



- f) **The monthly expenditures of hire vehicle are restricted to Rs.50,000 (Rs. Fifty thousand only) per month including of hiring charges, fuel cost & Taxes etc.**

The average consumption of the vehicle given on hire basis should be 12kms./Ltr irrespective of actual average of the vehicle. If the average consumption is less, the proportionate amount will be deducted from your bill. You will have to communicate the capacity of the diesel tank with the vehicle.

- f)
- g) If any tax deduction applicable will be deducted from your bill as per rule. The taxes like GST will be applicable as per privilege rates & rules circular issued by Govt time to time.
- h) **The entire contract is for 12 months or exhaustion of Contract value (including, Hiring Charges, Fuel, all Taxes & any other charges, etc.) whichever is earlier. The contract will be terminated in between by giving notice with forfeiting of S.D. & penalty, if the services are not found satisfactory. The contract can be terminated by the authority at any time, without assigning any reason thereof.**
- i) The normal duty hours will be from 09:30 hrs to 19:30 hrs. However, vehicle will be under MSETCL service for 24 hrs and may be required and utilized beyond the normal duty hours without any overtime and halting charges. The duty hours may change also in case of emergency & unavoidable circumstances. The vehicle will be utilized on working days except weekly off, if required on weekly off intimation will be given in advance. The vehicle can be utilized anywhere in Maharashtra depending upon official work of concern user. Also, in case of halt, no halting charges and overtime charges will be given to you.
- j) If the vehicle is not provided by the bidder for more than 1 day to Company, proportionate deduction will be made accordingly.
- k) If end user officer finds that, the vehicle cannot be utilized due to driver problem, certain defect / Accident or any other reasons in vehicle on duty on that day, the alternate arrangement will be made with driver by you, same type of tourist vehicle at your cost, by taking approval from concern user, if you fail to do so such absence of vehicle on duty shall not be consider for payment & over & above penalty will be applicable as per rule.
- l) The vehicle once hired by the Company should not be used for any other purpose or working during offdays & beyond duty hours.
- m) In a calendar month a maximum 1 day (excluding, weekly off days / official holidays) will be discounted for calculation of penalty. (However, payment for a day will not be made). However, if the vehicle is not available on duty for more than 1 day, payment will not be made for the absence period and the penalty at the rate of quoted rate per day will be charged from your bill.
- n) The model of the vehicle which is being hired should be latest & it should not be more than five (5) years old. If model of vehicle is more than 5 years old, the vehicle will be inspected by the undersigned or the panel of the authorized representative of MSETCL before placement of the order. If the vehicle not found as per our requirement you will have to provide another vehicle as per requirement otherwise, the undersigned may cancel the work order. Preference will be given to latest model. As per response of vendor, this condition may be changed by undersigned.
- o) In case of accident while the Vehicle is on duty with Company, the contractor shall be liable in case of court awarding any compensation amount to the person met with an accident, & the company shall not bear any responsibility in such matters. The Company will not be responsible for driver's liabilities such as accident



compensation, wages, accommodation & other facilities if any. All the financial liabilities arising out of accident shall be borne by the owner of vehicle as per the prevailing "Workman's Compensation Act".

- p) The owner/agency will be responsible for all risks that may arise during hiring period & vehicle operation.
- q) It will not be binding on the Company to provide parking space for the hired vehicle inside or outside the Company's premises after duty hrs.
- r) If owner of the vehicle wants any clarification regarding any terms of condition, he should approach in writing to undersigned before quoting the rates. After due date no clarification will be given and the decision of undersigned will be final and binding to all the vehicle owners quoting for said work.
- s) The Offer submitted should be unconditional.
- t) Undersigned reserves the right to reject any or all the quotations without assigning any reason thereof. Also reserves rights to add or delete terms during the contract period if found necessary.
- u) **Security deposit: -**  
The successful bidder will have to deposit the security deposit of 5% of the work order value within 7 days from the date of receipt of LOA / work order at the Office of the Superintending Engineer, EHV Project Circle, Chhatrapati Sambhajanagar. The entire security deposit will be refunded to you on satisfactory completion of contract period and as per availability of fund. In case break of contract from your side, before completion of contract period, the security deposit will be forfeited by the company.
- v) **Maintenance of vehicle: -** Timely maintenance of vehicle should be carried out at your cost including servicing of the vehicle of the vehicle so that the vehicle hired to us shall always be in perfect condition to run onroad. In case user officer finds that, the vehicle cannot be utilized due to certain defects, payment for that days shall not be made.
- w) **Driver: -** The driver engaged on hired vehicle put into company service should be preferably young, polite, obedient, with valid driving license, should have sufficient experience to drive the four-wheeler vehicle safely & carefully without causing any accident, attend duty in time with neat & clean uniform & should not having any kind of bad habits. Driver should know Marathi/Hindi language, traffic rules knowledge & writing entry in vehicle dairy sheet. If the officer using the vehicles find anything wrong with the driver, vehicle shall be immediately discontinued & vehicle treated not on duty & penalty shall be made at applicable rate.
- x) **Termination of contract: -**  
aa) The contract is liable for termination immediately or with 7 days prior notice from MSETCL side due to any following reasons. Frequent complaint from the concern officer using the vehicle (Oral or written).  
bb) Overall unsatisfactory services for prolonged period.  
cc) Non compliance of contractual terms & conditions.

y) **Payment terms: -**

The driver of the vehicle should maintain a diary recording the movements in KM run, timings etc. which should be got certified by the authorized officer of MSETCL daily. The agency must prepare monthly Bill in triplicate in the name of Superintending Engineer & submit to the EHV Project Circle & copy of Vehicle log book which will be scrutinized & the same will be approved by the Superintending Engineer, EHV Project Circle, Chhatrapati Sambhajanagar. The same bill will be forwarded to Account section for audit and effecting the payment. The payment will be made subject to the availability of the funds. Monthly Bill payment will be paid to your account in reasonable time and as per the availability. Payment will be made only for the days of

**SUBJECT : E-Enquiry for hiring of Air conditioned LMV (Boltro / Tata Sumo or Equivalent vehicle) along with fuel and Driver for Assistant Advisor ( Right of Way and Land Acquisition for the Office of The Superintending Engineer, EHV Project Circle, Chhatrapati Sambhajanagar.**

---

actual hiring of Vehicle for Company's use only.

**Not contained herein, all other Terms & Conditions of MSETCL for contracts will be applicable to this contract.**

**z) Jurisdiction:**

In case of difference of opinion, about interpretation of terms & conditions between Owner/Agency and MSETCL the decision of order placing authority will be final & binding on the Vehicle Owner / Agency. Also, any dispute arising out of your contract, it will be in the jurisdiction of Hon. Chhatrapati Sambhajanagar Court only.

**Encl:** 1. Schedule 'A'.

**(S.M. Suradkar)  
Superintending Engineer  
EHV Project Circle, MSETCL,  
Chhatrapati Sambhajanagar.**



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.,  
EHV PROJECT CIRCLE, CHHATRAPATI SAMBHAJINAGAR**

**Schedule 'A'**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Rate per Day in Rs. (including taxes)</b>
1	Hiring of 01 No. of air conditioner TATA SUMO or equivalent vehicle along with the Driver for Assistant Advisor ( Right of Way and Land Acquisition for the Office of The Superintending Engineer, EHV Project Circle, Chhatrapati Sambhajinagar.)	

Taxes if any :

**Special Condition :-**

- 1)The monthly expenditures of hired vehicle are restricted to Rs.50,000 (Rs. Fifty thousand only) per month including of hiring charges, fuel cost & Taxes etc.
- 2) The average consumption of the vehicle given on hire basis should be 12Kms./Ltr irrespective of actual average of the vehicle. If the average consumption is less, the proportionate amount will be deducted from your bill. You will have to communicate the capacity of the diesel tank with the vehicle.

The signature and/or seal of vendor



( S.M. Suradkar)  
Superintending Engineer,  
Project Circle, MSETCL,  
Chhatrapati Sambhajinagar.