 MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.	<b>MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.</b> (CIN U40109MH2005SGC153646) (GST NO 27AAECM2936N1Z2) <b>TECHNICAL DEPARTMENT</b>	
	Phone : (0257) 2270047 (O) Fax : (0257) 2270057 E-mail : cc5620@mahatransco.in	Executive Engineer, EHV Project Division, MSETCL, Near Old 132 KV Sub station Old MIDC, Ajintha Road, Jalgaon-425003.

No. EE/EHV/Project/JLG/Tech/ No.

No 00726

Date:- 26 NOV 2024

To

E-Enquiry

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**Sub: Hiring of Sedan Car Vehicle along with fuel & driver on per day basis for EHV Lines Project Sub-Division, MSETCL, Bhusawal.**

Dear Sir,

Sealed & Superscribed **Quotations** are invited so as to reach this office on or before **03.12.2024 up to 17.00 Hrs** for Hiring of Vehicle (Preferably Sedan class) along with fuel & driver on per day basis for EHV Lines Project Sub-Division, MSETCL, Bhusawal as per **Schedule 'A'** with following terms & conditions.

**Terms & Conditions:-**

- 1) While quoting the rates, the taxes if any, should be mentioned clearly & valid for entire contract period of 12 months.
- 2) Income tax at source as per rules will be deducted from bill as per the prevailing rates.
- 3) The Fuel, Engine Oil & other lubricants shall be arranged by you at your own cost. The payment for only fuel will be paid as per Sr. No. 02 of "Schedule-A".
- 4) The MSETCL will not be responsible for any kind of accident or damage during the hired period. All the financial liabilities arising out of accident shall be borne by the owner of vehicle.
- 5) The rates quoted shall be valid for 90 days.
- 6) Vehicle registration should be within **07 Years**.
- 7) Vehicle must be registered with Tourist Permit.
- 8) The responsibility of comprehensive Insurance, PUC, Tax, T-Permit & RTO formalities will be with vehicle provider. **The third-party insurance policy will not be accepted.**
- 9) The rates shall be quoted as per attached "Schedule-A". Rate for per day of hiring of vehicle shall be quoted at Sr. No. 01 and rate for Per Km of vehicle for fuel charges shall be quoted separately at Sr. No. 02.
  - a) The mileage per liter of the Diesel vehicle should not be less than **18 Kms/Ltr.**
  - b) The mileage per liter of the Petrol vehicle should not be less than **16 Kms/Ltr.**

- 10) The applicability of GST or otherwise should be clearly mentioned in offer, otherwise rate will be considered including GST.
- 11) The L-1, bidder will be decided on the basis of including all costs & GST, if applicable to the bidder. Order will be placed with bidder having minimum financial burden (including GST if applicable) to the Company
- 12) In a calendar month a maximum 1 day (excluding, weekly off days / official holidays) will be discounted for calculation of penalty (However, payment for a day will not be made). If the vehicle is not available on duty for more than 1 day, the penalty at the rate Rs.100/- per day, absent from duty will be charged from your bill
- 13) If bidder is traveling agency, then the original agreement between vehicle owner and travel agency may be submitted in Technical envelop.
- 14) The working hours will be normally from **09:30 to 18:45 hrs** on working days. However, in case of emergency, it will be required beyond 19:00 hrs or before 9:00 hrs & on holiday also.
- 15) Timely maintenance of vehicle should be carried out at your cost including servicing of the vehicle of the vehicle so that the vehicle hired to us shall always be in perfect condition to run on road. In case user officer find that, the vehicle cannot utilized due to certain defects, payment that days shall not be made.
- 16) Value of the work order will be limited to **Rs. 6,00,000/-(Six Lakhs Only)** along with fuel charges, all taxes & toll charges for 12 months and monthly expenditure limit shall not exceed **Rs. 50,000/-** including fuel charges, all taxes & toll charges etc. Toll expenditure will be borne by MSETCL.
- 17) Driver should be managed by vehicle owner. He should have valid license to drive such type of vehicle.
- 18) All the provisions under rules and laws regarding registration of vehicle should be borne by vehicle owner.
- 19) If it is found that vehicle is not giving satisfactory service, the contract is liable for cancellation after giving 24 hrs notice.
- 20) All other standard terms and conditions of the contract prevailing in MSETCL are applicable in the case.
- 21) Vehicle should be able to use on country roads also, where EHV Substation/line works are going on.
- 22) In case of failure of vehicle due to any reason, the vehicle owner has to provide another same type of vehicle on same rate & same terms & condition without any delay.


- 23) Vehicle owner will have to produce original valid registration/certificates required as per Motor Vehicle Act for verification at the time of opening of quotation or whenever demanded by MSETCL authorities.
- 24) With 07 days prior notice, the contract will be terminated, if departmental vehicle is made available by MSETCL for this office.
- 25) Prior notice of 01 month will be required if contractor want to terminate the contract during contractual period.
- 26) Quotation should be submitted along with all vehicle necessary documents.
- 27) Agency will have to pay Security Deposit @ 5% of the Contract value in the form of FDR/BG/DD. The said SD amount will be refunded after successful completion of contract period.
- 28) Agency will have to execute an agreement on **Rs. 500/-** stamp paper as per Mumbai Mudranka Adhinyam.
- 29) The vehicle shall have valid fasttag provided on vehicle.
- 30) The agency should time to time verify and renew all the vehicle-related documents; if expired the Vehicle Hiring bill for said period will not be paid and the contract will be terminated when such fact will come to the notice of the vehicle user or undersigned.
- 31) The agency shall maintain a minimum balance of Rs 1,000/- in the fast-Tag System documents for toll clearance. The reimbursement of toll will be made after submission of proof of deduction of amount from Fast-Tag system during MSETCL Tour in the monthly certified bill. If the penalty is levied by the Toll Road Operator or extra toll recovered Due to inadequate/ non-availability of Fast Tag System, the same will be recovered from your bills
- 32) **Driver:-**
  - i) The driver engaged by agency on hired vehicle should be preferably young, polite, obedient, with valid driving license, should have sufficient experience to drive the four wheeler vehicle safely & carefully without coursing any accident and should have knowledge of traffic rules. Also, he should have road route/parking etc. knowledge of city & other places, especially in Mumbai and Nashik.
  - ii) The driver engaged should not be more than 55 years of age or less than 18 years. He should be able to write, read & speak Marathi, Hindi, and English Language.
  - iii) The driver engaged shall attend duty in time with neat & clean cloth.
  - iv) The driver must observe all the etiquette and protocol while performing their duty and should not having any kind of bad habits (such as drunk in duty time).
  - v) The driver will be responsible filling up the vehicle Log Book etc. He will work under and report to the authority concern/vehicle user.
  - vi) The agency shall ensure good behavior from driver and they shall abstain from taking part in any staff union and association activities. You shall be responsible for indiscipline of driver provided by you and shall take care that he will not create any nuisance in the organization or misbehavior. In case driver does not satisfy the basic norms of good work and conduct/integrity, he/she should be removed by you immediately and suitable substitute should be arranged by you with immediate effect.



- vii) If the officer using the vehicle find anything wrong with the driver, the agency shall provide proper alternative driver otherwise vehicle shall be immediately discontinued & vehicle treated not on duty & penalty shall be made at applicable rate.
- viii) The vehicle & driver are expected to be available at the Headquarters during the entire contract period. Also, the mobile phone number is used by the driver for communication with the vehicle user/ MSETCL shall always be the live condition to avoid inconvenience to the vehicle user/ MSETCL authority.
- 33) **Payment terms and Vehicle logbook maintenance:-** The driver of the vehicle should maintain a diary recording the movements KM run, timings & fuel quantity etc. which should be got certified by the authorized officer of MSETCL on daily basis. The payment will be made subject to the availability of the funds at EHV Project Division Jalgaon.
- 34) In case of any dispute arising out of your contract, it will be in the jurisdiction of Jalgaon Court only.
- 35) Following valid documents (xerox) of vehicle shall be attached & submitted with the quotation;
- Registration Certificate.
  - Insurance Certificate.
  - T-Permit
  - Fitness Certificate.
  - PUC
  - Driving License
  - Tax Paid Receipt
  - GST Registration certificate (if any).
  - Experience Certificate (if any).
  - Bidder PAN card copy
  - Bank details of business owner/agency owner

Thanking You,

Yours faithfully,

  
Executive Engineer  
EHV Project Division  
MSETCL, Jalgaon

**Copy s.w.r.s.to,**

1. The Superintending Engineer, EHV Project Circle, MSETCL, Nasik.

**Copy to,**

1. The Manager, EHV Project Division, MSETCL, Jalgaon.
2. Add. Executive, EHV Line Project Sub-Division, Bhusawal
2. Notice Board.



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LIMITED**  
**EHV Projects Division, Jalgaon.**

**SCHEDULE 'A'**


**Sub: Hiring of Diesel Sedan Car Vehicle along with Fuel & Driver on per day basis for EHV Lines Project Sub-Division, MSETCL, Bhusawal.**

Sr. No.	Particulars	Fuel Type	Rate in Rs. (incl. GST If any)	Unit
1	Rate per day for hiring of Sedan Car excluding Fuel.	Petrol/Diesel		Per Day
2	Rate for Per Km for Fuel Charges	Petrol/Diesel		Per Kms

**In words: Rs:** Limited to **Six Lakhs Only per year** alongwith fuel charges, all taxes & toll charges. Toll expenditure will be borne by MSETCL.

Note :-

- The mileage per liter of the Diesel vehicle should not be less than **18 Kms/Ltr.**
- The mileage per liter of the Petrol vehicle should not be less than **16 Kms/Ltr.**

  
Executive Engineer  
EHV Projects Division  
MSETCL, Jalgaon.