



MAHA TRANSCO
MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.



Office of the Executive Engineer

Protection, Automation & Communication Division,
Block No. 5, New Admin Building,
MSETCL, Near Durgamata Mandir, Old Saikheda Road, Jail Road,
Nashik Road - 422 101
Email Id: ee5150@mahatransco.in

No.: EE/PACD/NSK/Tech/no. 504

Date: -17.12.2024

Sub : E-Enquiry for the work of calibration of various Instruments/ testing kits available at PAC Division MSETCL, Nashik.

Dear Sir,

Sealed and super scribed quotations are invited for the above work on item rate basis, so as to reach this office on or before 24.12.2024 up to 15:00 Hrs. You are requested to quote your reasonable rate for the above work.

Scope of Work: Calibration of various Instruments/ testing kits available at PAC Division MSETCL, Nashik to be done at NABL approved calibration laboratory.

The terms and conditions are as follows.

TERMS AND CONDITIONS: 1) The offer should be submitted in two separate sealed envelopes contained in one main envelope superscribed with the subject.

Envelope 1: Should contain associated documents/Certificates/proof of qualifying pre requisite Brochures, attested certificate etc. such as,

1. Proof of GST registration
2. Photo copy of PAN card
3. Valid shop act & establishment registration.
4. The experience certificate of similar work of calibration of various instruments/testing kits.
5. Latest GST return
6. Latest IT return

If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office. Payment will be affected for valid period only.

Envelope 2: Price bid documents:

1) This should contain only price bid in given schedule-A, not in any other format. Details of the instruments/testing kits with make and qty is provided in Schedule-A. After verifying full documents /certificated pre-qualification as above in envelope 1, if it is found that, bidder fulfills the desired prerequisites, envelope 2 will be opened. If the same is not meeting the prerequisites, Envelope 2 shall not open.

2) Quotations with incomplete details submitted without sealing & signature or superscripting not submitted in prescribed format etc. are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation' such conditional offer shall be liable for rejection.

3) The right to place an order for part or to cancel any or all quotations without assigning any reasons is reserved with this office only.

- 4) Validity period of offer should be not less than 60 days from the date of submission of offer.
- 5) Agreement: An agreement is required to be executed by bidder with the company on stamp paper of Rs. 500/- containing all above terms & conditions of the order before its execution. The cost of the stamp paper should be borne by you.
- 6) Security Deposit: -The contractor has to pay the security deposit of 10 % of the estimated amount OR of the quoted amount whichever is higher, at EHV O&M Division MSETCL, Nashik within 07 days from issuing of LOI.

The security deposit can be paid by Cash/ NEFT/RTGS/Online payment/DD/BG/FDR in favor of Executive Engineer, EHV O&M Division, MSETCL, Nashik . In case of DD/BG/FDR, the validity shall be up to 90 days from the due date of completion of work.

The security deposit will be refunded within 90 days from the date of completion of work and by obtaining NOC from competent Authority and if applied within 03 months after the work completion date.

Please note that the % of security deposit clause of the work order may vary as per rules and guidelines issued by MSETCL/Government from time to time and same will be binding on you.

7) Period of work order: The total scope of work as per Schedule 'A' shall be completed within 60 days from the date of start of work.

8) There should not be any damage to the kit during execution of calibration work. Any damages to the equipment shall be made good by the contractor from his pocket except normal wear and tear.

9) PENALTY / LIQUIDATED DAMAGES:

A) Delay in execution of work: If the contractor fails to complete the work in all respect in stipulated time as mentioned above, he will be liable to pay penalty at rate of ½ % per day subject to maximum limit of 10% of the total value of the work order.

B) Performance of work: During the contract period, if it is found that performance of work is unsatisfactory, the contract is liable for termination by giving 3 days prior notice and at contractor's entire risk and the security deposit paid by contractor shall be forfeited.

C) Delay in starting the work: If it is found that the contractor fails to execute the agreement / Pay the Security Deposit / start the work within stipulated time period, the contract is liable for termination by giving 3 days prior notice and at contractor's entire risk and the EMD paid shall be forfeited.

10) **OPERATING OFFICER:** - The Executive Engineer will be operating officer.

11) **PAYMENT TERMS:** 100% payment will be done after the work completion and on the submission of Tax Invoice in triplicate form.

12) **MODE OF PAYMENT:** The payment will be disbursed vide RTGS / NEFT by Division office.

13) **DEDUCTION OF TAXES:** Statutory taxes as per rule may be deducted from the contractor's bill, as applicable.

14) **TRANSPORTATION:** All the Instruments/ testing kits to be collected from PAC Division Nashik for calibration purpose and after completion of work, same kit to be delivered at PAC Division Nashik at your own cost.

15) **RECOVERY:** Whenever any recovery towards losses/damages/shortages etc. is applicable; the same shall be recovered from contractor's bill, as assessed by the owner or his representative / operating officer / Engineer-In-Charge. Recovery other than mentioned in work order placed to successful bidder will be done after consent of both parties.

16) **SUBLETTING THE CONTRACT:** The contract or any part thereof shall not be assigned, transferred, or sublet without the prior written permission of the undersigned. Even if such permission is granted, it shall be responsibility of the principal contractor to whom the work order originally issued to execute the works as per the terms of the contract.

17) **JURISDICTION:** All disputes, differences related to the tender contract shall be subject to the exclusive jurisdiction of NASHIK District Court.

18) **LOSS OF MATERIAL:** You will have to keep your material in safe custody at your end. The MSETCL will not be responsible for the loss of the material kept at MSETCL's site. The accommodation for your staff will not be provided by the MSETCL.

19) **Idle LABOUR HOURS:** In case of suspension of work or delay in work due to any reason or stay order of the Court of Law etc., **no compensation will be paid by the MSETCL against idling of labours / idling of machinery etc., during the period.**

20) In case of any dispute whatsoever, regarding interpretation of the terms and conditions, or quality, the decision of the Executive Engineer, PAC Division, MSETCL, Nashik will be final and binding on the contractor.

21) Notwithstanding anything stated here, all other Standard Terms and conditions prescribed by MSETCL, regarding supply and works, which are not specifically stated here, are also applicable to this contract and shall also form a part of the contract and shall be binding on the successful bidder.

22) The undersigned reserves right to **Accept/Reject/Cancel** the above tender without assigning any reasons thereof. In case irrelevant documents are found attached the bidder may be liable for rejection which may please be noted.

Thanking you,

Yours faithfully,

Encl: As Above (Schedule A)

- Sd-

(S. Iyer)

**Executive Engineer
PAC Division, MSETCL, Nashik**

Copy s.w.rs to:

1. The Chief Engineer, EHV PC O&M Zone, MSETCL, Nashik
2. The Superintending Engineer, EHV PAC Circle, EHV O&M Circle, MSETCL, Nashik.

Copy forwarded to:

1. Executive Engineer, EHV O&M Division, MSETCL, Nashik

Copy to :-

1. All Units Heads under PAC Division, MSETCL, Nashik.
2. The Dy. Manager (F&A), EHV O&M Division, MSETCL, Nashik

Schedule- A

Calibration of Kits.

S.N.	Particular	MAKE	Qty.	Ex Work Rates (per unit)	Rate with GST (per unit)
1	Clamp On Ground / Earth Rest. & Leakage Current Tester	MECO	1		
2	Analog Multimeter	MOTWANE	1		
3	T/F Ratio Meter (Analog)	SEV	1		
4	Relay testing Kit	Omicron	1		
5	Winding Resistance Meter (Digital)	DV Power	1		
6	Megger	Megger	1		
7	Riken Megger	Riken	1		
8	Turns Ratio Meter	Motwane	1		
9	Analog Multimeter	Phillips	1		
10	Omicron Relay Testing Kit	Omicron	1		
11	Transformer Turns Ratio Kit	Motwane	1		
12	Power Quality Analyser	METRAL	1		
13	Digital Multimeter	MOTWANE	1		
14	ZERA, 3ph Power Source	ZERA	1		
15	Earth Resistance & Leakage Current Tester	MECO	1		
16	Multi meter	Rishab	1		
17	SFRA Kit	Megger	1		
18	Zera Kit	Zera	1		
19	C & Tan delta measurement kit	Doble	1		
20	Automatic Relay Testing Kit	Omicron	1		
21	Transformer Turns Ratio Meter	Motwane	1		
22	Relay Test Kit	ISA	1		
23	Digital Clamp Meter	MULTI make	1		
24	Clamp Meter	Multi	1		
25	Clamp Meter	Multi	1		
26	Digital Clamp meter	MOTWANE	1		
27	Digital Clamp meter	MULTI	1		
28	Digital Clamp meter	MULTI	1		
29	Digital Clamp meter	MOTWANE	1		
30	ACA Leakage Tester	LUTRON	1		
31	Clamp Meter	Motwane	1		
32	AC Clamp Meter	MULTI	1		

(S. Iyer)
Executive Engineer
PAC Division, MSETCL, Nasik