

# MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.



AREA LOAD DESPATCH CENTRE, AMBAZARI  
Office of The Superintending Engineer  
Load Dispatch Centre, Ambazari, MSETCL,  
8th mile, P.O. Wadi, Amravati Road,  
Nagpur- 440023

Tele.: 07104-220611, 221242 Website: www.mahatransco.in  
Email: sealdc8100@mahatransco.in



Date: 19/12/2024

NO: SE/ALDC/NGP/TECH/ 0553

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Enquiry

Subject: - **Work of Preparation of New Guard Room at ALDC Ambazari, Nagpur.**

Dear Sir/ Madam,

Please quote your lowest rates for work of Preparation of New Guard Room at ALDC Ambazari, Nagpur. The quotation may please be submitted in a sealed envelope super scribed “**QUOTATION FOR work of Preparation of New Guard Room at ALDC Ambazari, Nagpur**” so as to reach this office on or **before 02/01/2025**. In case of hand delivery, quotations should be handed over to the receipt clerk of this office.

## Terms and Conditions

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#### Scope of Works:-

- a) The quotations shall be submitted as per the specification in Annexure “A” and Annexure “B”.
  - b) The contractor may inspect the works to be carried out at our premises of ALDC Ambazari, Nagpur.
  - c) Submission of the quote implies that these conditions of inquiry have been read by the contractor and is aware of the scope of the works. The final acceptance of the offer rests with the Superintending Engineer, ALDC Nagpur who reserves the right to accept or reject any or all quotations without assigning any reason therefore.
- 1) **Submission of Quotation**
    - a) The quotation received within the stipulated date and time will be opened at the office of Superintending Engineer, ALDC, Ambazari, Nagpur.
    - b) Quotation received in open covers/letters/fax/telegram/email will not be considered.
    - c) The quotations received after the stipulated date and time or quotations received with conditions Will not be accepted. Quotations not submitted in the prescribed format will be rejected. Quotations, which propose any alternations in the conditions specified, will be rejected.
  - 2) **Validity of Quotation:** - The quotation shall be valid for a period of 60 days from the date of opening of the quotations. The rates shall be treated as firm during this period.
  - 3) **Quality of works executed:** - The material if required to be used while executing the work shall be of good quality and as per directed by Engineer In charge.

**4) Rates :-**

- a) The rates shall be firm and shall include all applicable taxes. Any variation in the taxes duties, levies etc. during the period of contract shall be to the account of contractor. The rates quoted shall be all inclusive of taxes. The contractor should note this while quoting the rates. The price shall be quoted in both figures and words.
- b) The successful bidder shall submit the copy of PAN Number details. No representation for the enhancement of the prices of the accepted offer or alteration of the terms and conditions will be entertained until the work is completed.

**5) Completion of work :-**

- a) The successful bidder shall complete the works as per Annexure "A" within 60 days after receiving the work order.
  - b) The contractor for any reason, whatever, withdraws the quotation after it is accepted or become unable or fails to execute the orders within stipulated period; ALDC Ambazari shall be at liberty to cancel the order forthwith.
- 6) Penalty: -** The penalty for not doing the work in stipulated period will be ½ % per week upto maximum of 10 % of the total value of the order and same shall be deducted from the bill.
- 7) Experience: -** Completion of work order for the same type of works/electrical related works carried out should be submitted. Also, submit the Pan Card copy & GST certificate.
- 8) You will have to bring all T & P and Labours for attending the work. Nothing will be provided by this office.**
- 9) Accident: -** You will have to ensure the safety of Labours assigned for the works. The contractor shall be responsible for all accidents caused to his men during execution of works and shall have make good the losses at his/their own cost. MSETCL will not be responsible for any accident (Fatal or non-fatal) or injury to the personal of the agency or any financial implication arising there from.
- 10) Contractor's Employee:** Agency shall employ and provide onsite only such employees who are skilled and experienced for execution and supervision of above works. Supervisor to be appointed for supervision of said works.
- 11) The contractor himself will be responsible for all damage/theft & losses to Company's property & any loss/damage/theft occurred will be made good by him, failing which cost as determined will be recovered from him.**
- 12) Security Deposit: -** You will have to pay 5 % of order value as Security Deposit in cash/DD before execution of the order.
- 13) Agreement:** As per rule of MSETCL & Erstwhile MSEB you (the proprietor of firm) will have to enter into an agreement with the company for the above works as early as possible and within 15 days from date of receipt of order and until such agreement is executed with the company, the company shall not be liable to pay nor you shall be entitled to claim any amount due for payment, if any under this contract. The cost of stamp paper Rs.500.00 value shall be borne by you
- 14) Payment: -** The full payment after deduction of applicable statutory levies will be made by this office within 30 days of receipt of bill, by crossed account payee cheque for which the contractor shall send bills in triplicate giving the reference number of the work order.
- 15) Claims: -** If the works carried out is not found satisfactory and to the required specification. ALDC shall have right to totally reject the work. The contractor shall be responsible for rearranging the execution of works to the satisfaction of Engineer in charge, at his cost.
- 16) The other levies Income Tax & WCT will be deducted as per MSETCL rules.**

Thanking you

Yours Faithfully

**-Sd-  
Superintending Engineer,  
ALDC, Ambazari, Nagpur**

**Copy to: -** Manager (F&A), ALDC Ambazari

**SCHEDULE "A"**

Subject: **Work of Preparation of New Guard Room at ALDC Ambazari, Nagpur.**

Sr.No	Particulars	Quantity.	Per Unit Rate.	Amount (Rs.)
1	Work of Supply and Erection of Guard Room 8x10 Feet at Entrance Gate, 2x2 Pipe structure, 10 mm Bisoi sheet inside Liner sheet outside 4 Feet high from ground floor			
2	GST @ 18%			
3	Total			

## Annexure “B”

**Subject:** Work for the Construction of Guard Room at Entrance Gate.

**Dimensions:**

- Guard room size: **8 feet x 10 feet**
- Total floor area: **80 square feet**

**Scope of Work:**

1. **Structural Frame:**

- Material: **2x2-inch MS (Mild Steel) pipe.**
- Thickness: **As per standard IS code for structural stability.**
- Welding and joints: Properly welded joints for durability and strength.
- Anti-rust coating: Apply **primer and two coats of enamel paint** on the frame.

2. **Flooring:**

- Material: **Concrete flooring** (optional, if not provided, should be specified in the quotation).
- Height from ground: **4 feet**, including base preparation.

3. **Wall Paneling:**

- Inside panel: **10mm Bison sheets** (cement bonded particleboard).
- Outside panel: **4 feet high sheet cladding** from the ground with **linear sheet (e.g., GI sheet).**
- Insulation (if required): Option for thermal or acoustic insulation between inner and outer panels.

4. **Roofing:**

- Material: **GI or PPGI sheet** (matching the outer sheet for uniformity).
- Slope: Ensure proper slope for rainwater drainage.
- Insulation: Option to include insulation material beneath the roof.

5. **Doors and Windows:**

- Door: **MS frame with suitable locking mechanism**, cladded with Bison sheet and linear sheet (dimensions to be specified).
- Windows: **Sliding or fixed windows**, framed with aluminum/MS, fitted with glass or acrylic sheets (dimensions to be specified).

6. **Paint and Finishing:**

- Inner walls: Paint with **waterproof and weather-resistant emulsion.**
- Outer walls: Coating with **weather-resistant paint** for the sheet.

7. **Utilities (if applicable):**

- Provision for **electrical wiring** with necessary fixtures (lights, fans, sockets).
- Space for installation of **security equipment**, if needed.

**Material Details:**

1. MS Pipe: **2x2-inch, standard gauge.**
2. Bison Sheet: **10mm thick.**
3. Linear Sheet: **Standard GI or PPGI**, 4 feet height.
4. Paint: **Weather-resistant, anti-corrosion coating.**
5. Welding Rods: **High-quality rods for structural welding.**