

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
CIN NO-U40109MH2005SGC153646

Executive Engineer, MSETCL, EHV O&M Dn., Sangli
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EE/EHV O&M/DN/SGL/T/No. 1544

Dated 19/12/2024

Subject: - E- Enquiry for Supply of Office Furniture for various S/Stns & Office under EHV O&M Division, Sangli.

1. Detail

1.Enquiry No.	E-Enquiry
2. Name of the Work	Enquiry for Supply of Office Furniture for various S/Stns & Office under EHV O&M Division, Sangli
3.Date for download of Tender documents	From 20 /12/ 2024 to 26/12/2024
4. Date for online submission of Tender Documents	On or before 26/12/2024 up to 5:30pm
5. Date & Time (Hrs.) for online opening of Tender Documents.	a)Technical Bid Opening:- 27/ 12/ 2024 at 11:00 Hrs onwards; if possible b)Commercial Bid Opening:- 27/12 /2024 at 14:00 Hrs onwards; if possible
6.Tender Amount	Rs. 2,49,546/-Including of GST
7. EMD Amount	NA
8. Tender Fees	NA

TOR. **Following documents should be attached with the quotation

- 1) Valid Shop Act License / Manufacturer / Authorized dealer.
- 2) GST Registration, if applicable,
- 3) PAN CARD document.

2. SCOPE OF WORK:- Supply of Office Furniture for various S/Stns & Office under EHV O&M Division, Sangli. Enquiry for by the Contractor and accepted by the competent Authority, duly authorized in that behalf by the company at rates and delivers to the place at or within the time specified and without any extra charges or expenses to the company whatsoever other than those mentioned in the accepted tender. Work should be done as per scope of work in Schedule "A". The material procured should be as per MSETCL Standards.

3. COMPLETION PERIOD :- Work should be completed within 60 days.

4. VALIDITY OF OFFER :- The offer should be valid for our acceptance for a period of 90 days from the due date of opening.

5. OPERATING AUTHORITY :- The Executive Engineer EHV O&M Division Sangli.

6. CONSIGNEE :- Dy. Manager HR, EHV O&M Division, Sangli

Please offer your reasonable rates for the subjected work as per Schedule 'A' given below. The scope of work is also mentioned therein.

SCHEDULE 'A'

Sr. No.	Description	Unit	Rate/unit	% GST
1	Executive office table I-shape (Size-9x7x2.5)	No		
2	Fiber Chair (I rest)	No		
3	Office Table MS stand/ wooden top (Size: 5X3)	No		
4	Office Table MS stand/ wooden top (Size:4X2)	No		
5	Revolving Chair (zebra lining)	No		
6	Executive Revolving Chair / Highback (belly)	No		
7	Employee Cupboard Locker 12 Compartment	No		
8	Office Cupboard With Locker(size: 6.5X3)	No		
9	Box File Rack (4X6)	No		

Note:-Rates shall be quoted including all Taxes & should be delivered at EHV O&M division Sangli/Concerned Office.

Encl. 1) Annexure "S"

Yours faithfully,

SD
**Executive Engineer,
M.S.E.T.C.Ltd,
EHV O&M Dn, Sangli**

ANNEXURE (S)

GENERAL TERMS AND CONDITIONS

1. ADDITIONS / ALTERATIONS PROHIBITED:

Enquirers/Tenderers shall not make any additions, alterations/changes in the tender form & the conditions of tender and supply including the description, specifications of material mentioned.

2. ACCEPTANCE OF QUOTATION:

The Company does not bind itself to accept the lowest of any Quotation nor will any reasons be assigned for the rejection of any Quotation on part of Enquiry. It is also not binding on the Company to disclose any analysis report on tender/samples. The Owner/Enquirer/Tenderer on his part binds himself to supply any item or items selected from his offer in part or whole at the option of the Company. The Company reserves the right to order out/procure any quantity in excess, to the extent of 50% or the ordered quantity.

3. SCOPE:

- i) This specification covers the technical details for the mention material requirement raised by this office. .
- ii) The offered material shall be complete with all components necessary for their effective and trouble free operation. Such components shall be deemed to be within scope of the Enquirer's supply irrespective of whether those are specifically brought out in this specification and/or commercial order or not.

4. SECURITY DEPOSIT:

The contractor should pay security deposit at the rate of 5 % of the value of the order within 7 days from the date of receipt of order. Security Deposit is payable by (a) NEFT (b) D.D. (c) BG from a nationalized/scheduled Bank. The S.D. will be refunded after satisfactory completion of the work/guarantee period if asked for.

5. SPECIFICATIONS: - The materials offered should strictly confirm to the specifications. The material should got approved from MSETCL representative before delivery. If the same is not confirming, then the whole lot will be liable for rejection.

6. DELIVERY PERIOD:

The time being essence of the contract, the supplier should strictly adhere to the delivery period. The delivery will be deemed to have been completed on the date of receipt of material at stores in case of door delivery. A postal transit period of 7 days will be allowed from the date of issue of this order.

7. DISPATCH INSTRUCTIONS:

The material shall be dispatched and consigned to the Executive Engineer. Material Received should be in good condition, Party should have to transport all the material at their own Risk.

8. BILLS:

Bidder/Enquirer/Tenderer will have to submit the GST Tax Invoice bills in triplicate indicating PAN No., GST No. Bank Details on Agency letter head & cancel cheque in the office of the Executive Engineer, EHV O&M Division, Sangli after completion of supply, Delivery Challan, Order No. GST registration No. etc for passing & payment of the bill. The payment will be made to the Supplier within reasonable time after receipt of material by the consignee in good condition.

9. PAYMENT:

Payment will be made after satisfactory delivery of material at EHV O&M Division, Sangli.

10. PENALTY :

In case the material not delivered in time, the supplier shall be liable for penalty @ ½ % of the price (Order value) per week delayed, subject to maximum of 10% reckoned on the contract value of such complete portion or section of the plant, equipment or material including the portion supplied which could not be brought in to commission due to any part thereof not being delivered in time. The penalty will be levied subject to force majeure conditions, for which documentary evidence will have to be produced to the satisfaction of the competent authority of the Board.

11. WARRANTEE/GUARANTEE:

The material to be supplied is guaranteed against the defective manufacturing workmanship for a period as mentioned in the respective annexure from the date of supply to MSETCL. If supplied material found to be faulty within warrantee/guarantee period, same should be replaced free of cost by the Tenderer. The Warrantee certificates for 12 Months shall be submitted by the bidder at the time of supply of material.

12. DAMAGES:-

If any damages occurs during the supply of material in the process of transportation, the same will be recovered from your bill or Security Deposit amount with market rate.

13. All local and other Taxes/duties etc., shall be paid by the Tenderer at his cost.

14. APPLICABILITY OF GENERAL CONDITIONS OF CONTRACT:

Notwithstanding anything stated here, the Board's General Terms & Conditions of Contract shall be applicable to the contract as far as they are applicable to your contract.

15. TERMINATION OF CONTRACT:

The undersigned reserves the right to cancel the contract, after giving due notice to you, in the event of the breach of contract in any respect or undue delay in execution of works /starting of the works.

16. In case of any dispute arising out of your contract, it will be in the jurisdiction of Sangli, District Court Only.

SD
Executive Engineer,
M.S.E.T.C.Ltd.
EHV O&M Dn,Sangli