



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.  
CIN No. U40109MH2005SGC153646  
EHV PROJECTS CIRCLE, KALWA

Office of the Superintending Engineer  
EHV Projects Circle, Kalwa  
Thane Belapur Road, MSETCL Complex, Airoli Naka, Navi Mumbai 400 708  
email: seehvckalwa@gmail.com / se7600@mahatrasco.in

Ref. No. SE/EHV/PC/KLW/Tech/ Dt. 02063

Date: 24 DEC 2024

### Enquiry

**Sub.:-** Enquiry for purchase of Various office chairs, cupboards, steel rack, table, etc. for Division offices of Kalwa, Kalyan & Circle office under EHV Project Circle Kalwa GAB for FY 2024-25.

Dear Sir,

Sealed quotations are hereby invited by this office for purchase of Various office chairs, cupboards, steel rack, table, etc. for Division offices of Kalwa, Kalyan & Circle office under EHV Project Circle Kalwa GAB for FY 2024-25.

Please offer reasonable rates for the subject work as per the enclosed Scheduled -A. The quotation should reach this office on or before 25.12.2024 at 12.30 hrs.  
Please note the following.

Quotation Starts Date	From Dt: 25.12.2024, 12:00 Hrs.
Quotation Submission Date	To Dt: 31.12.2024 up to 12:30 Hrs.
Quotation Opening of the Techno Commercial	Dt: 31.12.2024 at 13:00 Hrs.(if Possible).
Quotation opening of the price bid	Dt: 31.12.2024 at 14:00 Hrs.(if Possible).
Estimated Cost	Rs.4,97,525.48/- (Including taxes)
SD amount to be paid	10% of order Value
EMD Amount	Rs. 5000/- (Refundable)
Agreement amount	Rs.500.00

### TERMS AND CONDITIONS

1. Scope of work: -
  - a) Total value of the Enquiry is Rs 4,97,525.48 (Rs. Four lakhs Ninety Seven thousand Five hundred and Twenty Five and Forty Eight Paise only.) including GST.
  - b) Rates: The rates quoted should on firm and inclusive of material required, T&P labour, Taxes and installation.
  - c) Contractor shall be required to pay the EMD amount Rs. 5000.00/- at EHV Project Circle Kalwa on refundable basis with quotation.
  - d) Shall be supply of various office chairs, cupboards, steel rack, table, etc as per attached schedule A herewith and the rates should be filled up for the particulars of work in Schedule - B. The work is to be carried out as per instructions of MSETCL concerned authority.
  - e) Work Completion Period: Work should be completed within 30 days from the date of issue of LOA.
  - f) Bidder cannot sublet the work.

2. Security Deposit:

- a) Bidder will have to pay Security deposit at the office of Superintending Engineer, EHV Projects Circle, M.S.E.T.C.L., Kalwa or in the form of Demand Draft/Bank Transfer/FDR from of any schedule bank drawn in favour of "Superintending Engineer, EHV Projects Circle, M.S.E.T.C.L., Kalwa" only equal to 10 % of the value of the order and submit the same to this office within seven days from the date of receipt of work order. No interest will be allowed on this deposit. If on breach of contract during contract period, S.D will be forfeited without assigning any reason. The amount will be refunded after expiry of Guarantee period subjected to deduction, if any forfeited as per the terms and condition.
- b) Whenever there is paucity of funds, the priority of payments of bills of various agencies will be decided by the undersigned and all the rights in this regards are reserved with the undersigned and binding upon you. The contractor/Bidder is not entitled to claim any interest / compensation due to delay in their payments of bills on account of paucity of funds.
- c) The undersigned reserves the right to cancel the contract, after giving due notice to the contractor/Bidder, in the event of the breach of contract in any respect or undue delay in execution of work/starting of the work. If the contract is terminated because of the vendor, the security deposit will be forfeited.

3. Technical & financial Criteria:-

Technical Bid:

- a) The rates quoted should be inclusive of all the taxes & all allied material etc.
- b) The Quotations not confirming to the specifications as desired below are likely to be rejected.
- c) The Quotations should be properly sealed and superscripted with the Envelopes.
- d) The performance/experience certificate regarding execution of supply of furniture done not later than 5 year shall be issued by the officer not below the rank of Ex. Engineer in MSETCL or in outside firms not below the rank of Manager. The bidder shall also submit the copy of the work order mentioned in the performance/experience certificate.
- e) The bidder must have experience of having successfully completed similar works execution of supply of furniture done not later than 5 year shall be issued by the officer not below the rank of Ex. Engineer in MSETCL or in outside firms not below the rank of Manager during last five years (from the scheduled date of submission of tender) having similar completed works costing not less than the amount of each equal to 60% of the estimated cost in single order.
- f) The Bidder has to provide the certified office Furniture chairs & Table along with detail specification with price bid.
- g) Specification required for Executive HB Chair Premium: Attach the images of chairs
- h) Specification required for Executive LB Chair: Attach the images of chairs
- i) Specification required for office wooden table: Attach the images of table
- j) Specification required for Executive Visitors Chair: Attach the images of chairs
- k) Specification required for Steel Slot Angle Rack: Attach the images of Rack
- l) Specification required for Glass Tea Table: Attach the images of Tea Table
- m) Specification required for Godrej cupboard : Attach the images of cupboard
- n) Bidder must read/understand the material description mentioned in Schedule 'A'.
- o) Bidder must seen the reference images uploaded regarding requirement of chairs.
- p) Rates should be firm and should include all charges such as duties, all types of taxes (Including GST), etc. complete.
- q) The undersigned reserves the right to reject any or all quotations without assigning any reasons.
- r) Taxes, if any, should be mentioned extra, if not mentioned, it will be considered as inclusive of all taxes & charges.

- s) Income tax, Insurance, Labour cess, GST or any other taxes as applicable will be recovered from the bill on the total value of the work done as per the prevailing rates.

**Commercial:**

- a) The bidder should be registered under GST Act.
  - b) The Bidder should valid provide proof of registration of firm under Bombay shop & establishment act.
  - c) IT-returns of Assessment year 2021-22, 2022-23 & 2023-24.
  - d) Copy of PAN Card.
  - e) If any of the above documents are not applicable then submit undertaking for Eligible/ Non eligible documents list.
4. Taxes & Duties: - The rates are inclusive of all taxes, transportation & duties.
  5. The Bidders rate quoted should be in percentage (%) based on estimate cost. Rates should be valid for 30 days.
  6. Bidder requested to provide their product images in quotation documents.
  7. Inspection of material: - The sample of material should be got approved within a week of receipt of work order from the Executive Engineer /ADEE EHV Project Circle/Division Kalwa/Kalyan well in advance before actual delivery.
  8. Delivery Period: All the material will be supplied and installed within 05 days from the date of receipt of supply order. The material should be delivered as per Schedule -C Address at EHV Project Circle Kalwa office, EHV Project Division Kalwa office, EHV Project Division Kalyan office & their respective Sub-division offices as per as per instructions of MSETCL concerned authority. The specification of the material will be verified and approved by Executive Engineer /DyEE EHV Project Circle Kalwa well in advance before actual delivery. If the material not found correct as per our requirement, same will be rejected and you have to replace them free of cost. Accordingly work completion report to be collected from respective Division/Subdivision office after satisfactory delivery of material as per our requirement.
  9. For more clarity regarding material to be supplied, it is requested to refer the images attached in the Tender Document. If the material not found as per approved sample, same will be rejected and you have to replace them free of cost, within 10 days from delivery of material.
  10. Payment :100% payment will be made after satisfactory delivery of material at Circle Office and its respective division offices within, reasonable time period. The payment will be made by Cheque / RTGS at EHV Project Circle Kalwa.
  11. Bill : The bill of work as per schedule 'A' should be submitted in triplicate along with advance stamped receipt at EHV Project Circle Kalwa after satisfactory completion of work. Guarantee of material is must with the bill. GST tax Reg. No. & Pan No. should be quoted on bill including supporting vouchers after supply of material in good conditions.
  12. The MSETCL shall not be responsible for any delay in payment of bills if the supplier fails to comply any of the instruction given in this order:
  13. If agreeable to the terms and conditions of this order, you will acknowledge your acceptance within 7 days of receipt of this order, three days will be considered as transit period failing which it will be presumed that the order has been accepted by you.
  14. Submit the necessary supporting documents along with.



15. Material Specification: Material should be supplied as per order specification & defect if any should be removed replaced at your cost.
16. Company's Property: Any damage or loss to the Company's property due to your personnel negligence during the execution of the contract, you will have to make it good at your own cost.
17. Dispute: In case of any dispute arising out of your contract, it will be in the jurisdiction of Thane only.
18. T&P: All tools, plants & machinery required will have to be arranged by you free of cost.
19. Taxes, as applicable will be deducted from the bill.
20. Guarantee: In lieu of security deposit for Product Guarantee Should be submitted against quality of material & workmanship for 12 months and more from the date of completion of work. If any defects/ fault arises to be done within this period it will have to be repaired/ replaced free of cost by you and immediately. The Guarantee certificate should be submitted along with bills.
21. Booklet: The work shall be governed as per the Company's prevailing rules, the conditions and rules made under the Company's booklet of "Tender & Contract" for works, shall be applicable to this order also.
22. Penalty: In case, material is not delivered within stipulated time-period as specified in the order, you will be liable to pay a penalty to the Company @  $\frac{1}{2}$  % of the order value per week of delay up to a maximum of 10% reckoned on the total value of the order. Due consideration will be given in the levy of penalty of applied before due date of reason absolutely beyond the control of contractor for satisfaction of the competent authority or the MSETCL.
23. Other standard terms and conditions of MSETCL for supply orders will be applicable in this case also.
24. The above quotation will be finalize on the basis of requirement of specification only also the higher version configuration within the estimate cost will also be accepted.
25. Termination of Quotation:- The undersigned reserves the right to terminate this quotation/order at any stage without assigning any reason.
26. Bidder should not submit "Conditional offer", such conditional offer shall be liable for rejection.
27. If the bidder has any doubt regarding meaning of any portion of the enquiry conditions/ specification, he should get clarified from the office of the undersigned.
28. Dispute: In case of any disputes, the decision of the undersigned shall be final and binding on the bidder.
29. The MSETCL's general/Technical/Commercial condition for work contract are also application and will be binding on bidder, Right to reject any or all quotations without assigning any reason is reserved by the undersigned.
30. The manpower required for this job will have to be arranged by you.
31. All expenditure on material shall be borne by you.
32. Other standard terms and conditions of MSETCL. for order will be application in this case also.

**sub.:-** Enquiry for purchase of Various office chairs, cupboards, steel rack, table, etc. for Division offices of Kalwa, Kalyan & Circle office under EHV Project Circle Kalwa.GAB for FY 2024-25.  
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1. The Bidder have to submit contract agreement on Bond paper of **Rs. 500.00/-**.  
Notwithstanding anything stated herein, the M.S.E.T.C.L.'s General Terms and Conditions of Contract shall also be applicable to this work order.

Thanking you,

**Encl:** Scheduled -A, B & C.

  
(Pramod M. Bhosale)  
Superintending Engineer,  
EHV Projects Circle, Kalwa  


**Copy s.w.rs.to:-**

The Chief Engineer, Project Cum O&M Zone, Vashi.

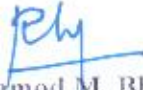
**Schedule A**

**Sub: - Purchase of Various office chairs, cupboards, steel rack, table, etc. for Division offices of Kalwa, Kalyan & Circle office under EHV Project Circle Kalwa GAB for FY 2024-25.**

Sr No	Service / Material No	Description of work	Unit	Qty	Unit Rate(Exclusive GST)	Final Amount Inclusive GST
1	500002791	<b>Cushion chair (Visitors Chair)</b> Office visitor chair with P.U handle with seat and back molded foams cushion with heavy gauge pipe frame with Powder coated finish. Guarantee-1year	EA	40	2965	1,39,948.00
2	500008900	<b>Godrej cupboard (78"x36"x19" 20G D &amp; 22G OP Steel Cupboard</b> 78"x36"x19" Steel Cupboard(Store Well) with 4 shelves making 5 compartment. Doors having 3 way locking system. Doors in 20G & other parts in 22 G steel sheets. Almirah Steel shelving cabinet with locker. Guarantee -1year	EA	1	9,300.00	10,974.00
3	500002799	<b>4'x2.5'x2.5' office wooden table</b> 4'x2.5'x2.5' Wooden Computer Table with office table, drawer unit, key board locker unit, CPU stand size	EA	4	6,541.95	30,878.00
4	500018822	<b>Executive Chair wt High Back ( Executive Revolving chair with handle with full foams cushion with molded cushion with heavy quality hydraulic with sinero system with chromium revolving stand.)</b> As per office requirement of chair - <ul style="list-style-type: none"> <li>• Guarantee period-1years</li> <li>• Chair included the pneumatic height adjustments upto 65mm, adjustable back rest support, Fixed armrest and fix back,</li> <li>• Backrest, seat and arm rest should be upholstered with Leatherette, Nylon Pedestal Base, Twin wheel castor material</li> <li>• Guarantee -1Years</li> <li>Steal double wheel.</li> <li>• High back metallic comfort arrangement with hydraulic lift facility.</li> </ul>	EA	6	10,169.49	71,999.99

5	500019263	<b>6.5'x3'x2' Steel Slot Angle Rack</b> File Rack 61/2X3X2 :- 1) Color: Gray 2) Height:- 61/2 ft 3) Material:- Mild Steel 4) Surface Finishing:- Paint Coated 5) Guarantee -1years	EA	4	10,175.42	48,027.98
6	500006721	<b>Glass Tea Table</b> Glass Tea Table (Glass center table with glass top with diamond polish border with fully p.c.finish)	EA	1	4970.34	5,865.00
7	500008051	<b>Executive Chair wt Low Back</b> (Executive revolving chair LB/MB with seat & back foam cushion with seat molded foam with handle with hydraulic system & sinero system.) seat & back made in foam covered by standard quality foam leather with handle cover PVC or cushion & in chromium plated, with revolving stands with wheels stand also in C/P with gas lifter & back recline Only"	EA	33	4,875.00	1,89,832.50
Total Amount (Including 18% GST)						4,97,525.48
<b>In words : Four lakhs Ninety Seven thousand Five hundred and Twenty Five and Forty Eight Paise only.</b>						

**Note:-** The rate offered should be inclusive of statutory payment & all other applicable Government taxes if any.

  
 (Pramod M. Bhosale)  
 Superintending Engineer,  
 EHV Projects Circle, Kalwa



**Copy to :-**  
The Sr.Manager ( F & A ) EHV Project. Circle, Kalwa

**Schedule B**

sub: - Purchase of Various office chairs, cupboards, steel rack, table, etc. for Division offices of Kalwa, Kalyan & Circle office under EHV Project Circle Kalwa.GAB for FY 2024-25.

Sr No	Service / Material No	Description of work	Unit	Qty	Unit Rate(Exclusive GST)	Final Amount Inclusive GST
1	500002791	<b>Cushion chair (Visitors Chair)</b> Office visitor chair with P.U handle with seat and back molded foams cushion with heavy gauge pipe frame with Powder coated finish. Guarantee -1years	EA	40		
2	500008900	<b>Godrej cupboard (78"x36"x19" 20G D &amp; 22G OP Steel Cupboard</b> 78"x36"x19" Steel Cupboard(Store Well) with 4 shelves making 5 compartment. Doors having 3 way locking system. Doors in 20G & other parts in 22 G steel sheets. Almirah Steel shelving cabinet with locker. Guarantee -1years	EA	1		
3	500002799	<b>4'x2.5'x2.5' office wooden table</b> 4'x2.5'x2.5' Wooden Computer Table with office table, drawer unit, key board locker unit. CPU stand size	EA	4		
4	500018822	<b>Executive Chair wt High Back (Executive Revolving chair with handle with full foams cushion with molded cushion with heavy quality hydraulic with sincro system with chromium revolving stand.)</b> <ul style="list-style-type: none"> <li>• Guarantee period-1years</li> <li>• Chair included the pneumatic height adjustments upto 65mm, adjustable back rest support, Fixed armrest and fix back.</li> <li>• Backrest, seat and arm rest should be upholstered with Leatherette, Nylon Pedestal Base. Twin wheel castor material</li> <li>• Guarantee -1 Years</li> <li>• Steel double wheel.</li> <li>• High back metallic comfort arrangement with hydraulic lift facility.</li> </ul>	EA	6		



5	500019263	<b>6.5'x3'x2' Steel Slot Angle Rack</b> File Rack 61/2X3X2 :- 1) Color: Gray 2) Height:- 61/2 ft 3) Material:- Mild Steel 4) Surface Finishing:- Paint Coated 5) Guarantee -1years	EA	4		
6	500006721	<b>Glass Tea Table</b> Glass Tea Table (Glass center table with glass top with diamond polish border with fully p.c.finish)	EA	1		
7	500008051	<b>Executive Chair wt Low Back</b> (Executive revolving chair LB/MB with seat & back foam cushion with seat molded foam with handle with hydraulic system & sincro system.) seat & back made in foam covered by standard quality foam leather with handle cover PVC or cushion & in chromium plated, with revolving stands with wheels stand also in C/P with gas lifter & back recline Only"	EA	33		
Total Amount (Including 18% GST)						
<b>In words :</b>						

**Note:-** The rate offered should be inclusive of statutory payment & all other applicable Government taxes if any.

### Schedule C

The material should be delivered at following Offices as per instructions of MSETCL concerned authority.

Sr.No.	Office Name	Office Address
1	EHV Project Circle Kalwa	Office of the Superintending Engineer EHV Projects Circle, Kalwa Thane Belapur Road, MSETCL Complex, Airoli Naka, Navi Mumbai 400 708
2	EHV Project Division Kalyan	Office of the the Executive Engineer, EHV Project Division, Kalyan, 2 <sup>nd</sup> floor, 'A' Wing, Tejashri Bldg, Jahangir Maidan, Karnik Road, MSETCL, Kalyan West 421301
3	EHV S/Stn Projects S/Dn. Kalyan	-----DO-----
4	EHV Lines Projects S/Dn. Kalyan	-----DO-----
5	400KV Line Prj. S/dn Wada,	-----DO-----
6	400KV S/Stn Prj. S/dn Wada,	-----DO-----
7	S&I Sub-Division Kalyan	-----DO-----
8	EHV Project Division Kalwa	Office of the Executive Engineer EHV Projects Division, Kalwa Thane Belapur Road, MSETCL Complex, Airoli Naka, Navi Mumbai 400 708
9	EHV Lines Projects S/Dn. Kalwa	-----DO-----
10	S&I Sub-Division Kalwa	-----DO-----
11	EHV Lines Project Sub-Division Panvel	Office of the Additional Executive Engineer, EHV Lines Project Subdivision, Panvel, Bhingari, A/P ONGC, Old Mumbai-Pune Highway, Panvel, Dist Raigad-410221.
12	EHV Substation Project Sub-Division Panvel	-----DO-----
13	EHV Sub-Station Project Sub-Division Kharghar	Office of the Additional Executive Engineer, EHV Substation Project Subdivision, Kharghar, Sector-6, Near Utsav Chowk, Kharghar, Navi Mumbai-410210

## Specifications of the Material

### 1|Cushion chair (Visitors Chair)

Office visitor chair with P.U handle with seat and back molded foams cushion with heavy gauge pipe frame with Powder coated finish.

Guarantee -1 years

**Model Pic for reference – Below given is for reference and model will be approved by buyer.**



Executive Chair wt High Back (Executive Revolving chair with handle with full foams cushion with molded cushion with heavy quality hydraulic with sincro system with chromium revolving stand.)

As per office requirement of chair -

- Chair included the pneumatic height adjustments upto 65mm, adjustable backrest support, Fixed armrest and fix back.
- Backrest, seat and arm rest should be upholstered with Leatherette, Nylon
- Pedestal Base, Twin wheel castor material
- Guarantee -1Years
- Steel double wheel.
- High back metallic comfort arrangement with hydraulic lift facility.

Model Pic for reference – Below given is for reference and model will be approved by buyer.



**7]Executive Chair wt Low Back (Executive revolving chair LB/MB with seat & back foam cushion with seat molded foam with handle with hydraulic system & sinero system.)**

seat & back made in foam covered by standard quality foam leather with handle cover PVC or cushion & in chromium plated, with revolving stands with wheels stand also in C/P with gas lifter & back recline Only.

**Model Pic for reference – Below given is for reference and model will be approved by buyer.**

