

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
INTRA OFFICE COMMUNICATION

Name of Office	: Executive Engineer, EHV Projects Division, Kolhapur
Office address	: Vidyut Bhavan, Admm. Building, 2nd Floor, Tarabai Park, Kolhapur.
Contact No.	: 0231- 2665320 (P), 0231- 2655937 (O)
E-Mail	: ee3610@mahatransco.in

Ref. : EE/EHV Projects/Dn./Kop/E-Enquiry/No.

No - 1367

Date: **26 DEC 2024**

Sub : E-Enquiry for the work of Providing Ink Cartridges for Plotter Machine.

Dear Sir,

The sealed & subscribed quotations are invited for the work of providing Ink Cartridges for Plotter Machine as per the Schedule 'A' attached herewith subject to following terms & conditions.


TERMS AND CONDITIONS :

- 1) The quotations should reach to this office on or before **02.01.2025 upto 16.00 Hrs.** This office shall not accept any responsibility for late receipt of quotations due to postal delay.
- 2) The contractor has to furnish GST, PAN No. in the offer.
- 3) **The rates quoted by the bidder, shall be considered as inclusive of GST & all other duties, taxes other levies LW Cess, IT etc. which are payable by the contractor as per statutory regulations.**
- 4) Income tax shall be deducted from the bills at prevailing rates, as per Income Tax Act 1961.
- 5) Bids shall remain valid for 60 days after the date of bid opening prescribed by the employer.
- 6) **Security Deposit :** You have to pay 5% S. D. on ordered amount or will be deducted from your bill by RTGS.
- 7) **Period :** The time period for completion of the item under Schedule 'A' under this contract will be as per requirement from this office time to time. The period shall be entitled from date of intimation from MSETCL.
- 8) If the work is not completed within stipulated period, the liquidated damages shall be levied at ½% (half percent) of the total contract price per week of delay subject to maximum of 10% (Ten percent) of the contract price for the entire scope of work.
- 9) **Warantee/ Guarantee :** The material/equipment to be supplied should be guaranteed for at least one year.
- 10) **Services :** The agency should provide 1 Year service with quarterly visits.
- 11) **Payment will be made at Division Office, Kolhapur after completion of 100% work carried out by the contractor for all approved works executed as fixed by the Engineer after scrutiny of bills at concerned Sub-Division Office.**

- 12) The contractor has to execute the agreement on stamp paper as per Govt. rule, before commencement of work.
- 13) The contractor shall make his own arrangements for the engagement of all labour local or otherwise and shall make his own arrangement for their accommodation & transportation. Permission will not be granted to stay at site.
- 14) The contractor shall not sub-let the works awarded on him under this contract.
- 15) The bidder is advised to visit and examine the office of Work and its surrounding and obtain for himself, on his own responsibility, all information that may be necessary for preparing the bid and entering into the Contract. The cost of visiting the office shall be a bidder's own expense.
- 16) Quotation incomplete in any respect shall be rejected.
- 17) Executive Engineer reserves the right to reject any or all the quotations without assigning any reason therefore.
- 18) Quotation received late or with incomplete details against above clauses will not be considered.
- 19) Labour welfare cess/ GST/other statutory payment etc. considered in contract value will be deducted at appropriate rate prevailing during tenure of contract.

Thanking You.

Yours faithfully,


Executive Engineer,
EHV Projects Dn. Kolhapur.

Encl. : Schedule A.

Copy s.w.rs. to :

The Suptd. Engineer, EHV Projects Circle, Kolhapur.

Copy to :

- 1) The Addl. Executive Engineer, EHV S/Stn. Proj. S/Dn., Kolhapur.
- 2) The Manager (F&A) EHV Projects Dn. Kolhapur.
- 3) Notice Board.
- 4) MSETCL, Website.

M/F.

EHV PROJECTS DIVISION, KOLHAPUR

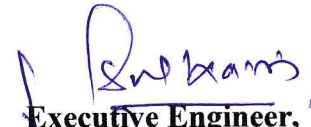
“SCHEDULE - A”

Name of Work : The work of Providing Ink Cartridges for Plotter Machine.

Sr. No.	Description of work	Qty	Rate quoted incl. GST @18%	Amount
1	HP 728 Black Cartridge	1		
2	HP 728 Cyan Cartridge	1		
3	HP 728 Yellow Cartridge	1		
4	HP 728 Magenta Cartridge	1		

Note : 1) The work shall be carried out as per relevant standards & requirement of Engineer Incharge.
2) All the required T & P shall be provided by the contractor.

Signature of Contractor


Executive Engineer,
EHV Projects Dn. Kolhapur.

Dated: -