

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.**  
**INTRA OFFICE COMMUNICATION**

<b>Name of Office</b>	: Executive Engineer, EHV Projects Division, Kolhapur
<b>Office address</b>	: Vidyut Bhavan, Admm. Building, 2nd Floor, Tarabai Park, Kolhapur.
<b>Contact No.</b>	: 0231- 2665320 (P), 0231- 2655937 (O)
<b>E-Mail</b>	: ee3610@mahatransco.in

**Ref. :** EE/EHV Projects/Dn./Kop/E-Enquiry/No.

**No = 0003**

Date **01 JAN 2025**

**Sub :** E-Enquiry for Supply of plain papers & mattfilm for Plotter Machine.

Dear Sir,

The sealed & subscribed quotations are invited for Supply of plain papers & mattfilm for Plotter Machine as per the Schedule 'A' attached herewith subject to following terms & conditions.

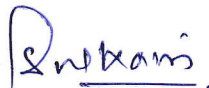
**TERMS AND CONDITIONS :**

- 1) The quotations should reach to this office on or before **08.01.2025 upto 16.00 Hrs.** This office shall not accept any responsibility for late receipt of quotations due to postal delay.
- 2) The contractor has to furnish GST, PAN No. in the offer. & Adhar card.
- 3) The rates quoted by the bidder, shall be considered as inclusive of GST & all other duties, taxes other levies LW Cess, IT etc. which are payable by the contractor as per statutory regulations.
- 4) Income tax shall be deducted from the bills at prevailing rates, as per Income Tax Act 1961.
- 5) Bids shall remain valid for 60 days after the date of bid opening prescribed by the employer.
- 6) **Period :** Within 7 days from requirement of this office time to time.
- 7) If the work is not completed within stipulated period, the liquidated damages shall be levied at ½% (half percent) of the total contract price per week of delay subject to maximum of 10% (Ten percent) of the contract price for the entire scope of work.
- 8) Payment will be made at Division Office, Kolhapur after supply of stationery as & when required.
- 9) The contractor shall not sub-let the works awarded on him under this contract
- 10) Quotation incomplete in any respect shall be rejected.

- 11) Executive Engineer reserves the right to reject any or all the quotations without assigning any reason therefore.
- 12) Quotation received late or with incomplete details against above clauses will not be considered.
- 13) Labour welfare cess/ GST/other statutory payment etc. considered in contract value will be deducted at appropriate rate prevailing during tenure of contract.

Thanking You.

Yours faithfully,

  
**Executive Engineer,  
EHV Projects Dn. Kolhapur.**

**Encl. :** Schedule A.

**Copy s.w.rs. to :**

The Suptd. Engineer, EHV Projects Circle, Kolhapur.

**Copy to :**

- 1) The Addl. Executive Engineer, S& I. S/Dn., Kolhapur.
- 2) The Manager (F&A) EHV Projects Dn. Kolhapur.
- 3) Notice Board.
- 4) MSETCL, Website.

M/F.

**EHV PROJECTS DIVISION, KOLHAPUR**

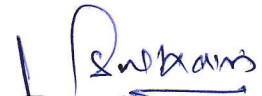
**“SCHEDULE - A”**

**Name of Work** : Supply of plain papers & Matt film for Plotter Machine.

<b>Sr. No.</b>	<b>Description of work</b>	<b>Rate quoted incl. GST @18%</b>
1	24 " Plain Paper Roll, 90 GSM / equivalent	
2	36 " Plain Paper Roll, 90 GSM / equivalent	
3	36 " Matt film Roll, 75 GSM / equivalent	

**Signature of Contractor**

**Dated: -**

  
**Executive Engineer,**  
**EHV Projects Dn. Kolhapur.**