



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

CIN No. : U40109MH2005SGC153646



Name of office: EHV O & M Division, MSETCL, Karad.
Office Address: Administrative Building, Ground Floor,
Vijaynagar, Karad-415114, Dist: Satara.
Contact No.: Tel. (O): 02164-255199, (P):02164-255047
Email ID: ehvkarad@gmail.com



Ref: - EE/EHV (O&M)/DN/KRD/T/No. 0024

Dtd. 07.01.2025

(E-ENQUIRY)

Sub: - E-Enquiry for Supply of various types of office furniture for newly formed Line Maint. S/Dn Satara under EHV O&M Division, Karad.

Dear Sir,

Sealed & superscripted quotations are invited for above as per enclosed Schedule 'A'. You are requested to quote your reasonable rates for the subjected work. The terms & conditions are as follows.

TERMS & CONDITIONS:

- 1. DUE DATE:** - The quotation completed in all respect, duly sealed & super scribed should be submitted to this office either in person/post on or before **Dtd. 15.01.2025 upto 18:00 Hrs** positively.
- 2. The quotation submitted should in two bid procedure. The agency should submit the technical and financial bid in separate envelope.**
- 3. DOCUMENTS TO BE SUBMITTED ALONG WITH OFFERS :-** Please submit the following documents along with offer :
 1. Registration under PAN & GST.
 2. Registration under Bombay Shop & Establishment Act/NOC from local Grampanchayat.
- 4. ESTIMATED COST:** - The estimated cost is limited upto **Rs. 98,100/-** including of all.
- 5. QUOTED RATES:** - The quoted rates should include the cost of all taxes. The taxes will be clearly mentioned, & if the taxes are not clearly mention, then it will be presumed that the rates are inclusive of all taxes.
- 6. APPROVAL OF SAMPLE:** - After sample of furniture items approving the by EHV O&M Dn. Karad committee then technical bid and price bid shall be opened. The expenditure of transportation of sample furniture items in the scope of bidder.
- 7. VALIDITY OF OFFER:** - The offer should be valid for acceptance for a period of **90 days** form the due date of same.
- 8. GST:** - The prevailing rates of the GST will be applicable to this order.
- 9. Taxes as applicable** will be deducted from your bill at source.
- 10. NAME OF THE WORK:** - Supply of various types of office furniture for newly formed Line Maint. S/Dn Satara under EHV O&M Division, Karad.
- 11. SCOPE OF THE WORK:-**The scope of work is as per mentioned in Schedule 'A'.
- 12. DISCARDED OFFER CONDITIONS:-**The Company reserves to itself the right to reject any or all offers which does not confirm to any of the conditions.

- 13. TIME PERIOD FOR COMPLETION OF WORK:** - The required furniture must be supplied to LMSDN Satara as per Schedule –‘A’ **within 60 days** from the date of issue of the work order. The supply order will be issued only through e-mail.
- 14. PRICE:-**The rates quoted should be firm & price variation will not be applicable at any cost.
- 15. EXECUTION OF WORK:** - In the event of the offer being accepted in the whole, the successful contractor shall execute the order immediately as per the order schedule within the time specified in the work order.
- 16. SECURITY DEPOSIT:** - You should pay security deposit equivalent to 10% of the value of the order. Security Deposit is payable by (a) Cash (b) D.D. (c) Bank Guarantee from nationalized scheduled Bank. The S.D. will be refunded after satisfactory completion of the work.
- 17. INCOME TAX & OTHER TAXES:** - Income tax & other taxes as applicable as per the rules & prevailing rates will be deducted from the contractor’s bill at source.
- 18. TRANSPORTATION:** - The necessary To & Fro Transportation is in the scope of Agency.
- 19. BILLS:-**You will have to submit the bills in triplicate to this office as per the specifications mentioned in Schedule ‘A’. The bills submitted should be in the name of Office of the **Executive Engineer, EHV O&M Division Karad (GST No.27AAECM2936N1Z2)** at EHV O&M Dn Karad.
After duly recorded by the concerned authority i.e. Addl.EE LMSDN Satara, the same will be reflected subject to availability of funds at Division office. Please quote your GST No. & SAC Code for the Service availed by you on bill for smooth payment.
- 20. PAYMENT:** - 100% payment against the bills for the work actually carried out will be given to you after deducting necessary taxes & duties as per Govt. Rule either by cheque or NEFT/RTGS.
- 21. PENALTY:** - If the supplied is not completed within the stipulated time period the penalty will be charged as per prevailing rate i.e.1% of the order value per week of delay maximum upto 10% of the total order value.
- 22.** The work should be strictly executed as per the Schedule enclosed & as per instructions of the concerned authority assign by the Ex. Engineer or his representative deputed for this work.
- 23. GUARANTEE:** - The guarantee of material as supplied must be **One Year** against any manufacturing defect from the date of supply of the material. The same should be replaced/redone free of cost.
- 24.** MSETCL reserve rights to add more terms during the contract period, if found necessary.
- 25.** Undersigned reserves the right to accept any quotation or to reject/accept all the quotation without assigning any reason.
- 26. JURISDICTION:** - In case of dispute, if any, the legal /differences arises, that will be subjected to jurisdiction of Karad court only.

Thanking you,

Yours faithfully,

**-sd/-
(S.G.Bide)
Executive Engineer
EHV (O&M) Dn. Karad.**

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
EHV O&M DIVISION KARAD

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Sr. No.	Particulars	Unit	Qty.	Rate/Unit in Rs.	Amount in Rs.
01	Executive Chair Glass filled nylon back with mesh & PU seat cushion fully adjustable backrest, armrest & seat depth adjustable. Headrest & Lumber support synero till with position lock Gaslift, Colour - Black H.B.	Nos	1	15677.97	15677.97
02	Semi Executive Chair - Glass filled nylon back with mesh & PU seat cushion fully adjustable backrest, armrest & seat depth adjustable. Headrest & Lumber support synero till with position lock Gaslift, Colour - Black H.B.	Nos	2	10593.22	21186.44
3	Computer Chair - Glass filled nylon backrest with lumber support & mesh Fabric, adjustable headrest, synero tilt with single position lock 650 mm glass filled nylon base with caster & class 4 gas lift, Colour - Black H.B.	Nos	1	4110.17	4110.17
4	Visiting Chair with arm solid frame with weaved cane finish back.	Nos	25	1144.07	28601.75
5	Office Table Made by premium particle Board 17mm wood base glossy body. Front side 8mm glossy One side Three Drawer size - 5' x 2.5'	Nos	1	13559.32	13559.32
Sub Total Amount in Rs.					83135.65
Add GST @ 18%					14964.42
Total Amount in Rs. (Including GST)					98100.07

Note: - Quantity mentioned in Schedule 'A' are approximate quantities & may vary depending upon actual site requirement if any.

1. If the percentage variation of estimated rate is more than (+) 5% detailed rate analysis should be submitted.
2. If there is any discrepancy in figures and in words, the rate quoted in words will be considered.
3. Bidders are requested to quote their rate considering the provision of GST as per prevailing Government rules.
4. Bidders should quote their rate clearly mentioning that the rates quoted by us are inclusive / exclusive of GST. If not mentioned it would be clearly understood that rates quoted are inclusive of GST.

-sd/-
(S.G.Bide)
Executive Engineer
EHV (O&M) Dn. Karad.

ON AGENCY LETTER HEAD

MEMORANDUM OF WORKS

Name of work : E-Enquiry for Supply of various types of office furniture for newly formed Line Maint. S/Dn Satara under EHV O&M Division, Karad.

Enquiry no. EE/EHV O&M/DN/KRD/T/No. Date:

Estimated Cost:- Rs. 98,100/- Including all (Ninety Eight Thousand One Hundred only) including all taxes & charges)

This is to confirm that I have studied the tender specifications and description of items in detail, I have visited the site, made myself conversant with the site and working conditions.

Note:-

I am ready to execute the above prescribed work with:-

1. _____ % below (In words _____)

2. _____ At Par _____
of the estimated Cost.

I hereby undertake that, the rates quoted by us are inclusive of all taxes.

Dated:

Signature of Contractor:

Name:

Address:.....

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