

**From :-** Executive Engineer,  
**Name of the Office :-** EHV(O&M) Division Office, Dhule  
**Office Address:-** 132kv S/s, Dhule Colony Premises, Mohadi,  
Mumbai- Agra Highway,  
Malegaon Road, Dhule, 424 001( Maharashtra)  
**Contact No.-:** 02562-239018 (O) Fax- 239019  
**Email Id :-** ee5220@mahatransco.in



**Ref: - EE/EHV/O&M/DVN/DHL/TECH/NO-182**

**Date:-13.02.2025**

**“ENQUIRY No.36 /2024-25 LETTER”**

To,  
All Vendors

**Sub:- Enquiry for “Hiring of the LMV Utility vehicle of Tata / Mahindra Bolero Camper or any equivalent vehicle (Utility Vehicle) along with driver for EHV Line Maintenance Sub-Division, Dhule under EHV O&M Div., Dhule.”**

Dear Sir,

With reference to the above, please offer your lowest rates for the work of **“Hiring of the LMV Utility vehicle of Tata / Mahindra Bolero Camper or any equivalent vehicle (Utility Vehicle) along with driver for EHV Line Maintenance Sub-Division, Dhule under EHV O&M Div., Dhule.”** to the terms and conditions mentioned as under.

1. The quotations complete in all respects, should be submitted to this office on or before **27.02.2025** up to **13:00 Hrs** positively.
2. The vehicle is to be engaged at **EHV Line Maintenance Sub-Division, Dhule, under EHV O&M Div., Dhule**. The vehicle will utilized by Addl.Ex. Engineer / Representative for attending various day to day office works, attending various work at EHV Lines spread over in Jalgaon, Dhule & Nandurbar districts or elsewhere as the case may be. There may be also visit at Jalgaon, Bhusawal, etc.
3. Rates are accepted on firm quotation basis including driver's expenses, oil (Lubricant) day to day maintenance, repairs, fuel & other Govt –Non Govt charges on account of vehicle at your cost. Nothing shall be paid extra. The rates are valid for twelve month from date of engaging of vehicle.
4. **Security Deposit:-** The successful bidder will have to pay an amount equivalent to **10%** of contract value towards SD at Division Office, Dhule.
5. Monthly bill payment will be paid to you by account payee cheque in reasonable time & as per the availability of funds, after satisfactory completion of work by AEE LMSD, Dhule, as per terms and conditions of contract.
6. The quotations without the documents as enlisted in Annexure “A” are likely to be rejected.
7. The quotations should be properly sealed and super scribed with the Envelopes **“Hiring of the LMV Utility vehicle of Tata / Mahindra Bolero Camper or any equivalent vehicle (Utility Vehicle) along with driver for EHV Line Maintenance Sub-Division, Dhule under EHV O&M Div., Dhule.”**
8. Quotations not complying with the requirements and certificates enlisted in Annexure “A” may not be considered. Right to accept / reject any or all quotations or part thereof is reserved by the undersigned.
9. The rates should be quoted for hiring charges on per day basis and per km basis.
10. The Company's general condition and contract are also applicable and will be binding on you. Please acknowledge the receipt of this order.
11. **Preference will be given for the latest manufactured; the registration year of vehicle should not be earlier than year Feb- 2020.** The model of vehicle which is being hired should be latest and in any case it should not be more than five year old from the date of manufacture of vehicle. Preference will be given to latest model. As per response of vendor, this condition may be change by undersigned and overall condition of vehicle by inspecting the vehicle.

12. While submitting the offer, Vehicle documents (Xerox copies) enlisted in Annexure “A” must be attested.
13. **Rates quoted should be exclusive of GST. Mention GST separately.**
14. The vehicle will be hired for **one year** only or till exhausted of the order value, whichever is later as per decision of undersigned. The period of hiring of vehicle will be normally from the date of actually engaging the vehicle.
15. **All the expenses regarding vehicle repair/maintenance/fuel/oil/ driver payment (including OT if any) / RTO Liabilities shall be borne by you. MSETCL shall not bear any responsibility on its account.**
16. It is mandatory that, the vehicle should be available. In case of break down or non availability of regular hired vehicle you shall provide alternative suitable vehicle immediately.
17. In case user officer find that, the vehicle cannot be utilized due to driver problem, certain defect /Accident or any other reasons in vehicle on duty on that day, the alternate arrangement will be made with driver by you, same type of tourist vehicle at your cost, by taking approval from concern user, if you fail to do so such absence of vehicle on duty shall not be consider for payment & over & above penalty will be applicable as per rule.
18. If any accident occurs during the contract period, the complete responsibility of the accident will be to the account of Contractor. MSETCL shall not pay any type of compensation for any type of accident.
19. **The vehicle is to be driven by the driver to be provided by the agency that must have valid licence for driving tourist permit vehicle.** The driver has to run the vehicle as per the instructions of the Addl. Executive Engineer, LMSD Dhule. The driver must be polite, punctual in attendance & free from illicit habits throughout the contract period.
20. In case of difference opinion, about interpretation of terms & conditions between Owner / Agency & MSETCL, the decision of order placing authority will be final & binding on the Owner / Agency.
21. **Bidder should not submit “Conditional Quotation”. Such conditional offer shall be liable for rejection. If there is no sign of Vehicle owner (Vendor) on copy on Quotation particular at page on which rates are quoted then such Quotation will be rejected.**
22. **An agreement of appropriate value of stamp paper shall have to be executed with MSETCL before actually hiring of vehicle. The stamp fees will be borne by Agency.**
23. **The income tax TDS & GST TDS or any statutory tax as per Govt. rule if applicable will be deducted from your bills.**
24. **If any overwriting or whitener use found in Quotation particularly at rate portion then Quotation will be rejected without intimation to concern.**
25. **The vehicle must be in the name of the bidder /owner and no sub contract will be allowed.**
26. Tentative monthly run will be @ 2500 km approx (Less or more) or as actual. The head quarter of the vehicle will be EHV (O&M) Divn. M.S.E.T. Co.Ltd. Dhule.
27. The normal duty hours will be from 08=30 to 18=30 hrs. But if in case of an emergency or whenever required by Ex. Engineer, the vehicle will required before / beyond normal working hours, you will have to provide the same. Normally vehicle will be utilized on working days. The day on which vehicle will be utilized that day will be treated as working day. Normally on holidays vehicle will not be utilized, but in case of emergency vehicle may be utilized on holidays & that day treated as a working day. The days on which vehicle is not Utilized will be treated as non-working days and nothing shall be paid for non-working days. You will have to carry out maintenance work of vehicle on non- working days.
28. The limit of monthly expenditures of hire vehicle shall be Rs.50, 000=00 per month including of hiring charges & fuel cost etc. The expenditure per month above Rs.50, 000=00 (hiring + fuel charges+toll+any tax and charges) will not be paid to you by M.S.E.T. Co. Ltd.
29. Yow will have to produce original valid registration / certificates / FASTtag etc. documents of hired vehicles required as per M.V. Act. For verification whenever demanded by M.S.E.T. Co. Ltd’s authorities & R.T.O.
30. All the responsibilities as per motor vehicle act will be responsibility of you including R.T.O. formalities. All required registrations & certificates shall be obtained at specific intervals by you as required as per Motor Vehicle Act well before expiry of due date of documents.
31. **Termination of contract: -**  
The contract is liable for termination immediately or with 7 days prior notice from MSETCL side due to any following reasons.
  - Frequent complaint from the concern officer using the vehicle (Oral or written)
  - Overall unsatisfactory services for prolonged period.
  - Non compliance of contractual terms & conditions.

**32. Payment terms: -**

The driver of the vehicle should maintain a diary recording the movements KM run, timings etc. which should be got certified by the authorized officer of MSETCL daily. The agency must prepare monthly Bill in triplicate in the name of undersigned & submit to the respective Sub division under EHV O&M Division Dhule & copy of Vehicle log book will be scrutinized, recorded by AEE LMSD Dhule & the same will be approved by EE, EHV O&M Division, MSETCL, Dhule. The same bill will be forwarded for audit and effecting the payment. The payment will be made subject to the availability of the funds Monthly Bill payment will be paid to you by account payee cheque in reasonable time and as per the availability of funds at EE, EHV O&M Div Dhule. Payment will be made only for the days of actual hiring of Vehicle for Company's use only.

**33. Jurisdiction:**

In case of difference of opinion, about interpretation of terms & conditions between Owner/Agency & MSETCL, the decision of order placing authority will be final & binding on the Owner / Agency. Also, any dispute arising out of your contract, it will be in the jurisdiction of Hon. Dhule court only.

Enclosure: Annexure "A"

sd/-

**Pramod V Bonde**  
**Executive Engineer,**  
**EHV (O&M) Division, Dhule.**

Copy s.w.rs.to:-

- The Chief Engineer, EHV PC(O&M) Zone, MSETCL Nashik
- The Superintending Engineer, EHV (O&M) Circle, MSETCL, Bhusawal.

Copy to:

- The Dy.Manager ( F & A), EHV(O&M) Dvn, Dhule.
- AEE LMSD Dhule, under EHV O&M Div.Dhule.

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.**  
**EHV (O&M) DIVISION, DHULE**  
**ANNEXURE "A"**

Along with offer, following documents of the vehicle should be attached (self attested Xerox copies). All documents are compulsory.

1. GST Registration Certificate. If not applicable then undertaking regarding that.
2. Vehicle fitness Certificate.
3. PAN Card
4. Valid Insurance of the vehicle for current year. Vehicle shall be **fully insured**.
5. R.C.T.C. book duly filled with last tax paid details.
6. Driving license of the Driver.(T)
7. P.U.C. certificate for the current year. & FASTag on vehicle
8. **Tourist Permit. ( Tourist-permit is must without that quotation will not be accepted)**
9. Certificate of taxation.
10. Self declaration regarding vehicle is not belongs to MSETCL employee or his / her nearest relatives & not belonging to MSETCL employee who have not completed two years after retirement

SN	Particulars	Qty	Unit	Ex-works (without GST)	Total Amt (Rs)
1	Hiring of vehicle (like Mahindra & Mahindra ltd. Bolero Camper or equivalent vehicle) to the EHV Line-Maintenance Sub-Division Dhule (on contract- for 01 Year from 01.04.2025 to 31.03.2026) on per day basis & including fuel, oil charges, driver, repairs & maintenance etc. Minimum Vehicle Avg. to Maintain= 10km/Ltr.	315	Per Day		
2	Rates per Kilometer for Diesel	30000	Per Kilometer		
<b>Total Without GST</b>					Rs.569700/-
<b>Total expenditure of vehicle limited to Rs.50,000/- per monthly including all taxes and charges.</b>					
<b>Total Amount limited for Diesel Vehicle(inclusive 5% GST)=</b>					<b>Rs.5,98,185/-</b>

**Please Note 1. "Rates quoted should be exclusive of GST. Mention GST 5% separately."**

**2. Taxes must be mention separately as given in above format**

Sd/-  
Executive Engineer,  
EHV (O&M) Division, MSETCL, Dhule.