
	<p>MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD  Government of Maharashtra (undertaking )  (CIN No. U40109MH2005SGC153646)  <b>EHV Projects Division – I</b>  <b>3<sup>rd</sup> floor, Administrative Building, 925, Kasbapeth,</b>  <b>Juna Bazar Rd, Pune.</b>  <b>Contact No. : 020-24579223, 24572129 Fax No. : 24573602</b>  <b>Email Id : ee6610@mahatransco.in</b></p>	
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EE/EHVDP-I/PN/T/ 209

Date: 17.02.2025

## ENQUIRY

**Subject:** -Enquiry for the work of upgradation by buy back of 07 Nos of computers & 02 Nos of printers available at Sub division offices, Technical Section, Account section & HR section of EHV Project Div-1,Pune

**Dear Sir,**

Sealed & superscribed quotations are invited, so as to reach this office on or before Dt. **27.02.2025** upto **13:00** hrs for the work as described in enclosed 'Schedule A' on following terms & conditions. The rate in % should be quoted on firm quotation basis. Rates should be inclusive of all taxes & duties.

### TERMS AND CONDITIONS:

1. **Scope of work** :- Upgradation by buy back of 07 Nos of computers & 02 Nos of printers available at Sub division offices at Pune and subdivision office at Baramati, Technical Section, Account section & HR section of EHV Project Div-1, Pune.

2. **Value of work** : -The total value is **Rs.4,79,586/-** (Rs Four Lakh Seventy Nine Thousand Five Hundred and Eighty Six Only) including GST and Buy back value. Quote above/ below / at par of estimated value.

3. **Due date of submission**: The Schedule "A" duly filled in with the rates quoted as percentage above/below / at par of our estimated rates will be submitted by registered post or in person to the Office of the Executive Engineer, EHV Projects Division-I,Pune **on or before 27.02.2025 up to 13:00 Hrs.**

4. **Time limit:-** The total time allowed for completion of entire work as covered under this contract shall be 01 (MONTH) Calendar Month from the date of handing over of work order. Contractor has to Supply, install and Commission 6 nos of computer and 2 nos of printers at EHV PD-I,Pune office address and Supply, installation and Commissioning of 1 no of computer will be done at Baramati subdivision office address within one calendar month from the date of handing over of Work order.

5. Agency will have to provide the good service & supply good quality material.

6. **Rate Validity:** - The offer shall be valid for acceptance for a minimum period of 60 days from the date of submission of the offer. During this period no bidder shall be allowed to withdraw his offer. Such withdrawal during the said period shall result in the forfeiting of SD.

**7. Supervision of work:-** The work shall be under the supervision of undersigned or his representative for this work.

**8. Security Deposit :-** The successful Bidder shall have to pay 10% of the contract value or in the form of bank guarantee or FDR towards security deposit within 07 days from the date of acceptance of offer/ work order or it will be deducted from RA bill along with interest as per SBI BPLR for concerned period. No interest will be allowed on this S.D. On the breach of contract during contract period, S.D. will be forfeited without assigning any reason. The amount will be refunded in the normal course, after expiry of the contract guarantee/warranty period subject to deduction, if any. If bidder fail to apply within stipulated period, the action as per company's rules will be taken

**9. Document Submission:-** Submit the following documents along with offer:

- a) Copy of valid shop act & establishment registration/NOC of Grampanchayat /Udyog Adhar.
- b) Copy of Pan card.
- c) Valid registration under GST.
- d) Work experience certificate of similar type of work executed under MSETCL/MSEDCL/ Govt. Sector/Semi Govt. Sector/ Private Organization.
- e) ITR for the year F.Y. 2023-2024.

**Note:-** i) If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office. Payment will be affected for valid period only.

ii) In case if any point is not applicable, then please attach the document (Specify on the Letter head of the agency as "Not Applicable").

**10.** Required labour, tools for this work shall be on contractor's account.

**11. WARRANTY:** The material supplied should be warranted for a period of 03 years from date of installation.

**12. Penalty :-** If the offered work is not completed within the allocated period then penalty @ ½ % of the order value maximum limited to 10% of the order value shall be recovered from the claims of the contractor.

**13. Payment:** - Payment along with applicable GST shall be made after completion of work / supply of material and scrutiny of the bill will be done at the Office of Executive Engineer, EHV PD-1,Pune. The paying authority is the Executive Engineer, EHV Project Division- I, Pune. Payment will be made by cheque/ RTGS from EHV Project Division-I, Pune as per availability of funds.

**14. Transportation** – Transportation will be the responsibility of agency. All the required material for above service will be arranged by contractor. Supply installation and Commissioning of . 6 nos of computer and 2 nos of printers are to be at EHV PD-I,Pune office address and Supply installation and Commissioning of 1 no of computer will be done at Baramati subdivision office address. Transportation charges will not be paid separately by MSETCL.

**15. WORKMANSHIP AND MATERIAL** : All materials used in the manufacture shall be high graded, free from defects and imperfection, recent manufacture & unused. Materials shall, confirm to the latest specifications, where applicable & it should be as per MSETCL specification. All work shall be performed and completed in accordance with the best shop practice. Material Supplied by contractor should be inspected by Executive Engineer OR his representative before starting the work. If Material is not as per MSETCL Standard & Specifications, then said material will be liable to reject.

Quality of work to be carried out should be strictly confirmed to our specification, otherwise same will be rejected and contractor has to do the same at his cost and risk only. All work shall be performed and completed in accordance with the best shop practice.

A. Material shall be inspected by respective Subdivision office incharge / section head after delivering the material at respective offices.

B. Work completion certificate shall be signed by agency & respective Subdivision office incharge / section head, after completion of work satisfactorily & as per specifications.

C. All above documents shall be submitted along with the bill.

**16. Accident:-** The contractor shall ensure the safety of all the workmen, material and equipment's at work site. The contractor shall be responsible for providing of all safety notices to his labour during working. If any accident occurs to any person, labour compensation if any is to be paid by the contractor only.

**17.** Any breakage/damage occurred to MSETCL material/equipment/theft of material if any, asset during the work shall be recovered from your bills as per rules.

**18.** The contractor shall not be entitled to claim any interest on amount payable to him.

**19.** You shall not entrust the work on sub-contract/transfer or assign the contract or any part thereof to any third party. In case any deviations observed it will be treated as breach of contract and the contract will be terminated at your entire risk and cost.

**20. Agreement:-** Contractor have to execute an agreement on Rs. 800/- Bond paper & cost of agreement to be borne by the agency.

**21. Tax Deduction:** - Income Tax (Or whichever is applicable as per the Govt. statutory rules) at source will be deducted from the contractor's bill. The Income Tax registration no. if allotted should be informed to this office. The Xerox Copy of PAN card should be attached with the bill.

**22.** In case of difference of opinion, misinterpretation of any of the condition of the contract. In connection with or arising out of the condition or during the work period, the decision of the undersigned shall be final and binding on you.

**23. General Conditions:** - The MSETCL's general conditions for work contract are also applicable & will be binding on bidder.

**24. Right of acceptance/rejection:** - The undersigned reserves the right to continue or terminate the offer without assigning any reason thereof. And the undersigned reserves the right to cancel the enquiry at any stage without assigning any reason.

**25. Jurisdiction** :- All disputes, differences related to the tender contract shall be subject to the exclusive of jurisdiction of Pune District court.

Thanking you,

Yours' faithfully,

Encl: schedule 'A'

sd/-

**(Mahendra Katenge)**  
**Executive Engineer**  
**EHV Projects Division-I Pune**

**Copy to:-** .

1. The Manager (F&A), EHV Projects Division-I, Pune.
2. Notice Board/Mahatransco portal

## **SCHEDULE -A**

**Subject:** Upgradation by buy back of 07 Nos of computers & 02 Nos of printers available at Sub division offices, Technical Section, Account section & HR section of EHV Project Div-1,Pune.

<b>SN</b>	<b>Particulars of Item</b>	<b>Unit</b>	<b>Qty.</b>	<b>Ex. Works</b>	<b>Rate including GST 18%</b>	<b>Buy back value</b>	<b>Final rate after buy back</b>	<b>Amount</b>
1	Upgradation by Supply Installation & Commissioning of Desktop having specification as below:- i5, gen 7, 4 GB RAM, 1 TB, windows 10 Pro, Office:- Any open source (WPS/Libera etc), Monitor size 17" or 19". 3 yr warranty. (Win 10 pro lisense included) Preferable make/brand:- Lenovo/HP/Dell	Nos.	6	51694.92	61000	1000	60000	360000
2	Upgradation by Supply Installation & Commissioning of Desktop having specification as below:- i3, gen 7, 4 GB RAM , 1 TB, windows 10 Pro, Office:- Any open source (WPS/Libera etc), Monitor size 17" or 19". 3 yr warranty. Preferable make/brand:- Lenovo/HP/Dell. (Win 10Pro lisense included)	Nos.	1	44430	52427.40	1000	51427.40	51427.40
3	Upgradation by Supply Installation & Commissioning of All in one Laser Jet Printer. Preferable make/brand:- HP Laserjet Pro MFP M126NW Printer with 3 years warranty	Nos.	1	17000	20060	200	19860	19860
4	Upgradation by Supply Installation & Commissioning of All in one Laser Jet Printer. Preferable make/brand:- HP Laserjet Pro MFP M329DW Printer with 3 years warranty	Nos.	1	41101	48499.18	200	48299.18	48299.18
<b>Grand Total</b>								<b>4,79,586/-</b>

In words Rs.Four Lakh Seventy Nine Thousand Five Hundred and Eighty Six Only) including GST

sd/-  
(Mahendra Katenge)  
**Executive Engineer**  
**EHV Projects Dn.I, Pune.**

**FORM FOR QUOTING % RATE FOR ITEM INCLUDED IN SHEDULE A FOR**

Name of Work: Upgradation by buy back of 07 Nos of computers & 02 Nos of printers available at Sub division offices, Technical Section, Account section & HR section of EHV Project Div-1,Pune.

Estimated Cost: Rs **4,79,586** /- (including GST)

I am ready to execute the work to

\_\_\_\_\_ % above ( In words \_\_\_\_\_ % above)

\_\_\_\_\_ % below ( In words \_\_\_\_\_ % below)

the estimated cost.

Dated \_\_\_\_\_

Signature \_\_\_\_\_

**Note : 1. If the percentage variation is more than 5% detailed rate analysis should be enclosed.**

**2. The rate should be inclusive of all taxes.**







