

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

CIN: U40109MH2005SGC153646

Registered Office:
Prakashganga,
Plot No. E Sector
Bandra Kurla Complex, Bandra (E)
MUMBAI – 400052
Phone: 022-2659 5000
Fax: 022-2659 0000
Web: www.mahatransco.in

The office of the Executive Engineer
PAC Division MSETCL, Yavatmal
2ND Floor, Vidyut Bhavan, Arni Road,
YAVATMAL – 445001
Mob-8554989486
Email: ee1530@mahatransco.in

Ref: MSETCL/EE/PAC/DIV/YTL/Tech/2025/No./ 89

Date: 17/02/2025

ENQUIRY

To,

Sub: Enquiry for hiring Diesel Car SEDAN type “Tata Tigor/Swift Desire/Honda Amaze” or equivalent diesel vehicle along with driver at PAC Division, Yavatmal for the year 2025-26.

Ref :

1. CE/EHV/PCO&M/Zone/Amt/TECH/F-02/140225/No.0205 Dated: 17/02/2025.

Dear Sirs,

This office required to hire one number of Diesel AC Car SEDAN type “Swift Desire/Honda Amaze/Tata Tigor” or equivalent diesel vehicle along with driver for the PAC Division, Yavatmal as detailed in the SCHEDULE “A” mentioned below. You are requested to quote your lowest rates in the enclosed format named “QUOTATION” for renting your vehicle, subject to terms and conditions stipulated below. The quotation may please be submitted in a sealed envelope super scribed as “Quotation for Hiring of Vehicle for PAC Division, Yavatmal for the year 2025-26” so as to reach this office on or before **27/02/2025** up to **15:30 Hrs.** In case of hand delivery, the sealed quotation should be handed over to this office up to the prescribed timing. The quotations will be opened; if possible, on the next working day. M.S.E.T.C.L. will not be responsible in any manner for the postal delay of any type.

SCHEDULE-A

Sr. No.	Particular	Unit	Rate in Rs.
A	Providing of Diesel AC Car SEDAN type “Swift Desire/Honda Amaze/Tata Tigor” or equivalent diesel vehicle along with driver for PAC Division, Yavatmal for the year 2025-26 on hire basis for the period 01/04/2025 to 31/03/2026. The rates may be quoted on per day basis exclusive GST.	Per Day	

Note-

- The work order will valid for a period from 01.04.2025 to 31.03.2026 or exhaust of the above order amount whichever is earlier.

Terms and Conditions:

1. **Type of vehicle:** The vehicle to be provided shall be **Diesel AC Car SEDAN type "Tata Tigor/Swift Desire/Honda Amaze" or equivalent diesel vehicle along with driver** having valid taxi permit.

The registration of vehicle should not be older than 5 years. Also performance of vehicle should be good. If the vehicle is older than **March-2020**, it will be selected after inspection of its condition. Preference will be given to local agency and new vehicle.

2. **Jurisdiction for use of vehicle:** The jurisdiction of use of vehicle shall be normally Yavatmal districts and to Amravati. However, occasionally the vehicle may be required to travel beyond the above referred jurisdiction. The normal headquarter for the vehicle will be Yavatmal.
3. **Rates:** The rate of hiring shall be on the per day basis. The rate shall be quoted exclusive of all taxes and duties (exclusive GST).

With AC Minimum average fuel consumption shall be **15 km/ltr.** You may quote higher consumption. The diesel will be provided by MSETCL at the average run rate as mentioned by you. In case if average found less, same shall be recovered from your bills. But if average found more, then saving diesel charges will not have paid to agency. Excess or less diesel payment at the average run rate will be adjusted in a monthly bill. Care shall be taken that, the excess or less diesel difference shall be at lower side.

Per day rate for hiring should be quoted considering the above mileage only. The rates shall be inclusive of charges towards maintenance, repairs, lubricants, driver allowance, night halt, overtime of driver, etc. However, Toll tax/ Border tax/ parking charges, if any, will be borne by MSETCL. The rates quoted should stand firm up to the completion of the order.

4. **Taxes:** The all taxes and duties shall be exclusive. Service tax, GST & statutory taxes if any will be paid extra if applicable as per the prevailing rules and regulations.
5. **Please note that the monthly expenditure of the vehicle (hiring charges + diesel / fuel charges) shall be restricted to Rs 50,000/- per month.**
6. **Contract Period:** Tentatively for a period **01/04/2025 to 31/03/2026** or from the actual date of order to **31/03/2026** or exhaust of the order amount whichever is earlier.

7. **Documents Required:**

Copies of following documents shall be submitted along with the quotation.

- a. **Vehicle Registration Certificate,**
- b. **Road Tax Certificate,**
- c. **Taxi Permit,**
- d. **Insurance certificate (comprehensive),**
- e. **Authorization certificate,**
- f. **Fitness Certificate**
- g. **P.U.C. certificate**
- h. **Driver's license**
- i. **Income Tax PAN of the contractor or the vehicle owner, etc.**

The vehicle offered on hire basis should possess clear/valid documents. The originals will be required to be produced, for verification, at later stage.

All R.T.O. formalities and any other statutory requirement in respect of the vehicle are on your account only.

The above documents will have to be available in the vehicle while in the use for this office.

8. **Security Deposit:** You will have to pay security deposit @10% of total value of order by cash/BG/FDR at EHV O&M Circle, Amravati before commencing of the work. The S.D. will be refunded without any interest after satisfactory completion of contract period or otherwise it will be forfeited.
9. **Agreement:** An agreement is required to be executed by bidder with the company on stamp paper of Rs.500/- costing all above terms and conditions of the order before its execution. The cost of the stamp paper should be borne by you. -
10. **The Income tax** as applicable will be paid/deducted from your bills as per Govt. rule.
11. **Loss & damage:** During the period of hiring, all risk pertaining to the Driver and the vehicle and due to accidents will be to your account. In case the vehicle needs any repairs while on tour, the cost toward the same is to be borne by the owner and sufficient amount shall be kept available with the Driver to cope up the expenditure. The vehicle can be taken off for maintenance and repairs with mutual understanding.
12. **Penalty:**

If the vehicle is not made available at the prescribed time another vehicle will be hired and the charges of hiring and any charges towards different fuel average will be recovered from you.

In case the vehicle goes out of order / stranded for any reason while on tour the arrangement for alternate vehicle shall be made by you at no extra cost. Further in such an eventuality, if the alternate arrangement is not made by you, then the expenditure, made by MSETCL towards the return of person and/or tools and equipment's to headquarter, shall be recovered from you, as per actual.
13. **Payments:** The payment, on monthly basis, shall be effected by A/C payee cheque or Online Payment through RTGS/NEFT in Vehicle owner account within reasonable time by EHV O & M Circle Amravati after submission of bills in duplicate along with necessary vouchers etc. The monthly bill should be submitted to The Executive Engineer, PAC Division, Yavatmal for further processing. Account no. shall be provided with document
14. **Other conditions:**
 - I. The hiring charges will be paid for working days of the vehicle only. The vehicle will be required for almost all working days as per calendar month and as and when required in emergencies and on holidays as per the office requirement.
 - II. The normal duty Hrs. for the vehicle shall be 09:00 to 19:00Hrs; however, under emergencies the vehicle with driver shall be made available whenever called by the Executive Engineer, PAC Division, Yavatmal. The vehicle may be required on non-working days and/or additional hours than specified, for which no extra amount will be paid.
 - III. The MSETCL will not have binding to provide parking space for your vehicle inside or outside the MSETCL premises after duty hours.
 - IV. Driver deployed by the Contractor for the hired vehicle shall possess valid driving license issued by the Competent Authority of the government & shall be sufficiently

experienced to drive on the road including state & National Highway. If the vehicle Driver engaged by you is found not as per the requirement, you will have to replace the person immediately.


- V. Cost on account of maintenance/repairs, driver's wages, allowances and vehicle taxes etc. if any shall have to be borne by the contractor.
- VI. The driver shall maintain his behavior with the occupants of the vehicle keeping due decorum. He will use polite and sober language.
- VII. The vehicle shall be provided in cleaned condition from outside and inside. If it is not sent clean, it will be the driver's duty to clean the vehicle.
- VIII. The driver is required to maintain the vehicle diary indicating time of arrival for duty in the morning, all the movements during the day & time of closer of duty period. He is also required to maintain the kilometer readings at start and finish of work on a day, diesel filled in and obtain the signature of the user of vehicle regularly.

15. **Termination of contract:** This order will be terminated if the services offered by Driver or vehicles are found unsatisfactory. The penalty if any will be recovered from your monthly bills/S.D.

16. The undersigned reserves the right to cancel this enquiry at any time without assigning any reasons.

17. **JURISDICTION:** All disputes or difficulties arising out of or in connection with the contract shall be subject to the exclusive jurisdiction of Yavatmal District.

Encl: - Proforma/ Quotation



(A. P. HANWANTE)

**EXECUTIVE ENGINEER,
PAC Division, MSETCL, Yavatmal**

Copy s. w. c. to:

1. The Superintending Engineer, Trans O&M Circle, M.S.E.T.C.L., Amravati.
2. The Superintending Engineer, PAC Circle, M.S.E.T.C.L., Akola.

Copy to:

1. The Manager (F&A), EHV O&M Circle, M.S.E.T.C.L., Amravati.
2. The Dy. Manager (F&A), EHV O&M Div, M.S.E.T.C.L., Yavatmal
3. Notice Board

QUOTATION

Date: / /2025

(Form for filling rates for renting of Taxi)

1. Enquiry Ref: EE/PAC/DIV/YTL/Tech/2025/No. Dated :
2. Type / Model of Vehicle: _____
2. Registration No. of the Vehicle: _____
3. Year of manufacture of the vehicle: _____
4. Run of vehicle upto now: _____ km
5. Tyres replacement: (FL) _____ km, (FR) _____ km
(RL) _____ km, (RR) _____ km
6. Rate of Hiring of Vehicle along with Driver in Rs. _____ per day basis exclusive of all taxes and duties
- a. In figures: _____
- b. In: words _____
- The above rate is exclusive GST (all Taxes and Duties).
7. Fuel consumption offered: _____ km/L
8. TIN (if any) _____
9. Conditions (if any)
- a) _____
- b) _____

Document Enclosed

- | | |
|------------------------------|--|
| 1. Pollution Certificate | Valid up to _____ |
| 2. Tax Receipt | Valid up to _____ |
| 3. Fitness Certificate | Valid up to _____ |
| 4. Insurance Certificate | Valid up to _____ |
| 5. Authorization Certificate | Valid up to _____ |
| 6. Permit of Tourist veh. | Valid up to _____ |
| 7. Registration Certificate | Dt. of Reg. _____
Yr. of m/f: _____ |
| 8. Driving license | Valid up to _____ |

The rates quoted above shall remain valid until the expiry of the order. The other terms and conditions of the above referred enquiry are acceptable to me.

Seal & Signature of the contractor

Name: _____

Seal:(The quotation shall be submitted preferably on the letter-head of the agency)

