



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.**

**CIN-U40109MH2005SGC153646**

**GSTIN No.:- 27AAECM2936N1Z2**

<b>Name of Office :-</b> Office of the Executive Engineer 400KV RS Division Khadka (MSETCL)
<b>Office address :-</b> At. Post. <u>Khadka</u> Tal. Bhusawal, Dist : Jalgaon - 425 201
<b>Contact No. :-</b> (02582) (O) 247 308 Mobile No.7378333888 (Control Room) 247 698
<b>Email Id :-</b> ee5240@mahatransco.in
<b>Web Site :-</b> www.mahatransco.in

**Ref. No. EE/400KV/RS/Dn./KDK/BSL/T/No. 101**

**Date:- 20.02.2025**

**ENQUIRY**

**Subject: ENQUIRY** for Hiring of 14/16 seater School Bus on Hiring basis for the students of staff colony of 400 kV R.S. Khadka-Bhusawal going to various schools/colleges from colony to Bhusawal city to & fro for the year 2025-26 and for any medical Emergency arises in families living in staff colony at 400kV RS Dn. Khadka-Bhusawal.

Dear Sir,

Please quote your lowest rates for the following work subject to the terms & conditions mentioned as under. The sealed super scribed Quotations should reach to this office on or before **03.03.2025 up to 15.00 Hrs.** The same quotations will be opened on the same date at 16.30 Hrs, (if possible.)

<b>Sr. No.</b>	<b>Particulars of work</b>	<b>Qty</b>	<b>Period of contract</b>	<b>Per Day Rate in Rs.</b>	<b>Total Amount</b>
1	Hiring of 14/16 seater School Bus on Hiring basis for the students of staff colony of 400 kV R.S. Khadka-Bhusawal going to various schools/colleges from colony to Bhusawal city to & fro for the year 2025-2026 and for any medical Emergency arises in families living in staff colony at 400kV RS Dn. Khadka-Bhusawal. (Rates including Driver's, Diesel & Lady attendant expenses, Oil (Lubricant), day to day maintenance & repairs, Fuel ,Oil, RTO payment & all other allied type of expenditure/taxes on vehicle. Nothing shall be paid extra.) <b>Vehicle should be as per School Bus Norms.</b>	01 No.	01.04.2025 to 31.03.2026 (Excluding Sundays / Holidays)		
					GST @5% on Total Amount
					Total Amount Including of all Taxes

**Note- The rate should be quoted in column Rate in Rs. Only. (Excluding of all Taxes)**

## **TERMS AND CONDITION:-**

1. **QUOTED RATES:** - The rates quoted by you should be valid at least for 6 months & should be including of all taxes & Charges only **GST tax shall be payable extra** as per rules & regulations in force.
2. **WORK SUPERVISION OFFICER:** - The work shall be supervised by Addl.Executive Engineer 400 kV S/Stn. Maint S/Dn. Khadka. The use of vehicle will be as per instructions from EE 400 KV RS Dn. Khadka, Bhusawal/Add. E.E 400kV S/Stn. Maint. unit Khadka.
3. **SECURITY DEPOSIT:-**
  - a. The successful Contractor(s) will have to submit **Security Deposit** at the rate of **10%** of the value of the Order, by Demand Draft / Fixed Deposit / Bank Guarantee at the office of the Executive Engineer, 400kV Rs Dn. Khadka, Bhusawal within 14 days from the date of receipt of letter of intimation. The detail order will be issued only after the payment of security deposit.
  - b. The Demand Draft / Fixed Deposit / Bank Guarantee submitted towards the Security Deposit shall be in the name of the Executive Engineer, 400kv Rs Dn. Khadka, Bhusawal.
  - c. The Bank Guarantee shall be on a Scheduled Bank / Nationalized Bank and it shall be valid entire the whole guarantee of work.
  - d. If the successful Contractor fails to submit Security Deposit within the stipulated period, it will be presumed that the Contractor is not interested in execution of the contract and the work contract will be issued to other agency (i.e.). The decision of enquiry accepting authority i.e. the Executive Engineer, 400kv RS Dn. Khadka, Bhusawal shall be final and remain binding on the Contractor(s).
  - e) No interest will be paid on the Security Deposit and the Security Deposit will be refunded after Satisfactory execution of works. The Security Deposit will be returned to the Contractor without Any interest period of successful Completion of the Contract Period and after completion of Contractor's other obligations under the Contract. And if the successful bidder the work will be not completed by the agency the Security deposit will be forfeited by the MSETCL.
4. **AGREEMENT & STAMP DUTY:-**
  - a. The successful Contractor has to execute an Agreement with The Executive Engineer, 400kV RS Dn. Khadka, Bhusawal within 15 days after receipt of letter of intimation; the work order will be only issued after executing the Agreement & submission of security deposit @ 10% to this office.
  - b. The successful Contractor shall submit an Agreement Bond on Rs.500/- non-judicial stamp paper as per the Clause 34 of Mumbai Stamp Duty Act 1958. The expenses towards the stamp paper and preparation of Agreement Bond will be on the part of the contractor.
5. **VALIDITY OF OFFER:** - The offer should be valid for a period of 01.04.2025 to 31.03.2026.
6. **VALIDITY OF WORK ORDER:** The validity of work order is from 01.04.2025 to 31.03.2026 only.
7. **SUBMISSION OF INVOICE & PAYMENT:** - Bill in triplicate should be submitted monthly In the name & office of the undersigned and Monthly Bill payment will be paid to you by Account Payee Cheque in reasonable time and as per the availability of funds after the satisfactory Completion of work and as per Bill certified by Addl. E.E 400 S/Stn. Maint S/Dn. Khadka.
8. The Income Tax & GST Tax if applicable, as per rules will be deducted from your bills. Please Quote You're PAN. No & GST no. on your quotation /Bill otherwise, Taxes as per rules will be deducted from your bill.

9. **Essential documents required for Hiring of vehicle: - Necessary 1. RTO Documents /Registration/RC Book, 2. PUC Certificate, 3. Comprehensive Insurance certificate, 4. Valid RTO Tourist Permit, 5. PAN Card No., 6. Fitness Certificate 7. Tax Payment 8. GST Registration certificate if applicable. All documents as per school bus norms should be obtained from RTO (the same should be valid during the contract period and maintained continuous by you, You have to take necessary permission if required from RTO Authority for hiring purpose as per school bus norms).**
10. **LIQUIDATED DAMAGES / LOSS DUE TO THEFT:** - Any damage or loss to M. S. E T. Co. Ltd's property due to your employees' negligence during the course of work shall be on your part and same shall be recovered from your bill based on the report of findings from Police Department.
11. **ACCIDENT LIABILITY:** - If any accident occurs during the work, the complete responsibility of the accident will be of Contractors. The MSETCL shall not pay any type of compensation for any type of accident.
12. The Registration of vehicle in-year and after **Year-2016** shall be preferred & the preference will be given to new vehicle. And the Vehicle should be as per School Bus Norms. And all the directions of the supreme court of India for school bus is to be applicable for this order.
13. The route is from 400 kV RS Khadka-Bhusawal staff colony to various schools & Colleges at Bhusawal City the route & trips will be given by Executive Engineer/ Add.E.E. (Maint.) 400 kV R/S Khadka as per availability of students in the residency colony Khadka-BSL.
14. The use of vehicle will be from 06:00 AM to 06.00PM on school days normally. However in case of Emergency it will be required beyond 06:00 PM and on holiday also in which case no other Allowances or charges shall be payable.
13. If the performance and services given by the hired vehicle & Driver is not found satisfactory, the contract will be terminated without giving any notice at cost and risk of person contracting the vehicle and security deposit paid will be forfeited.
14. **PENALTY:** - In the event of service not provided /satisfactorily the contractor shall be liable to pay the Penalty as ½ % per week and maximum of 10% of total value of contract. If the lady Attendant is not made available on any working day /days, the penalty at rate of 10% of the daily charges will be levied for such every day at the discretion of under signed. Also If the hired vehicle is not made available on any working day /days without convincing reason or without intimation. The penalty at rate of 10% of the daily charges will be levied for such every day at the discretion of under signed.
15. The hired vehicle must run on all types of roads. The condition of all tyres fitted to the vehicle must be in good condition. Good and serviceable Stephaney should be provided in the vehicle.
17. In case of failure of this vehicle, you will have to provide the another vehicle on the same terms & conditions.
18. The vehicle shall be hired on per day rental basis & no Payment shall be effected for the days on which vehicle service are not provided by you. Secondly if the frequency of non availability of vehicle in a month is found more the contract shall be liable for termination. In case of breakdown or non availability of regular hired vehicle you shall provide alternative suitable vehicle immediately. Otherwise Rs.100/- per day penalty will be recovered from your bill.
19. The Company will not undertake any responsibility if the instruction RTO formalities are violated by you.
20. The vehicle is to be driven by the driver to be provided by the contractor who must have valid license for driving the vehicle. The driver shall strictly observe all the provision of M.V. act 1939 amended up to date. The driver must be polite, punctual in attendance & free from illicit habits, throughout the contract period.

21. All terms and conditions as per company's rules shall be applicable to this contract also.
22. The undersigned reserves the right to reject any or all quotations without assigning any reason thereof.
23. **Agency should have to pay Rs. 100/- against enquiry Quotation Fees by cash to this office & copy of receipt attached with quotation.**

Thanking You.

Yours Faithfully,

**Sd/-**

Kapildeo U. Sathe  
Executive Engineer  
400 KV R.S. Division, MSETCL,  
Bhusawal-Khadka.

**Copy s.w.r to:** - The Superintending Engineer, EHV O&M Circle, Bhusawal.

- Copy to:** -
1. Addl.EE (Maint.) 400 KV RS Khadka-Bhusawal.
  2. Dy. Manager [F&A] 400KV R.S. [O&M] Division, Khadka (Bhusawal).
  3. MSETCL's website on [www.mahatransco.in](http://www.mahatransco.in)
  4. Notice Board.