

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD
(CIN No. U40109MH2005SGC153646)

From:
The Executive Engineer,
400 kV R.S. Division, MSETCL,
Apatapa Road, P.O. Ghusar,
Tq Dt: - Akola 444 003
Cell No. 8554989343
EmailId: e1230@mahatransco.in



Ref No:- MSETCL/EE /400/KV/RS/Div/AKL/Tech/No.107

Date:-24.02.2025

E-Enquiry

Sub: E-Enquiry for providing 01No. of Diesel operated vehicle such as Honda Amaze/Swift Desire/similar equivalent vehicle alongwith driver on hired basis for the office of Executive Engineer, 400 KV R.S. Division, Akola. F.Y. 2025-2026.

Dear sir,

Sealed and super scribed quotation quotations are invited from the experienced agencies for the above said work on item rate, so as to reach the office of The Executive Engineer,400 KV R.S. Division, Akola on or before dt.05.03.2025 up to 16.00 Hrs. The lowest rate must be quoted subject to the following terms and conditions.

The other term & conditions are as mentioned below

1. Quotation should be duly filled in and submitted to this office on or before dt.05.03.2025 up to 16.00 Hrs along with supporting documents.
2. The contract order will be upto 31.03.2026 or till the engagement of new departmental vehicle whichever is earlier.
3. The vehicle with registration in & after December-2020 shall be preferred.
4. The work should be carried out as per enclosed Schedule 'A' and as directed by concerned officer to the full satisfaction and of approved quality.
5. Quotation should be duly filled in respect. Otherwise it will not be considered.
6. In case of any dispute, decision of the undersigned shall be final and binding on you.
7. Rates should be quoted as per Schedule 'A' Taxes/duties and levies should be quoted separately.
8. Please mention your GST No. If applicable & P.T. No.
9. The preference will be given to local agency.
10. The Quotation must be sealed and super scribed as QUOTATION FOR:- Providing of hired vehicle for the hired vehicle for Executive Engineer 400 KV R.S. Division, Apatapa Road Akola.
11. Validity of the offer :- the offer should be valid for our acceptance for a period of the 60 days from opening.
12. Other term & conditions as per MSETCL's Rules Shall be binding on you (as per annexure "B")
13. Right to reject any or quotations without assigning any reason there of is reserved by the undersigned.

*******IMP :- Please mention Enquiry No. on Envelope/Quotation.**

Thanking you,

Encl:- 1. Annexure 'A' & Annexure 'B'


Executive Engineer
400 KV R.S.Division, Akola

Annexure 'A'

1. Honda Amaze/similar vehicle :-
Equivalent or above:-
2. Vehicle Registration No. :-
3. Period :- For FY 2025-26 or till the engagement of new departmental vehicle

Sr. No	Particulars	Unit	Qty	Rate per Day without GST & Fuel Cost	Amount
1	Hiring of vehicle (Swith Dzire / Honda Amaze / Maruti Suzuki Ertiga or equivalent & higher etc) along with driver for Executive Engineer 400kV R.S. Division, Akola FY 2025-26.	Days	335		

Limited to Rs.4,00,000/- (Rs. Four Lakhs Only)(Including all taxes)

Taxes if any.....

Note :- 1. Rates should be quoted per day on the firm basis. Taxes if any should be quoted.


Extra, otherwise it will be presumed that the rates are inclusive of service tax if Applicable.

2. Fuel average consumption of 15KM/liter of the vehicle should be considered.

Following valid attested documents (Xerox) should be enclosed. Valid document is considered.

1. Certificate of vehicle Registration
2. Certificate of fitness
3. Certificate of Road Tax
4. Certificate of Insurance
5. Certificate of pollution (PUC)
6. PAN No. of Agency/owner
7. Proof of GST registration if applicable
8. Year of vehicle Model
9. Authorization from RTO competent Authority
10. Fast tag

Signature of the applicant/Party
With communication Address Contact No;-


Executive Engineer
400 KV R.S. Division, Akola

Annexure "B"

Terms & Condition for hiring of vehicle for The Executive Engineer, 400 KV R.S. Division, Akola

D) RTO REGISTRATIONS/CONDITIONS

1. The vehicle under contract should have requisite Tourist permit, License/transport License permit and other important documents for traveling as per requirement of MSETCL valid for the period of the contract i.e. least for the period of one year.
2. The person offering the vehicle on hire have to submit the Xerox copies of valid documents such as RC/TC Books, Insurance and Tourist permit/Transport permit and relevant R.T.O. and other statutory authorities for hiring vehicle to the MSETCL must be obtained by the person hiring the vehicle at owner cost.
3. The permission of R.T.O. & other statutory authorities for hiring the vehicle to the MSETCL must be obtained by the person hiring the vehicle at owner cost.
4. In case of hiring vehicle the permission for running vehicle as "EXCLUSIVELY FOR BONAFIDE USE OF MSETCL" vehicle should be invariably obtained.
5. The permission from R.T. O. should be displayed on the vehicle. All taxes such as RTO taxes town Duties, Insurance and other statutory charges will be paid by owner only.
6. The vehicle is to be driven by the driver appointed by owner, who must possess the valid License & transport License from R.T.O. authorities. The agency should renew the vehicle documents before expiry.

II) CONTRACT RATE

1. The rates on per day basis along with average consumption 15KM/liter of diesel of the vehicle given on hire should be mentioned.
2. The approved rates and scheduled average is as per Schedule "A" enclosed herewith

III) SECURITY DEPOSIT

1. The SD of 10 % of the order value will be paid before execution of the order. The amount will be refunded in the normal course, after expiry of the contract period subject to deduction if any, forfeited as per the term and conditions. No interest will be allowed on this deposit. If on the breach of contract during contract period S.D. will be forfeited without assigning any reason.
2. If the performance and services given by the hired vehicle & Driver is not found satisfactory, the contract will be terminated without giving any notice at cost and risk of person contracting the vehicle and security deposit paid will be forfeited.

IV) CONTRACT PERIOD/UTILITY

1. The contract of hiring of vehicle for one year period from actual date of engagement of vehicle, however under any circumstances, the period of contact shall be curtailed or extended as per requirement of MSETCL and on the same term and conditions and the accepted rates.
2. The hired vehicle will be utilized on any for which the vehicle must be made available with short notice of concerned officer. The charges will be paid on the basis of days & vehicle is actually utilized. The concern officers of the vehicle under whom the vehicle being utilized is fully of empowered to give off an any day without assigning any reason for which no charges will be paid for that days.

V) RESPONSIBILITY & RISK

During the period of contract and utilization of vehicle any accident or mishap to vehicle or hired driver all the liabilities will be at owners risk and cost only.

VI) AGREEMENT

1. An agreement is required to be executed by the person hiring the vehicle with the companies on stamp paper of Rs. 500/- containing all the terms and conditions of the order before its execution.
2. The cost of stamp paper should be borne by you. The person offering the vehicle for contract of hired.
3. If the owner & person hiring the vehicle is different, agreement between two should be produced by the person, agency making this agreement with the transmission company Ltd.

VII) CONDITIONS AND INSTRUCTIONS

1. The permission from R.TO. should be displayed on the hired vehicle

2. The hired vehicle should be maintain two separate long-books for the recording of daily journey in KMS with timing, fuel account, place/places visited etc., on each day duly signed by the officers/persons using vehicle. The log book maintained
3. It will be not be permitted /allowed to carry any outside passengers/luggage in the vehicle is under contract on MSETCL duty.
4. The vehicle is under contract should be provided with MSETCL on the vehicle displaying on MAHATRANSCO tile of duty as follows " ON DUTY MSETCL"
5. The hired vehicle should be parked in MSETCL office premises as per instruction of the Officer In charge of the vehicle on all working days at scheduled timings.
6. Speedometer showing kilometers of the hired vehicle should be kept in good working conditions at all times, without any excuse, so as to assess the consumption of diesel.
7. The hired vehicle must run on all types of roads. The condition of all tyres fitted to the vehicle must be good conditions. Good and serviceable Stephaney should be provided in the vehicle.
8. The hired vehicle has to run normally in the area of jurisdiction, under control of officer for whom vehicle being ordered.
9. However some cases the hired vehicle has to run in the area, out of the jurisdiction of the controlling officer (to whom the vehicle is allotted) within the jurisdiction of Maharashtra State, MSETCL.
10. The Driver has to move the vehicle for touring as per the instructions of the officer In Charge of the vehicle
11. The behavior of the driver appointed by the owner for hired vehicle must be punctual in attendance, polite and free from bad habits
12. In case of the halt the driver should arrange his own kit and no extra amount will be paid by the company on this account.
13. During the idle period of the hired vehicle beyond normal working hours as specified by the Officer In-Charge of the vehicle, the availability of the Driver with his Address, Telephone No. should have to be intimated to vehicle In-Charge, invariably so as to utilize, the vehicle at the time of emergency, if any.
14. The vehicle should be self starting condition. In case it fails it should be got repaired immediately at your cost.


VIII) PAYMENT AND PAYMENT RISK

1. A bill for hiring of the vehicle should be submitted in triplicate to the controlling officer of the vehicle every month after completion of the work during the calendar month The 100% payment of monthly bills subject to any deduction against the contract after due to certificate by the concerned officer/ In-charge of the vehicle will be paid within the reasonable time by the concerned Executive Engineer contracting the vehicle.
2. Though the order is placed, for the payment of contract, the charges will not be paid for the days, when vehicle is not utilized
3. Only Diesel will be supplied by the MSETCL at the free of cost. However the average consumption of the vehicle should be maintained as per approved average in schedule A' enclosed. Otherwise proportional amount will be deducted from the bill. The Engine oil. Break oil and other lubricants shall be arranged by the AGENCY at his cost.
4. The charges will be paid as per under conditions, on the basis of vehicle actually utilized. The vehicle should be self-starting condition In case if failure of starter the same should be got repaired immediately, at owner's cost.
5. The alternative vehicle of similar condition shall have to be provided as a replacement on the same terms & conditions of the order, in case of the order vehicle is off the road due to any failure/repairs for either for short duration or for longer period. The alternative vehicle should possess necessary RTO Tourist permit.
6. All the maintenance charges of the vehicle and salary overtime, allowances other benefits of the Driver shall be paid by the agency directly.

7. In case of the failure of hired vehicle on the road, the period of failure/non use hours during duty period, will be counted for proportionate deduction in the daily bills as per directives of the vehicle only during the idle hours and as per directives of the vehicle in charge
8. The area which vehicle has to run will be the area under control of the Executive Engineer 400kV R.S. Division, Akola under whom the vehicle is being utilized Entry Charges/ Toll Charges will be paid by the MSETCL
9. The Maintenance, any repairs/servicing of the hired vehicle should be carried out only during the idle period or during the period as per the direction of the In-charge.
10. If the hired vehicle is not made available on any working day/days without convincing reason or without intimation. The penalty at rate of 1% of the daily charges will be levied for such every day.
11. The Income tax as applicable as per prevailing rates of IT Department of in force will be deducted at source and valid TDS certificate will be issued to agency

IX) GENERAL

1. The Companies general conditions for Tender & Contract shall also be applicable and will be binding on the agency.
2. In case of difference opinion, about interpretation of terms & conditions between Owner/Agency and MSETCL the decision of the order placing authority will be final and binding on the Owner/Agency.
3. The order placing authority reserves the right to cancel the order at any time without assigning any reason or any notice before expiry of contract period
4. Primary inspection of the vehicle will be carried out before hiring of vehicle. If the condition of the vehicle is not found satisfactory by the concerned incharge, the same will be rejected and not be utilised for the service of MSETCL.


Executive Engineer
400 KV R.S. Division, Akola