

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD
(CIN NO- U40109MH2005SGC153646)**

Office of The Executive Engineer MSETCL EHV O&M, Division,
Near Market Yard, Bapat Camp, Kolhapur
Tal: - Karvir, Dist-Kolhapur-416 005
E-mail: - ee3210@mahatransco.in
Phone No. 0231-2651529.

MSETCL/EE/O&M/Dn./Kop/T/LP/No./ 381

Date : 03.03.2025

E-Enquiry

Sub : E-Enquiry for Supply of stationary at various EHV substations under EHV O&M Division Kolhapur.

Dear Sirs,

Sealed and clearly written quotations are invited from the experienced agencies for Supply of stationary at various EHV substations under EHV O&M Division Kolhapur on item rate basis, so as to reach the office of Executive Engineer, MSETCL, EHV O&M Division, Bapat Camp, Kolhapur **upto.10.03.2025 up to 15:00 Hrs.**

1	SCOPE OF THE WORK	Scope of the work will be as follows: 1. Requirement will be conveyed to you telephonically or via email. 2. After receipt of the requirement, agency should clearly inform the concern process of the work e.g designing, formatting, paper quality, quantity etc. 3. Agency should keep the material ready as per the requirement time..
2	SECURITY DEPOSIT :	10% of the value of order is to be paid as Security Deposit by Cash / D.D./BG in this office within 7 days from the date of intimation by this office. No. Interest will be paid on this amount and this will be refunded after completion of contract period satisfactorily & NOC from the concerned In-charge.
3	QUOTED RATES:	The Estimate Rates are inclusive of GST & labour cess.
4	CALL ATTEND	Call should be attended in all working days from 10.00 A.M to 06.00PM within 8.00 Hrs. Work should be attend only when call is given.
5	VALIDITY OF OFFER :	One year from the Dt. Of issue of work order.
6	AGREEMENT BOND	Not applicable
7	RISK AND COST:	In case of failure to execute the work order, the same will be executed from other agency at our discretion and difference in cost will be recovered from the tenderer in addition to forfeiture of S.D.
8	INCOME TAX:	As per govt. rule Income tax at source will be recovered from your bill as per rules. Your Income tax No. may be informed to this office.

9	TERMS OF PAYMENT:	The bills should be submitted in triplicate to the concern substation incharge. 100% payment will be made substation wise on providing following documents & availability of funds. Invoice and delivery challan
10	WORKING PERIOD:	Agency should give the delivery within 15 days from the Dt of receipt of requirement to you.
11	PENALTY FOR LATE DELIVERY:	In case, work/material is not delivered in stipulated time i.e within 15 days from the Dt. Of intimation penalty @ 1/2% per day on bill amount for particular work will be implement which will be maximum up to 10% of work order value.
12	GUARANTEE	Not applicable.
13	DEDUCTION :	Any amount or amounts which become payable by the contractor to MSETCL under particular contract may be deducted by the purchaser from any amount / amounts due or becoming due by him the contract under the same or any other contract.
14	JURISDICTION :	All disputes or difference arising out of in connection with the contract, if concluded, shall be subject to the exclusive jurisdiction Of Kolhapur court.
15	PAN & GST No.	Please mentioned PAN No./ GST Registration No. if applicable on bill otherwise bill will be kept pending.
16		You are also deemed to be fully aware of the Company's general conditions of contract for work and any ignorance of any of conditions will not exempt you from your liability to abide by same.
17	TRANSPORTATION OF THE MATERIAL	Agency should supply the material at EHV O&M Dn, Kolhapur. Substation incharge will collect the material from Dn. Office.
18	BILLING	Agency should submit the bills in triplicate. Substation incharge will arrange for certificate and SAP entries. Then bills will be submitted to auditing and payment as per availability of fund.
19	ESTIMATE AMOUNT	Total estimated amount is limited upto Rs.5,00,000/- (Incl Taxes)
20		You shall not sub-contract without the prior written permission of the company.
21	GENERAL T&C	The under signed has reserved the right to cancel the order as whole part without assigning any reasons.

REQUIRED DOCUMENTS ALONG WITH QUOTATIONS:

- 1) Registration under GST Act.
- 2) Pan card.

(Aftab A Khan)
Executive Engineer
EHVO&M Division, Kolhapur



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Supply of stationary (with services) at various EHV substations under EHV O&M Division Kolhapur.

Sr. No:-	Particulars of Work	SAP no.	Unit	Qty	Rate Per Unit In Rs.	Labour cess @ 1%	Rate Incl. LC	GST @ 18%	Rate Incl. LC+GST	Quote rates In % Above/ Below/ AT par (Incl. Of taxes)
1	Employee service book binding charges	50016845	No.	As per Actual	200.00	2.00	202.00	36.36	238.36	
2	Permit book, both side printing, designing, binding on (80GSM ledger paper)	50002492	No.		195.00	1.95	196.95	35.45	232.40	
3	Gate pass book, printing, designing and binding charges (regular paper)									
A)	Triplicate charges	50016845	No.		280.00	2.80	282.80	50.90	333.70	
B)	Choplicate Charges	50016845	No.		320.00	3.20	323.20	58.18	381.38	
4	Register printing, designing and binding charges on (80GSM ledger paper)									
A)	100 Page Register 1 Qty	50016845	No.		650.00	6.50	656.50	118.17	774.67	
B)	100 Page Register 5 Qty	50016845	No.		470.00	4.70	474.70	85.45	560.15	
C)	100 Page Register 10 Qty	50016845	No.		360.00	3.60	363.60	65.45	429.05	

Sr. No:-	Particulars of Work	SAP no.	Unit		Rate Per Unit In Rs.	Labour cess @ 1%	Rate Incl. LC	GST @ 18%	Rate Incl. LC+GST	Quote rates In % Above/ Below/ AT par (Incl. Of taxes)
D)	200 Page Register 1 Qty	50016845	No.		750.00	7.50	757.50	136.35	893.85	
E)	200 Page Register 5 Qty	50016845	No.		570.00	5.70	575.70	103.63	679.33	
F)	200 Page Register 10 Qty	50016845	No.		440.00	4.40	444.40	79.99	524.39	
5	Logsheet Printing Rates of 80GSM ledger paper of following size:									
A)	23 x 36 (Size in inch)	50000314	No.		4.50	0.05	4.55	0.82	5.36	
B)	20 x 30 (Size in inch)	50000314	No.		3.60	0.04	3.64	0.65	4.29	
C)	17 x 27 (Size in inch)	50000314	No.		2.90	0.03	2.93	0.53	3.46	
6	Printing rates 1 side of the paper for 1 to 500 pages:									
A)	23 x 36 (Size in inch)	50007345	No.		700.00	7.00	707.00	127.26	834.26	
B)	20 x 30 (Size in inch)	50007345	No.		600.00	6.00	606.00	109.08	715.08	
C)	17 x 27 (Size in inch)	50007345	No.	As per Actual	450.00	4.50	454.50	81.81	536.31	
7	Designing rates of logsheet (DTP) on side:									
A)	23 x 36 (Size in inch)	50004941	No.		1200.00	12.00	1212.00	218.16	1430.16	
B)	20 x 30 (Size in inch)	50004941	No.		1000.00	10.00	1010.00	181.80	1191.80	
C)	17 x 27 (Size in inch)	50004941	No.		800.00	8.00	808.00	145.44	953.44	

Note: 1) Above rates are Incl. of All Taxes & Charges.

2) Please quote rates in % basis only.

(Aftab A Khan)
Executive Engineer
EHVO&M Division, Kolhapur

