



(CIN No.U40109MH2005SGC153646)

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

Office of the Executive Engineer,  
PAC Division, Akola.

132KV Gorakshan Sub Station premises, Gorakshan Road, Akola – 444001.

Ph.no. 0724-2458533 (O), Email ID :- ee1510@mahatransco.in

Ref No. MSETCL/EE/PAC/Div./AKL/Tech/ No.- 125

Date: - 05.03.2025

E-Enquiry for Quotations

To,

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\_\_\_\_\_

**Sub:** - E-Enquiry for work of Hiring of Taxi vehicle (TATA Sumo / Spacio / Mahindra Bolero long size/ Tavera or equivalent) along with Driver for LMV at Automation Unit, MSETCL Akola for FY 2025- 26 w.e.f. Dt. 01.04.2025 to 31.03.2026.

**Dear Sir,**

Please quote your lowest rates for work Hiring of Taxi vehicle (TATA Sumo / Spacio/ Mahindra Bolero long size/Tavera or equivalent) along with Driver for LMV at Automation Unit Akola for FY 2025-26 w.e.f. Dt. 01.04.2025 to 31.03.2026 as per M.S.E.T.C.L. rules on the Annexure 'A' annexed herewith and terms and conditions given below. The bidders should submit their sealed and super scribe quotation, so as to reach this office on or before Dt. 11.03.2025 up to time 17:00 Hrs. and if possible same will be opened on Dt. 12.03.2025 at 12:00 Hrs. onwards. The quotations received after Dt. 11.03.2025 time 17:00 Hrs. will not be considered for bidding process and will not be opened for this enquiry. In case of hand delivery, Quotation should be handed over to receipt clerk of this office. M.S.E.T.C.L. will not be responsible in any manner for the postal delay of any type.

**TERMS AND CONDITIONS –**

1. The Diesel Vehicle is required on per day basis hence the rate may be quoted on per day basis.
2. Rates quoted should be rate per day hiring charges of vehicle and GST should be mentioned extra if applicable.
3. The offer/quoted rates in **Schedule "A"** should include Driver's payment, maintenance of vehicle, and all other necessary liabilities regarding vehicle.
4. Quotation must be submitted on your company's letterhead.
5. The per day hiring charges quoted by you will be applicable during the entire contract period (01.04.2025 to 31.03.2026) without any price variation and shall be inclusive of all the taxes viz.

Road Tax, any other tax wherever applicable, Comprehensive Insurance and any other statutory taxes etc. liable by the Government.

6. Conditions of "Market Fluctuation, Diesel Rate Variation" will not be accepted.
7. For Diesel LMV Minimum average of vehicle should be minimum 12 Km/Ltr. In case if average found less, same shall be recovered from your bills. But if average found more than 12 Km/Ltr. then savings in diesel charges will not paid to agency.
8. DIESEL for the hired vehicle will be provided by MSETCL.
9. Headquarter for the vehicle will be at Akola and however vehicle may be used within the jurisdiction of Maharashtra if required. Normal working hours shall be from 09.00 Hrs. to 19.00 Hrs. However, these timings may vary in emergency work. It will be required beyond 19:00 Hrs. or before 09:00 Hrs. and on holidays also.
10. The starting & end km should be recorded daily by driver in vehicle logbook duly signed by the authority using the vehicle.
11. The driver will not be permitted/ allowed to carry any outside passengers, luggage when the vehicle is used under MSETCL's work.
12. The cost of all the maintenance of the vehicle shall be borne by you.
13. The vehicle should be in good condition. Vehicle model must be manufactured and registered after 01/03/2018. Vehicle model & its year of Manufacturing shall be mentioned in the bid.
14. The vehicle should be in good condition, good cushioning and good condition of tyres and tubes.
15. The vehicle must have valid RTO registration, taxes paid, comprehensive insurance, road permit, "T" permit issued by Competent Authority for engaging the vehicle on hire basis, valid PUC certificate self-attested Xerox copies of all these documents shall be attached along with quotation.
16. The validity of all documents should be maintained by you during the course of contract and the documents renewed during the course of contract should be submitted to this office immediately.
17. The vehicle owner shall be responsible for completing the RTO formalities during the course of contract and for maintaining the vehicle on road.
18. In case of accident while the vehicle is on duty with the Company, the contractor shall be liable in case of court awarding any compensation amount to the person met with accident and the Company shall not bear any responsibility in such matters. The complete responsibility of the accident will be to the account of Contractor. MSETCL will not pay any type of compensation for any type of accident.
19. The driver of the hired vehicle must be experienced and with valid driving licenses, punctual, polite & free of ill habits & must report to unit head within time.
20. If the hired vehicle is not made available within short time on demand without convincing reasons, the other vehicle will be hired for that day and charges will be deducted from your bill along with penalty of Rs. 200/- per day recoverable through any pending bill/SD.
21. Over time or extra charges for halting or emergency use will not be paid to the agency in extra.
22. The hire period will be from Dt. 1<sup>st</sup> April 2025 to 31<sup>st</sup> March 2026 or till exhausted of the work order value whichever is earlier.
23. If the departmental vehicle is allotted by higher offices against hired vehicle, then the contract will be terminated during contract period by giving one-month termination notice to agency.
24. The monthly expenditure including fuel, per day charges and applicable Taxes with GST should not exceed Rs. 50,000/- and financial limit as amended from time to time by C.A.
25. The rates quoted should be valid for one year from the date of placement of order or during actual use of vehicle.

26. Monthly bill payment will be paid to you by account payee Cheque in reasonable time as per the availability of funds after satisfactory completion of work & as per terms and conditions of contract.
27. The quotations without the documents as enlisted in Annexure 'A' are likely to be rejected. The quotations should be properly sealed and super scribed with the Envelopes "**Hiring of Taxi Diesel vehicle (TATA Sumo / Spacio / Mahindra Bolero or equivalent) along with Driver**" for LMV at Automation Unit, Akola from Dt. 1<sup>st</sup> April 2025 to 31<sup>st</sup> March 2026."
28. Quotations not complying with the requirements and certificates enlisted in Annexure 'A' may not be considered. Right to accept / reject any or all quotations or part thereof is reserved by the undersigned.
29. While submitting the offer, Vehicle documents (Xerox copies) enlisted in Annexure 'A' must be self-attested.
30. The vehicle will be hired for one year i.e. 1<sup>st</sup> April 2025 to 31<sup>st</sup> March 2026 only or till exhaustion of the work order value whichever is earlier. The period of hiring of vehicle will be normally from the date of actually engaging the vehicle.
31. All the expenses regarding vehicle repair, maintenance, driver payment (including OT if any) shall be borne by you. MSETCL shall not bear any responsibility on its account.
32. It is mandatory that, the vehicle should be available to the concern engineer in charge in case of emergency. In case of break down or non-availability of regular hired vehicle you shall provide alternative suitable vehicle immediately.
33. If any accident occurs during the contract period, the complete responsibility of the accident will be to the account of Contractor. MSETCL shall not pay any type of compensation for any type of accident.
34. If the performance & the service given by your vehicle & driver are not found satisfactory, the contract will be terminated without giving any notice at risk & cost on tendered/party & S.D. paid by bidder will be forfeited.
35. If the vehicle is specifically called on Sunday or any Public Holidays etc. then per day rate for that particular day will be payable, otherwise it will be treated as NO RUN and not liable for payment.
36. The vehicle is to be driven by the driver to be provided by the agency must have valid license for driving the vehicle. The driver must be polite, punctual in attendance & free from illicit habits throughout the contract period.
37. The vehicle must be in the name of bidder/owner only.
38. Other expenses such as driver payment, vehicle repairs, engine oil replacement etc. will be at owner's cost. Only toll charges as applicable will be made by MSETCL.
39. Jurisdiction of operation of vehicle shall be within Districts- (a) Amravati, (b) Akola (c) Buldhana & (d) Washim and also throughout Maharashtra State. However, if required to travel out of these areas also, in exigencies with prior instruction / information.
40. In case of difference opinion, about interpretation of terms & conditions between Owner / Agency & MSETCL, the decision of order placing authority will be final & binding on the Owner / Agency.
41. Bidder should not submit 'Conditional Quotation'. Such conditional offer shall be liable for rejection.
42. **Agreement:** -You have to execute the agreements as per the provision of "Mumbai Mudrank Adhinyam 1958, clause no.34" with requisite stamp of Rs.500.00 duly within 7 days from receipt of order. You will have to enter into an agreement with MSETCL for the above work & until such

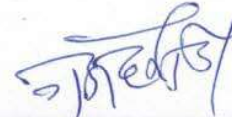
agreement is executed between MSETCL & Contractor, MSETCL shall not be liable to pay nor you shall be entitled for any amount due for put under this contract. The cost of stamp Paper requires shall be borne by you. The necessary documents, for the agreement should be completed in consultation with Executive Engineer, PAC Division, Akola.

43. Income tax etc. at prevailing rates would be deducted from your bill.
44. As GST is applicable on hire of vehicles for the GST registered vendor as per Government rules, the GST as per prevailing rates will be applied to the total amount of the monthly Bills.
45. The agency shall have to pay the prescribe Security Deposit amounting to 5% of the total value of the contract in the form of cash or D.D. of any nationalized / Schedule bank in the name of Executive Engineer, EHV (O&M) Division, Akola payable at Akola.
46. All statutory deduction should be deducted from your bill as per applicable rate.
47. Validity of the offer should be minimum for six months from the date of opening of the quotations.
48. This office does not bind itself to accept the lowest or any bid and reserves the right to reject all or any bid or cancel the Enquiry without assigning any reason whatsoever. This office also has the right to re-issue the Enquiry without the Vendors having the right to object to such re-issue. The Company does not bind to accept the lowest or any quotations. The undersigned reserves the right to cancel this enquiry at any stage without assigning any reasons thereof.
49. Apart from the above points, all the terms and conditions published by MSETCL in booklet "Tender & Contract of Works" are applicable here also.

Thanking you!

**Enclosure: - Schedule 'A'**

**Annexure-A**



**EXECUTIVE ENGINEER,  
PAC DIVISION, AKOLA**

**Copy to: -** The Dy. Manager (F&A), EHV (O&M) Division, Akola, 

Notice Board.

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**PAC DIVISION, AKOLA**  
**SCHEDULE- 'A'**

| Sr. No | Particulars   | Rate for per day hiring charges of vehicle.   | Average Fuel Consumption        | Period of contract                    |
|--------|---|---|---------------------------------|---------------------------------------|
| 1.     | Hiring of TATA Sumo / Spacio / Mahindra Bolero/ long size / Tavera or equivalent along with Driver for LMV at Automation Unit Akola for FY 2025 - 26 w.e.f. Dt. 01.04.2025 to 31.03.2026. | Rs. _____ Basic rate per day for hiring charges of vehicle.<br>GST @ 18% Rs. _____ on per day hiring charges of vehicle.<br>Total rate including 18% GST per day for hiring charges of vehicle in Rs. _____ | Without AC: -<br>_____ KM/ Ltr. | From 1 April-2025 to 31 March - 2026. |

**SELF-ATTESTED PHOTOCOPIES OF VALID DOCUMENTS TO BE SUBMITTED ALONGWITH BID.**  
**ANNEXURE "A"**

| Sr. No. | Requisite Valid Documents   | Document Valid up to date |
|---------|---|---------------------------|
| 1.      | Valid RTO registration certificate.   |                           |
| 2.      | Valid Taxes paid to RTO certificate.  |                           |
| 3.      | Valid Comprehensive insurance as per law in force from time to time by R.T.O. |                           |
| 4.      | Valid Road permit.  |                           |
| 5.      | Valid "T" permit issued by Competent Authority.                               |                           |
| 6.      | Valid PUC certificate.  |                           |
| 7.      | Valid Vehicle fitness certificate.  |                           |
| 8.      | Valid GST Registration No. ( If Registered )                                  |                           |
| 9.      | Valid PAN card and Aadhaar card   |                           |
| 10.     | Valid Driving License of Driver provided.                                     |                           |
| 11.     | Valid Shop Act Registration certificate.                                      |                           |
| 12.     | Duly signed each page of E-Enquiry.   |                           |

Name & Address of Bidder for correspondence: -

Seal & Signature of Bidder

Valid E-mail Id: -

Valid Mobile no.: -