



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD
(CIN No.U40109MH2005SGCI53646)

 <p>MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.</p>	<p>Office of the Executive Engineer EHV O & M Division-I, Pune Block No.406, Admin Building, 3rd Floor, Rasta Peth, Pune 411011 Phone No : 7447440351 E- mail- ee6140@mahatransco.in</p>	 <p>जयंते शक्यं नृपानि स्वस्ति श्रीराज्याभिषेक शके २५०</p>
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EE/EHV O&M Dn.-I/Pune/Tech./452

Date : 05.03.2025

Sub: -E Enquiry Work of procurement of visitor chair at various 220/132kV EHV Substations, under EHV O&M Div-I, Pune.

Dear Sir,

Sealed and super scribed quotations are invited for the above said work, so as to reach this office on or before 13.03.2025 upto 11:00 Hrs. You are requested to quote your reasonable rate for the above work. The terms and conditions are as follows:

INSTRUCTION TO BIDDERS:

The offer should be submitted in two separate sealed envelopes contained in one main envelopes super scribing the subject.

Envelope 1: Should contain associated documents/Certificates/proof of qualifying pre-requisite Broachers attested certificate etc. such as,

1. Proof of GST registration
2. Photo copy of PAN card
3. Valid shop act & establishment registration or NOC of Grampanchayat.
4. The experience certificate of similar work carried out in MSETCL /MSEPGL / MSEDCL / Other power utilities/Private Sector during last 07 years i.e. Supply/Providing/Manufacturing of various types of office furniture is mandatory from the authority not below the rank of Executive Engineer.

If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office. Payment will be affected for valid period only

Envelope 2: 1) Price bid documents: This should contain only price bid in given schedule, not in any other format. After verifying full documents /certificated pre-qualification as above in envelope 1, if it is found that, bidder fulfils the desired prerequisites, envelope 2. Will be opened. If the same is not meeting the prerequisites, Envelope 2 shall not open.

2. Quotations with incomplete details submitted without sealing or superscripting not submitted in prescribed format etc. are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation' such conditional offer shall be liable for rejection.

3. The right to place an order for part or to cancel any or all quotations without assigning any reasons is reserved with this office.

TERMS AND CONDITIONS:

1. **Agreement:** An agreement is required to be executed by bidder with the company on stamp paper of Rs. 500/- containing all above terms & conditions of the order before its execution. The cost of the stamp paper should be borne by you.
2. **Amount of work order:** Estimated value of the work is limited to Rs.1,00,000/-/(Rs One Lakh Rupees Only).
3. **Scope of Work:** The scope of work includes the Work of procurement of visitor chair at various 220/132kV EHV Substations, under EHV O&M Div-I, Pune, as per schedule "A".
4. **Security Deposit:** -The contractor have to pay the security deposit of 10 % of the estimated amount OR of the quoted amount whichever is higher, at EHV O&M Division-I, Pune within 07 days from issuing of LOI. The security deposit can be paid by Cash/ NEFT/RTGS/Online payment/DD/BG/FDR in favor of Executive Engineer, EHV O&M Division-I, Pune. In case of DD/BG/FDR, the validity shall be up to 90 days from the due date of completion of work. The security deposit will be refunded within 90 days from the date of completion of work and by obtaining NOC from concerned Substation In Charge, under EHV O&M Div-I, Pune and if applied within 03 months after the work completion date.

Please note that the % of security deposit clause of the work order may vary as per rules and guidelines issued by MSETCL/Government from time to time and same will be binding on you.

5. **Period of work order:** The total scope of work as per Schedule 'A' shall be completed within 30 days from the date of start of work. Any damages to the equipment shall be made good by the contractor except normal wear and tear.

A) **PENALTY / LIQUIDATED DAMAGES: Delay in execution of work:** If the contractor fails to complete the work in all respect in stipulated time as mentioned above, he will be liable to pay penalty at rate of ½ % per day subject to maximum limit of 10% of the total value of the order.

B) **Performance of work:** During the contract period, if it is found that performance of work is unsatisfactory, the contract is liable for termination by giving 3 days prior notice and at contractor's entire risk and the security deposit paid by contractor shall be forfeited.

C) **Delay in starting the work:** If it is found that the contractor fails to execute the agreement / Pay the Security Deposit / start the work within stipulated time period, the contract is liable for termination by giving 3 days prior notice and at contractor's entire risk and the EMD paid shall be forfeited.

6. **GUARANTEE PERIOD:** The Guarantee/warranty period for the material and works shall be **1 year** from the satisfactory completion of a particular work. The Warranty/Guarantee certificate shall also be submitted by the Manufacturer / contractor for the completed works. Any defects developed during guarantee period should be rectified at the cost of contractor.
7. **OPERATING OFFICER:** The concern The Executive Engineer, EHV O&M Div-I, Pune or his representative/ Concerned Substation Incharge, will be operating officer.

The operating office shall inspect the material and supervise the work, as per MSETCL standard.

8. **SUPPLY OF MATERIAL:** The chairs should be supplied immediately at various 220/132kV Substations, under EHV O&M Div-I, Pune. The contractor shall take prompt action in planning the work in consultation with the concerned Engineer In-Charge. The list of substations will be provided with detail work order.
9. **SUBMISSION OF TAX INVOICE /E-Invoice (If applicable)/ Payment of tax invoice:** The tax invoice shall be submitted to the Executive Engineer, EHV O&M Division-I, Pune as per Schedule 'A'. The bills must be submitted in Triplicate along with Joint measurement certificate signed by both parties. The Service Entry will be done by Operating Officer, under EHV O&M Div-I, Pune. The payment will be effected by Division office accordingly, subject to availability of funds after receipt of the bills.
10. **PAYMENT TERMS:** 100% payment will be done after the work completion and on the submission of Tax Invoice as mentioned in CI No. 09 above.
11. **MODE OF PAYEMNT:** The payment will be disbursed vide RTGS / NEFT by Division office.
12. **DEDUCTION OF TAXES:** Statutory Taxes will be deducted from the contractor's bill, as applicable.
13. **RECOVERY:** Whenever any recovery towards losses/damages/shortages etc. is applicable; the same shall be recovered from contractor's bill, as assessed by the owner or his representative / operating officer / Engineer-In-Charge. **Recovery other than mentioned in work order placed to successful bidder will be done after consent of both parties.**
14. **SUBLETTING THE CONTRACT:** The contract or any part thereof shall not be assigned, transferred, or sublet without the prior written permission of the undersigned. Even if such permission is granted, it shall be responsibility of the principal contractor to whom the work order originally issued to execute the works as per the terms of the contract.
15. **JURISDICTION:** All disputes, differences related to the tender contract shall be subject to the exclusive jurisdiction of Pune District Court.
16. **LOSS OF MATERIAL:** You will have to keep your material in safe custody at your end. The MSETCL will not be responsible for the loss of the material kept at MSETCL's site. The accommodation for your staff will not be provided by the MSETCL.
17. **IDEAL LABOUR HOURS:** In case of suspension of work or delay in work due to any reason or stay order of the Court of Law etc., **no compensation will be paid by the MSETCL against idling of labours / idling of machinery etc., during the period.**

18. In case of any dispute whatsoever, regarding interpretation of the terms and conditions, or quality, the decision of the Executive Engineer, EHV O&M Division I Pune will be final and binding on the contractor.
19. Notwithstanding anything stated here, all other Standard Terms and conditions prescribed by MSETCL, regarding supply and works, which are not specifically stated here, are also applicable to this contract and shall also form a part of the contract and shall be binding on the successful bidder.
20. The undersigned reserves right to Accept/Reject/Cancel the above tender without assigning any reasons thereof. Irrelevant documents if attached the bidder may be liable for rejection which may please be noted.

Thanking you,

Encl: As Above (Schedule A)

Yours faithfully,

-sd-
Executive Engineer
EHV O&M Division-I Pune

Copy s.w.rs to: 1. The Chief Engineer, EHV PC O&M Zone, Pune
2. The Superintending Engineer, EHV O&M Circle, Pune

Copy to: 1. The Dy. Manager (F&A), Dn .I, Pune.
M/F.
Notice Board

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
EHV O&M DIVISION-I, PUNE
Schedule 'A'

Description of work :- Work of procurement of visitor chair at various 220/132kV EHV substations, under EHV O&M Div-I, Pune						
Sr No	Particulars of item	UOM	Qty	Ex Work Rates (Per unit)	Rate with GST in Rs	Total Amount in Rs
1	Office Visitor Low back Chair (Visitor Chair Chromium plated stand with polythene black color handle, seat back with good quality foam leather)	No	18			
Note: Amount limited to Rs.1, 00,000/-. Rate should be inclusive of to and fro transportation charges and allied taxes if any. (The payment will be made on actual measurement basis)						

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Executive Engineer
EHV O&M Division-I Pune