

- a. Vehicle Registration Certificate
 - b. Vehicle Road Permit
 - c. Vehicle Tourist Permit
 - d. Vehicle Taxi Permit
 - e. Valid Driving license
 - f. Vehicle Insurance
 - g. PUC certificate
 - h. Vehicle Fitness Certificate
 - i. Shop Act certificate
 - j. Service Tax registration No. if applicable.
 - k. PAN No.
6. No extra charge will be paid for vehicle driver, oil & other taxes & duties etc. only Toll tax is paid by MSETCL if applicable during travelling.
 7. The vehicle should be in good running condition i.e. tyre, all meter, cushion, viper, etc. must be in working & good condition, also the date of manufacturing of vehicle within 5 years before date of enquiry. However the preference will be given to latest model/manufacturer.
 8. The Driver should be free from alcoholic addictions.
 9. Consuming diesel shall be supplied by the MSETCL.
 10. The fuel (Diesel) charges to be borne by MSETCL with the condition that the vehicle should give minimum average of **12 km/Ltr with AC**.
 11. The responsibility of comprehensive insurance, PUC, Taxi permit & RTO formalities will be with vehicle provider.
 12. The period of vehicle will be decided at the time of LOA from the date of engagement of vehicle & provision for undersigned as applicable, however if MSETCL vehicle is allotted by C.O. Mumbai then the hired vehicle will be discontinued by giving 15 days notice.
 13. The normal duty will be from 09:00 hrs. to 18:00 hrs. daily. The vehicle should be ready for use round the clock and driver should be present at office within 15 minutes after call by authority in emergency.
 14. The vehicle will be utilized on any day of the week & the same has to be made available with a short notice of the undersigned/officer in charge. Further vehicle will be given off on any day without assigning any reason for which no charges will be paid for that day/days.

15. **Security Deposit:-** Security deposit i.e. 5% of order value to be paid within 7 days in terms of cash/DD to the office of the Executive Engineer, EHV Project Division. Nanded from the date of issue of order.
16. Payment will be effected on per month basis within reasonable period.
17. Quotation submitted along with all necessary vehicle documents.
18. The rates should be quoted inclusive/exclusive of all taxes. If nothing is mentioned about taxes, the rates may be treated as rates inclusive of all taxes.
19. The undersigned reserves the right to place order either partly or fully or to reject any or all the quotations without assigning any reasons whatsoever.
20. The contract can be terminated by the authority at any time, without assigning any reason by giving one day advance notice.
21. The order value limits to each month Rs. 50,000/- (Including Fuel & Hiring Charges with service tax).
22. You have to execute the contract agreement on Rs.500 stamp paper after acceptance of order.

Thanking you.

Encl.:- Schedule "A"

Yours faithfully,



**Executive Engineer
EHV Project Division
MSETCL, Nanded.**

Copy S. W. R. To:-

1. The Chief Engineer, EHV CC (O&M) Zone CSN.
2. The Superintending Engineer, EHV Project Circle CSN.

Copy to:-

1. The Mgr (F&A), EHV Project Division, Nanded.
2. Notice Board.



MAHATRANSCO
Maharashtra State Electricity Transmission Co. Ltd.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
EHV PROJECT DIVISION, NANDED.

-: Schedule "A":-

Scope of Work: - Hiring of vehicle i.e. Tata Sumo/Scorpio/Bolero/Any Jeep along with driver for Addl. Executive Engineer, EHV 400KV Line Project Sub-Division Nanded under EHV Project Division Nanded.

Sr. No.	Particulars	
1.	Hiring of vehicle i.e. Tata Sumo/Scorpio/Bolero/Any Jeep along with driver	
2.	Rate per Day.	Rs. in figure:-..... Rs. in Words:-.....
3.	Taxes if any	1..... 2..... 3.....

(Note: - The fuel i.e. Diesel charges to be borne by MSETCL
The schedule "A" shall be submit in letter head of concerned agency with specifying above with average).

Signature and Seal of Proprietor